

Gold Coast Hockey Association

Street Address:
Musgrave Ave
Labrador Qld 4214

Postal Address
PO Box 174
Southport Qld 4215

Phone: (07) 5571 2244

Facsimile: (07) 5571 2260

Facility Office Administrator Email: (bookings): admin@goldcoasthockey.com

Gold Coast Hockey Association Facility

A GCHA staff member (Duty Supervisor) will be on duty whenever the GCHA is open. Any problems should be reported to the staff member on duty. The GCHA staff member can be identified by recognisable uniform with the logo on the front. Please report any problems immediately to the GCHA staff member on duty.

1. Care of Surface

The following items are prohibited on the turf:

1. Cigarettes, cigars and pipes
2. Chewing gum or lollies
3. All foodstuffs
4. Bobbie Pins
5. All drinks other than water/sports drinks
6. Drinking glasses and cans
7. High heeled or Stiletto shoes

The surface must be cleaned of all foreign material after each use. Spitting on the surface is not permitted. All balls, domes etc. shall be clean of all foreign matter before being used on the artificial surface.

Goalkeepers are not permitted to mark the artificial surface in any way as may be marked on natural grass surfaces.

Hard protective guards for knees and elbows are not permitted.

Footwear:

All footwear must be cleaned of exterior rubbish (stones, dirt, mud, grass etc.) before entry to the surface. Players or officials on the artificial surface are not permitted to wear footwear with leather or metal sprigs, screw-in plastic sprigs or moulded rubber/plastic sprigs of less than 15 per boot. Goalkeepers may wear boots with moulded rubber sprigs or moulded plastic sprigs provided they are trimmed down to protrude no more than 7mm from the sole and are ground to a smooth dome so that no sharp edges damage the turf. No other type of sprig is permissible. All toe caps are to be taped.

Suitable / Acceptable Footwear

Rubber soled multi sport or cleated shoes or boots

Moulded rubber sprigs, provided there is a minimum of fifteen (15) sprigs per shoe. Sprigs must not protrude more than 7mm from the sole and must have a smooth dome shape without any sharp edges

Runners, tennis shoes, basketball boots, gym boots.

Unsuitable / Unacceptable Footwear

Hard plastic soled shoes or boots with either cleats or sprigs

Boots / Shoes with leather or metal screw in sprigs

Sharp objects such as buckles must be covered.

2. First Aid

The first aid room is available for the use of all GCHA hirers; however the hirer is responsible for the provision of a qualified first aid attendant.

In an emergency situation contact the GCHA staff member on duty.

Any individual that sustains a bleeding injury shall move or be removed from the turf as soon as possible. Any blood stains on the turf must be reported to GCHA staff to allow cleaning. Playing or training persons shall not take the field with bleeding wounds or wounds that are not adequately covered. Severely (fresh) blood contaminated clothing is not to be worn on the turfs.

3. Change Rooms

Two change rooms are available in the main facility. The change rooms will be made available prior to the commencement of each game/training session. Please ensure these change rooms are left clean and tidy after use.

4. Dugouts

Entry restrictions apply to the dugouts. Except as advised by any official technical officers, only Players Coaches, Managers and Medical staff may enter.

Arriving teams cannot enter the dugouts until the departing teams have left.

As a safety requirement, all persons must remain in the confines of the dugout area during the game. As Teams leave the dugout area, they are requested to ensure that the dug out is left in a clean and tidy condition.

5. Technical Benches

The technical benches will not be made available unless officials/persons responsible for the bench from the hiring organisation accept responsibility for that person. If there is no official present the timing of the game will be the responsibility of the use by hirer.

6. Fences

Jumping over the fence is not permitted.

Persons playing or training must enter and leave the field at official entry points only.

Gates to fields are opened prior to start time of the first game of the day. There is to be no admittance to the fields prior to the opening by the GCHA staff.

7. Training

The use of Main Circles and Nets is not permitted unless a full-field training game is being played.

NO TRAINING to be undertaken in the main circles or nets. Duty Supervisors are authorised to 'police' this rule.

The eastern and western side goal nets only are to be utilised for training drills.

Exiting and returning to the field to retrieve any balls hit out of the field is through official entry points only.

Jumping over the fence is not permitted.

Users are not permitted on to the playing surface until the scheduled start time. Training sessions must be completed no later than 5 minutes prior to the end of the booked time, to allow the next users to begin at the start of that users booked time.

All training sessions must be booked through Office Administrator.

8. Cancellation

Cancellations must be in writing and forwarded to admin@goldcoasthockey.com. Cancellations will be charged as follows:

- At least 72 hours notice given prior to booking date NO CHARGE
- At Least 48 hours notice given prior to booking date 25 %
- Less than 48 hours but more than 24 hours notice given prior to booking date 50%
- Less than 24 hours notice given prior to booking date 75%

9. Lighting

Twenty minutes after the last game/training session is completed the field lights will be turned off, with only courtyard, security and car park lighting remaining.

Players must be off the training fields and out of the dug out areas before the field lights are turned off

10. Watering of Fields

If a team is dissatisfied with the moisture of the turf, contact the GCHA staff member on duty. The Duty Supervisor is responsible for the watering of the fields. Authorised personnel only are permitted to water the fields.

Spectators may get wet from the water spray used on the fields before, during and after the game.

11. Lost Property

All lost property will be held in the GCHA facility lost property Bin. Property left for more than 30 days will be either destroyed or forwarded to an appropriate charity.

12. PA System

A PA System is available if required by the hirer. Prior arrangements for the use of the PA system should be made at the time of booking with the GCHA.

13. Fixtures

All enquiries about GCHA games/fixtures should be directed to the office Administrator by email. Administrator to pass on to relevant committee.

Priority is given to GCHA games/fixtures and training; however time slots are also available for independent hirers. Enquiries regarding bookings should be directed to the GCHA. The Booking Sheet is available for downloading from the Gold Coast Web Site – www.goldcoasthockey.com and also as an attachment at the end of this manual.

14. Wet Weather Procedures

The GCHA Duty Supervisors are responsible for cancelling games and/or training should the surface/s become unplayable. The Technical Officials are responsible for cancelling games if the fields remain playable, but the weather is not conducive to continuation of that game.

15. Smoking at the Gold Coast Hockey Association

No smoking rules at the Gold Coast Hockey Association apply as per Government regulations. Although the Gold Coast Hockey Centre is not considered to be a major stadium by the authorities, smoking is not permitted on any of the cement areas of the facility.

USEFUL CONTACT NUMBERS

Ambulance – non urgent 24 hours 13 12 33

Police – 24 hours

Hospitals – Gold Coast Public

Allamanda Private – 5532 6444

Dentist – after hours emergency