

**CITY OF DUQUESNE**  
**TUESDAY, December 20, 2022**  
**6:30 PM**  
**CONTINUATION OF DECEMBER 6, 2022, AGENDA**  
**CITY COUNCIL MINUTES**

**CALL TO ORDER (PLEASE TURN OFF CELL PHONES)**  
**MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE**  
**OPENING PRAYER**  
**ROLL CALL**

**Councilperson Timothy Caldwell – not present**  
**Councilperson Aaron Adams - present**  
**Councilperson Derek Artim - present**  
**Councilperson Elaine Washington - present**  
**Mayor R. Scott Adams - present**

**PUBLIC COMMENTS ON AGENDA ITEMS**

*At this time, citizens may address the Council of Duquesne on any issue appearing on today's agenda. Only residents and taxpayers of the City of Duquesne will be permitted to address the Council. Comments on non-agenda items will be taken at the end of tonight's meeting. Speakers will be permitted to speak for a maximum of 5 minutes. Groups of people will be required to designate a spokesperson to represent them before the Council who may speak for a maximum of 10 minutes. Speakers are asked to use the microphone at the speaker's stand, clearly state their name and address for the record and keep comments brief and to the point. Please spell your name for the record and sign in on the sign in sheet.*

**CONSENT AGENDA**

1. Approval of Council Meeting Minutes – November 1, 2022
2. Approval of Workshop Minutes November 30, 2022.
3. Bill List ending – November 2022
4. December 2022 Consent Agenda

**MOTION: Councilperson Artim made the motion and was seconded by Councilperson Adams to approve the December 20, 2022, consent agenda as a continuation of the December 6, 2022, consent agenda.**  
**(Motion passed 4/0)**

**PUBLIC SAFETY**

1. Report from Mayor R. Scott Adams

**MOTION: Councilperson Artim made the motion and was seconded by Councilperson Washington to accept Scott Crawford as the City Manager for the City of Duquesne contingent on passing a vetting process.**  
**(Motion passed 4/0)**

**MOTION: Councilperson Washington made the motion and was seconded by Councilperson Adams to accept George Newsome as the Administrative Assistant to the City Manager for the City of Duquesne.**  
**(Motion passed 4/0)**

## **PUBLIC WORKS**

1. Report from Councilperson Elaine Washington

**MOTION: Councilperson Washington made the motion and was seconded by Mayor Adams to approve the curb-to-curb ordinance for the City of Duquesne. Vendors will have to made aware of this change.**

## **WATER DEPARTMENT**

1. Report from Councilperson Aaron Adams
2. Discussed rate increases for waste and water.
3. 1<sup>st</sup> reading for increases for waste and water.
4. Discussed an annual landlord fee of \$10.00 that has not been enforced. This is an ordinance and going forward the city plans to not only begin enforcing it, but also increasing the annual amount. This applies to landlords. Act 47 has agreed to work in collaboration with the city to determine the best practice.

## **COMMUNITY AND ECONOMIC DEVELOPMENT**

1. Report from Councilperson Timothy Caldwell
2. Engineer Report
  - a. Introduced Laura Branthoover as new Engineer from Glenn Engineering

## **ACCOUNTS AND FINANCE**

1. Report from Councilperson Derek Artim

**MOTION: Councilperson Artim made the motion and was seconded by Councilperson Washington to accept the 2023 proposed budget.**  
(Motion passed 4/0)

## **TREASURER**

1. Report from Maureen Strahl.

## **CONTROLLER**

No report.

## **SOLICITOR**

1. Report from Solicitor Myron Sainovich

**MOTION: The Mayor made the motion and was seconded by Councilperson Artim to approve the resolution for the Tax Anticipation Note (TAN) for 2023. The amount will not exceed but could be less than \$500,000.00.**  
(Motion passed 4/0)

## **CITY MANAGER**

1. Report from George Newsome, Interim City Manager
2. Introduction of new City Manager, Scott Crawford.

**MOTION: Councilperson Washington made the motion and was seconded by Councilperson Artim to approve Scott Crawford, City Manager as an additional signer on all accounts. (Motion passed 4/0)**

## **POLICE DEPARTMENT**

1. Acting Chief Thomas Shaw

## **ACT 47 COORDINATOR**

1. Report from George Dougherty
2. Forwarded follow up procedures for DCED grant application

## **FIRE DEPARTMENT**

1. Chief Frank Cobb

## **POLICE CITIZEN'S REVIEW BOARD**

1. Debra Chaffin

\*\*\*Members of the Duquesne City Council will meet in Executive Session (if needed)

## **PUBLIC COMMENT**

*At this time, citizens may address the Council on any issue. Only residents and taxpayers of the City of Duquesne will be permitted to address the Council. Comments on non-agenda items will be taken at the end of tonight's meeting. Speakers will be permitted to speak for a maximum of 3 minutes. Groups of people will be required to designate a spokesperson to represent them before the Board who may speak for a maximum of 3 minutes. Speakers are asked to use the microphone at the speaker's stand, clearly state their name and address for the record and keep comments brief and to the point. Please spell your name for the record.*

**ADJOURNMENT: Councilperson Adams made the motion and was seconded by Councilperson Artim to adjourn this meeting.**

**(Motion passed 4/0)**

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**R. Scott Adams, Mayor**

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**George Newsome, Interim City manager**