

RESIDENTIAL OCCUPANCY CHECKLIST

BOROUGH OF MUNHALL

1900 West Street • Munhall, PA 15120 • 412-464-7310

www.munhallpa.us

David Cannon, Code Enforcer

Exterior:

- 1. Sidewalks in good repair (no tripping hazards) – **302.3**
- 2. Proper exhaust venting – **302.6**
- 3. Accessory structures in good repair – **302.7**
- 4. No unlicensed vehicles on property – **302.8**
- 5. All exterior surfaces in good repair – **303.2**
 - Gutters
 - Downspouts
 - Roofs
- 5. Address numbers – **303.3**
 - Located in front of home
 - Visible from street
 - At least four (4) inches in height
- 6. Lawn and Landscaping – **302.4**
 - In trim
 - Clear of all weeds

Interior

- 1. Handrails and guardrails as required by code – **303.12 - 304.5**
- 2. Heating equipment venting – **603.2**
- 3. Plumbing – **505 - 505.4**
 - Clean out and fresh air vents in yard
 - Hot water tank venting
 - Hot water tank pressure relief valve
- 4. Electrical – **604 - 604.2 - 605.2**
 - Receptacles in kitchen and bath within six (6) feet of water must be Ground Fault Circuit Interrupt (GFCI)
 - Outside receptacles or receptacles in unfinished basement must be GFCI
 - Cover plate must be in place
- 5. Lighting and Ventilation – **402 - 403**
 - Appropriate functioning windows – **402.1**
 - Bath fan or window in all bathrooms – **403.2**
 - Cooking exhaust or recirculating fans in kitchen – **403.3**
- 6. Smoke Detectors – **704.1**
 - Must function
 - One on each floor
 - One in each bedroom

Numbers reference Code Numbers of the Property Maintenance Code

Fee: \$75.00

*All items must be completed prior to the initial inspection.
Any follow-up inspections required on checklist items
is an additional \$75.00*