

# Optimize Value Through Complete Automation with Medisoft® from McKesson



The suite of [Medisoft®](#) solutions gives you everything you need to completely automate your practice. From scheduling to the electronic documentation of patient care to billing and account management, Medisoft helps make your practice more efficient and more profitable.

Medisoft is backed by McKesson, currently ranked 14th on the FORTUNE 500. McKesson is the longest-operating company in healthcare today, marking its 175th anniversary in 2008. The company is dedicated to helping its customers deliver high-quality healthcare by reducing costs, streamlining processes and improving the quality and safety of patient care.

To learn more, contact your McKesson value added reseller or visit us at [www.medisoft.com](http://www.medisoft.com)

**medisoft®**

## Patient schedules appointment

The workflow process begins when a patient schedules an appointment. The scheduling coordinator uses Medisoft to quickly find the next available appointment.

Once the appointment is scheduled, Medisoft uses the integrated eligibility verification feature to check with the patient's insurance company to be sure that the scheduled service will be covered. Medisoft also creates a daily calendar of scheduled appointments, showing which procedures are eligible for reimbursement.

Medisoft prints patient-specific superbills for all scheduled appointments, and allows blank superbills to be printed for walk-in appointments. If the [Medisoft electronic health record \(EHR\)](#) is used, printed superbills are replaced by an electronic encounter form.

## Patient checks in

When a patient checks in, he or she completes paperwork with demographic, insurance and health history information that is stored in Medisoft for verification on subsequent visits. Medisoft also stores scanned images of insurance cards and patient identification.

Medisoft enables the receptionist to collect a patient's co-pay or other balances when the patient checks in. Payments are entered into the billing system directly from the scheduling screen. A "quick receipt" can be printed for payments collected up-front.

## Patient sees physician

The patient encounter begins. The nurse takes the patient's vitals and records them in the [Medisoft Clinical EHR](#). The physician continues with the electronic encounter, adding the patient's chief complaints into the EHR's progress note.

The physician also uses the EHR to submit electronic orders. If a prescription is necessary, the physician creates an electronic prescription using the ePrescribing functionality in the EHR.

When the physician makes a diagnosis and performs a procedure based on the diagnosis, the ICD-9 and CPT-4 codes are electronically transferred from the EHR to the practice management system to populate the electronic encounter form.

## Patient checks out

If the patient did not pay his or her co-pay when checking in, payment can be collected at check-out.

Follow-up appointments also can be scheduled. If an appointment is entered or edited for a patient who already has a future appointment scheduled, an indicatory message on the appointment entry screen will warn the user of a prior scheduled appointment.

## Biller submits claim

With the EHR, the biller simply reviews the electronic encounter form for accuracy before running a report to generate the claim. If the EHR is not in use, the biller enters procedures from the superbill into the transaction portion of Medisoft and then generates the claim.

The claim is submitted via one of the following:

- [Medisoft Connect EDI](#), powered by [RelayHealth®](#)
- Electronic direct to payor by sending ANSI files using Medisoft Revenue Management Direct
- Paper

## Claim is paid

When the insurance company pays a claim, the payor submits a paper Explanation of Benefits (EOB) or sends electronic remittance back to the practice. The payor also sends an EOB to the patient.

The practice bills the patient for any outstanding balance by printing patient statements using Medisoft, or through the third-party patient statement service, [BillFlash<sup>SM</sup>](#) from NexTrust.

Using Medisoft's robust claim and statement management features, which are integrated with the Collection Worklist, the practice handles collections in-house.

Finally, the practice uses more than 220 reports in [Medisoft Reports](#) to manage all financial aspects of the practice.