

**CITY OF DUQUESNE  
TUESDAY, MARCH 10, 2020  
CITY BOARD MEETING MINUTES**

**6:34 pm**

The meeting was called to order by Mr. Douglas Sample, City Manager.

**Present:** Richard Scott Adams, Terra Henderson-Murphy, Elaine Washington

**Others Present:** Douglas Sample, City Manager, Myron Sainovich, Solicitor, Kristen Maser Michaels, Act 47, Marian Marko-Eberle, Executive Assistant

**Absent:** Rev. Tim Caldwell, Councilman, Nickole Nesby, Mayor

**CONSENT AGENDA**

\*\*Approval of Minutes

\*\*Bill List – March 10, 2020

Councilman Adams asked Mr. Sample to explain the AMTrust North America and the CrawfordEllenbogen, LLC invoices. Mr. Sample stated that the AMTrust invoice was for Worker's Compensation and the CrawfordEllenbogen, LLC invoice was for the outside Accounting Firm helping with the preparation for the 2018 Audit.

**I move to approve the March 10, 2020 Consent Agenda**

**First:** Councilman Adams **Second:** Councilperson Henderson-Murphy **MOTION carried: 3-0**

**NEW BUSINESS – No Actual Report**

\*\*Accounts and Finance – **No Report**

\*\*Administration

a. Separation and General Release Agreement

I move to approve the Separation and General Release Agreement between the City of Duquesne and Susan Davis.

**First:** Councilperson Washington **Second:** Councilman Adams **MOTION carried: 3-0**

**\*\*Community and Economic Development**

**\*\*Public Safety**

**\*\*Public Works**

a. Summer Help

Mr. Sample stated there will be four to five (4-5) positions. An ad will go out for recruitment. Councilperson Henderson-Murphy asked if the same two (2) groups that came last year will be coming back. Councilman Adam stated “that would not be a good idea due to some unsupervised behavioral issues that occurred. Councilperson Henderson-Murphy suggested possibly hiring someone to oversee the summer help so the overall experience, for everyone, is more beneficial. Mr. Sample stated that the manager’s office is currently working with PHASE 4 Learning Center, Inc. The student, Caprice Ulichnie has been a top notch worker with excellent productivity, good phone etiquette skills, very good customer service, and well presented. Councilperson Washington asked if there would be interviews for those who apply for summer help. Councilperson Washington then added that three out of four (3 out of 4) of the summer help from last year were good workers. Mr. Sample also mention the starting day could be as early as May 1, 2020 or June 2, 2020 as stated by Mr. Harry Freiling of PHASE 4 Learning Center, Inc.

**EXECUTIVE SESSION – No Session**

**OLD BUSINESS**

**\*\*Community and Economic Development**

a. Polish Hill

The map included in each Board Member’s packet shows the latest spaces, therefore, continue with Polish Hill.

**\*\*Councilman Adams asked where the City of Duquesne stands with PA American Water situation. Mr. Sample answered by saying “April 1, 2020 program PA Water goes to State.”**

### PUBLIC COMMENT

\*\*Mr. Danko, from the audience, asked if the City of Duquesne has a Full Time Public Works Supervisor. Mr. Sample stated that he himself also oversees the Public Works Department.

Mr. Danko asked why Tom Hayward or Jim Schweitzer couldn't be the Public Works Supervisor. Councilman Adams spoke up to say "both Mr. Hayward and Mr. Schweitzer were offered the position of supervisor, but due to contract conflicts it was turned down.

\*\*Ms. Pat Bluett of the Boys and Girls Club reiterated to please encourage everyone to fill out the Census form for this year, 2020. The mailing will be going out as of April 1, 2020.

### ADJOURMENT

**7:48 pm**

I move to adjourn this meeting.

**First:** Councilperson Washington **Second:** Councilman Adams **MOTION carried: 3-0**

---

Nickole Nesby

---

Marian Marko-Eberle

