



# Mudgeeraba Hockey Club Inc

**MUDGEERABA HOCKEY CLUB INC  
CLUB HANDBOOK  
2008**



**This is a must read document for all members.**

**Please read thoroughly. Important information inside.**

**Also refer to club policies on our website:**

**[www.mudgeehockey.com](http://www.mudgeehockey.com)**

# Welcome....

Congratulations on becoming a member of Mudgeeraba Hockey Club. We hope that your time with our club will be fun and rewarding.

This handbook has been compiled to provide you with information about our club and hopefully provide answers and direction for you and your family throughout the hockey season.

## **CLUB MISSION STATEMENT**

Our Club mission statement as written in the Constitution is as follows:

1. To foster, develop and promote the game of hockey in the Mudgeeraba and surrounding districts;
2. To provide social activities for members;
3. To adopt the laws of the game of hockey and the rules of competition of the Queensland Hockey Association, and the Gold Coast Hockey Association.



## **SENIOR MEMBER RESPONSIBILITIES:**

As a senior member of Mudgeeraba Hockey Club, you are expected to contribute to the club by volunteering for a support role, in addition to playing.

All seniors not undertaking a support role will be placed on the club's roster for assistance in a variety of areas including umpiring, fundraising, assistance to junior coaching and club days.

### **SENIORS - HOW CAN YOU HELP?**

- Pay all fees by due date without needing to be asked
- Coach or Manage a Minkey, Junior or Senior Team
- Join the clubs administration team.
- Promote our club within your community.
- If you notice anybody at our club doing something worthwhile, thank them.
- Recruit other players and friends to our club
- Support our club sponsors.
- Assist in gaining sponsorship and donations in kind.
- Adhere to clubs Code of Conduct and be a good role model

### **PARENTS OF JUNIOR PLAYERS - HOW CAN YOU HELP?**

- Support all children in a positive manner
- Coach or manage a team
- Assist your team's coach or manager
- Assist with team car pooling
- Assist in the canteen
- Join the clubs administration team.
- Promote our club within your community.
- If you notice anybody at our club doing something worthwhile, thank them.
- Recruit other players and friends to our club
- Support our club sponsors.
- Assist in gaining sponsorship and donations in kind
- Support junior members who are willing to volunteer for some club tasks
- Support and encourage your child to adhere to clubs code of conduct

*Thank you for your support.*

# CODE OF CONDUCT SENIORS AND JUNIORS

- Learn, and always play by, the rules of hockey
- Always act responsibly and avoid injury to yourself and others
- Never argue with an official. Discuss the problem with your coach or manager after the game
- Control your temper. Verbal abuse or aggression towards officials or other players is not acceptable
- Treat all players as you would like to be treated. Do not interfere with, bully or take unfair advantage of another player
- Work equally hard for your team and yourself. Your team's performance will benefit and so will you.
- Accept that when more than 11 players are named for your gam, you may be required to spend time off the field as a substitute. When on the bench, encourage your team mates and be prepared to play at all times.
- Be a good sport. Applaud all good play.
- Cooperate with your coach, team, officials and opponents. Without them there would be no competition. Respect the time and effort put in by your coach and officials.
- Respect the equipment and facilities provided for your use. It should be used responsibly.
- Purchase and wear the correct club uniform and equipment for games and training.
- It is the players responsibility to find out your game time & venue each week.

# CODE OF CONDUCT FOR JUNIOR PARENTS

- Encourage children to participate if they are interested but do not force them if they are unwilling.
- Focus on the child's efforts rather than the outcome of the event. This helps children set realistic goals related to their ability by reducing the emphasis on winning.
- Teach children that an honest effort is as important as victory, so that the result of the game is accepted without undue disappointment if it is lost.
- Encourage your child to work towards skill improvement and good sportsmanship.
- Remember children play sport for their enjoyment, not yours.
- Encourage children to learn and play by the rules.
- Never ridicule or yell at a child for making a mistake or losing.
- Applaud good play by all teams.
- If you disagree with an official, raise the issue through the appropriate channels. Do not question the official's judgement or honesty in public. Most officials volunteer their time and effort for all the player's involvement.
- Recognise the importance and value of volunteer coaches.
- Ensure your child uses shin pads and mouthguard for all trainings and matches.
- Come along, support and volunteer your services.

# CODE OF CONDUCT COACHES

- Teach your players that rules of the game are mutual agreements, which no-one should break
- Avoid overplaying the talented players. Average players need and deserve equal time.
- Remember that players play for fun and enjoyment, and that winning is only a part of the game, Never ridicule or yell at players for making mistakes or losing a competition.
- Ensure that equipment and facilities meet safety standards and are appropriate to the age and ability of the players.
- Develop respect for the ability of opponents, as well as for judgement of umpires and opposing coaches.
- Remember that players need a coach they can respect. Be generous with your praise when it is deserved for both effort and skill.
- Make a personal commitment to keep yourself informed on sound coaching principles of growth, development and challenges for the players.
- Be reasonable in your demands on the players energy, time and commitment.

**A full disclosure of the Member Protection Policy is posted on Hockey Queensland's website: <http://www.hockeyqld.com.au> ;and can be accessed through a link on our club website: [www.mudgeehockey.com](http://www.mudgeehockey.com)**

**This policy is to be agreed upon and signed by each member when joining the club each season.**

**Note: If a member fails to comply with these codes in a manner that brings the club into disrepute, the club management will consider appropriate action.**

## SUITABILITY CARD (BLUE CARD)

In compliance with state government requirements, all persons over the age of 18yrs that are involved in some capacity with coaching, managing, umpiring or assisting children are required to obtain a Blue Card. The club can provide application forms for free through each team coach/manager and at season sign ons.

These forms are also available through our club website and online at [www.childcomm.qld.gov.au](http://www.childcomm.qld.gov.au)

## CLUB FEES

It is expected that at least **40%** of fees are paid at time of player sign **on (or by first fixture)**, with the balance to be paid within a month of season start.

The fees structure accounts for all fees for the entire season, and covers all training and match costs. There are no weekly training or match fees required (as some other clubs require).

The club guarantees a 100% refund up until the time fees are due to the association usually this is up until the player has played their third game for the season. After this, a club fee component will attract a pro-rata refund based on number of matches played.

Payment can be made at sign on cash, cheque made out to Mudgeeraba Hockey Club Inc, or via electronic bank deposit. Please note there is now an ATM at GCHA Clubhouse.

If paying by bank deposit method via internet, please ensure your name is included in details section.

Banking Details: **Commonwealth Bank of Australia**

Acc Name: **Mudgeeraba Hockey Club**    BSB: **064468**    Acc no: **10010039**

Members who are experiencing genuine financial difficulty may apply in writing for special exemption. A payment plan may then be agreed upon.

Players who have not made payments as agreed will be entered onto a default list and in future seasons, repayment options will not be considered. These players will be required to pay fees in full prior to their first game in future seasons.

Coaching staff will be made aware of unfinancial players and may be requested by club administration to **NOT ALLOW** player to participate in matches until matter is resolved.

## PLAYER FEES 2008

<b>Seniors Div 1,2 &amp; 3</b>	<b>\$550.00</b>	<b>\$495.00</b>
<b>Under 15/17 (playing seniors also)</b>	<b>\$440.00</b>	<b>\$396.00</b>
<b>Under 15/17</b>	<b>\$300.00</b>	<b>\$270.00</b>
<b>Under 13's</b>	<b>\$ 220.00</b>	<b>\$198.00</b>
<b>Under 11's</b>	<b>\$140.00</b>	<b>\$126.00</b>
<b>Under 9's (if play comp)</b>	<b>\$90.00</b>	<b>\$81.00</b>
<b>Minkey &amp; Hook</b>	<b>\$70.00</b>	
<b>Hook Only (4 - 6 wk program)</b>	<b>\$50.00</b>	

• **Note 10% discount = Family discount (2 or more family members) paying full amount before or on first fixture weekend**

All fees include training and match costs\* and club playing shirt (to be returned at season end)

**Ordinary Members (ability to vote on club issues) non playing.....\$5.00**

**Payments can be made by cash, cheque or bank deposit.**

**Bank details: Commonwealth Bank BSB: 064 468 A/C No: 1001 0039.**

**Please remember to refer your name to details of deposit**

\* GCHA have increased their fees and match/training costs this season from 20-25% to 50% , unfortunately the club has no option than to increase our fees to cover those costs.

\* Please note our fees include ALL costs including registrations, match and training costs we ask for no other payments on weekly/match basis as other clubs do.

\* 2008 fees are calculated on GCHA registration, insurance, fixture and training costs, if extra charges occur from GCHA , fees may need to be adjusted.

## CLUB UNIFORMS COSTS:

**\* Note that playing shirts are provided by the club and returned at season end.**

Playing Shorts.....\$15.00 boys & \$25.00 men

Playing Skirts.....\$30.00

Playing Socks.....\$20.00 (new style) and

\$10.00 (old stock until sold out)

Club Dress Shirt.....\$40.00 for seniors & \$35.00 for juniors

# IMPORTANT INFORMATION TO BE RECORDED

MY COACH'S NAME: .....

& CONTACT NUMBER:.....

& EMAIL.....

MY TRAINING DAY:.....

TIME..... VENUE.....

MY TEAM MANAGER'S NAME:.....

& CONTACT NUMBER:.....

& EMAIL.....

Club website address: [www.mudgeehockey.com](http://www.mudgeehockey.com)

Club General email: [info@mudgeehockey.com](mailto:info@mudgeehockey.com)

## **Other useful contacts:**

Gold Coast Hockey Association Office:

Secretary Bernadette Robson : 07 55 712244

Email: [goldhock@powerup.com.au](mailto:goldhock@powerup.com.au)

Website: [www.goldcoasthockey.com](http://www.goldcoasthockey.com)

Hockey Queensland <http://www.hockeyqld.com.au>

Hockey Australia <http://www.hockey.org.au>

**WorldHockey**

# GENERAL INFORMATION

## Training:

Training schedules will be finalised upon appointment of coaches.

Seniors, Under 17 Girls and Boys and Under 15 Girls and Boys and Under 13 Girls and boys train on turf at GCHA grounds, Musgrave Ave, Labrador, on Tuesdays. Seniors from 6-9pm and Juniors from 5-6pm.

Under 11 and 9 teams train at our junior home ground grass field Somerset Park, Swanton Drive, Mudgeeraba, on either Wednesday or Thursday afternoons (confirmed by team coach) from 4 to 5.15pm

Minkey's do not train, they participate on Saturday mornings 9 to 10am for skills, drills and fun games.

Please ensure you check the website for details.

## Matches:

The fixture draw will be posted on club website as soon as confirmed by GCHA, and given to team managers and coaches.

**We expect matches to be played as per last years draw, to be confirmed ASAP by Gold Coast Hockey.**

Generally Div 1 seniors play on Sunday afternoons, Div 2 & 3 seniors play a mixture of Saturday and Sundays.

Under 17 Girls and Boys, and Under 15 girls and Boys play Friday nights

Under 13's , 11's, 9's and Minkey play Saturday mornings.

## Wet Weather:

Please ring your coach for details of possible cancellations. As soon as GCHA notify the club of any cancellations we will contact all coaches and post on website.

Cancellations usually only occur if matches are due to be played on grass, and rain has made the field unplayable.

## **AGE REGULATIONS**

Cut off date is the first of January.

ie: If you turn 13 on or after Jan 1 you are still eligible to play under 13's that year.

## **SAFETY**

Mudgeeraba Hockey Club recommend **ALL PLAYERS** wear shin pads and use mouthguards at **ALL** trainings and matches.

Please note it is a GCHA local rule that junior players cannot play without shinpads, and all junior teams must have a fully kitted goal keeper to play.

Sticks are not allowed to be raised above the shoulder in junior games.

## **CLUB MEETINGS**

Where possible, committee meetings are held once a month, details to be posted on website. Everybody is welcome to come along and participate.

**O**ur Club mission statement as written in the Constitution is as follows:

1. To foster, develop and promote the game of hockey in the Mudgeeraba and surrounding districts;
2. To provide social activities for members;
3. To adopt the laws of the game of hockey and the rules of competition of the Queensland Hockey Association, and the Gold Coast Hockey Association.

## **Thank you to our sponsors**

  
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**[www.mudgeehockey.com](http://www.mudgeehockey.com)**