

MINUTES  
CITY OF DUQUESNE  
JANUARY 2, 2018  
5:00 P.M.

REORGANIZATIONAL MEETING OF CITY COUNCIL

MOMENT OF SILENCE

PLEDGE OF ALLEGIANCE

ROLL CALL

SINE – DINE

MOTION TO SUSPEND REGULAR BUSINESS

OPENING PRAYER

Reverend Eric Johnson

SWEARING IN CEREMONY AND PROGRAM

- Nickole Nesby, Mayor of Duquesne (January 2018 to January 2022)
- June Wilson, Council Member (January 2018 to January 2022)
- Fawn Taylor McDaniel, Council Member (January 2018 to January 2022)
- Beth Kracinovsky, Controller (January 2018 to January 2022)

ROLL CALL

PUBLIC COMMENTS ON AGENDA ITEMS

AWARDS AND RECOGNITION

NEW BUSINESS

1. A motion was made to appoint Ira Weiss of Weiss, Burkardt, Kramer, LLC to serve as Municipal Solicitor for the great City of Duquesne. Motion carried in favor 5-0.
2. A motion was made to appoint David Gilliland as Engineer for the great City of Duquesne. Motion carried in favor 5-0.
3. A motion was made to appoint Che Sayles of Blue States, LLC as the Municipal Manager and City Clerk of the great City of Duquesne. Motion carried in favor 5-0.
4. A motion was made authorizing the Municipal Manager to send a letter to all vendors, consultants, anyone associated with the operations of the great City of Duquesne that all bills, documents, files, keys, or any other city property must be submitted and/or returned to the Municipal Manager by January 30, 2018. Motion carried in favor 5-0.
5. A motion was made to appoint Thomas Dunlevy as the new Chief of Police of the great City of Duquesne. Motion carried in favor 5-0.

6. A motion was made to review all contracts related to the removal of waste, trash, or debris within the great City of Duquesne. Motion carried in favor 5-0.
7. A motion was made to appoint Kara Olson as the new Chair of the Duquesne Redevelopment Authority to a five (5) year term. Motion carried in favor 5-0.
8. A motion was made to create a new seven (7) member Health and Human Services Commission with the primary responsibility to obtain and apply for federal, state, and local grants to address the public needs of all residents of the great City of Duquesne. Motion carried in favor 5-0.
9. A motion was made to open up the 2018 budget for review and make changes if necessary to address the current and future budget demands of the new administration. Motion carried in favor 5-0.
10. A motion was made to have the Municipal Solicitor look into either filing a law suit and/or joining with current litigants for remedies that can be sought for the great City of Duquesne for the management, maintenance, or operations regarding the US Steel Mill Site located within the great City of Duquesne. Motion carried in favor 5-0.
11. A motion was made to review all banking institutions and accounts of the great City of Duquesne and make changes if appropriate, necessary, or desired by the new administration. Authorize Mayor Nickole Nesby, Municipal Manager, and City Treasurer sign all checks and signature cards for the great City of Duquesne. At least two signatures will be required on all checks. Motion carried in favor 5-0.
12. A motion was made to have the Municipal Manager review all financial partners of the great City of Duquesne and report any findings or make recommendations to council where city statistics are being used with no financial benefit to the great City of Duquesne. Motion Carried 5-0.
13. A motion was made to have two city council meetings per month. Meetings will occur the second and fourth Tuesday of each month at 6:00 PM. Motion carried in favor 5-0.
14. A motion was made to conduct a separate audit of all RAD monies received and distributed from January 2010 to January 2017. Motion carried in favor 5-0.
15. A motion was made to create an internet use policy with rules and regulations for all city employees, staff, contractors, and vendors. Motion carried in favor 5-0.
16. A motion was made to rename Accounts and Finance to The Department of Accounts and Youth Services, Water to Department of Environmental Services, Parks and Recreation to the Department of Properties and Community Development, and Streets to The Department of Streets and Public Works. Motion carried in favor 5-0.

MOTION TO ADJOURN

CITY OF DUQUESNE  
REGULAR COUNCIL MEETING  
MINUTES

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DATE: JANUARY 9, 2018 6:00 PM

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THE MEETING OPENED WITH A MOMENT OF SILENCE AND THE PLEDGE OF ALLEGIANCE TO OUR FLAG.

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PRESENT: MAYOR NESBY, MR GYURE, MS MC DANIEL, AND MS WILSON.  
ALSO PRESENT: TREASURER DAVID J BIRES, POLICE CHIEF TOM DUNLEVY, AND, CODE ENFORCEMENT OFFICIAL ALLAN CHIESI, CITY SOLICITOR AND CONTROLLER BETH KRACINOVSKY.  
ABSENT: REV CALDWELL  
.....

A MOTION NEEDED TO APPROVE THE MINUTES OF THE REGULAR DECEMBER 13, 2017 COUNCIL MEETING WAS MADE BY MAYOR NESBY AND SECONDED BY MR GYURE. CARRIED 4-0.

CITIZENS REQUEST

NO PUBLIC COMMENTS.

NEW BUSINESS

A MOTION IS IN ORDER TO HIRE FRANK COBB AS THE NEW VOLUNTEER FIRE CHIEF OF THE GREAT CITY OF DUQUESNE. MOTION MADE BY MAYOR NESBY AND SECONDED BY MS MCDANIEL. CARRIED 4-0.

A MOTION IS IN ORDER TO CREATE AN ORDINANCE TO ESTABLISH RATES, FEES AND PENALTIES FOR HOMEOWNERS WITH RENTERS. MOTION MADE BY MAYOR NESBY AND SECONDED BY MS WILSON. CARRIED 4-0.

A MOTION IS IN ORDER TO CREATE A VEHICLE USE POLICY FOR MAYOR AND COUNCIL TO ATTEND OFFICIAL CITY EVENTS AND AFFAIRS. MOTION MADE BY MAYOR NESBY AND SECONDED BY MS MCDANIEL. CARRIED 4-0.

A MOTION IS IN ORDER TO ALLOW THE MUNICIPAL MANAGER TO RECEIVE TRAINING AND TECHNICAL ASSISTANCE OFFERED BY THE STATE'S DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT FREE OF CHARGE TO THE CITY. MOTION MADE BY MR GYURE AND SECONDED BY MS WILSON. CARRIED 4-0.

A MOTION IS IN ORDER TO IMMEDIATELY SUSPEND, DISCIPLINE, OR REMOVE ANY VENDOR THAT SHARES CURRENT CITY INFORMATION WITH FORMER EMPLOYEES. MR GYURE STATES THAT HE DOESN'T KNOWS WHAT THAT MEANS. MAYOR NESBY EXPLAINS WHAT PROMPTED THIS. MAYOR NESBY STATES THAT WHEN WE WERE SETTING UP THE NEW ADMINISTRATION WE WERE IN OUR HARRIS SOFTWARE AND WE SEEN THAT THERE WERE 7 EMPLOYEES LISTED ACTIVE WHO NO LONGER WORK FOR THE CITY. I BELIEVE THEY HAVE BEEN TERMINATED FOR OVER 5 YEARS OR MORE BUT YET THEY WERE STILL ACTIVE TO WHERE IF THEY HAD THE SOFTWARE ON THEIR HOME COMPUTER OR IF THEY CALLED IN THE VENDOR WILL STILL PROVIDE THEM WITH INFORMATION. MOTION MADE BY MS MCDANIEL AND SECONDED BY MR GYURE. CARRIED 4-0.

A MOTION IS IN ORDER TO HAVE THE SOLICITOR PREPARE ALL NECESSARY DOCUMENTS TO SET THE RATE FOR THE EARNED INCOME TAX ORDINANCE FOR 2018. MOTION MADE BY MS MCDANIEL AND SECONDED BY MR GYURE. CARRIED 4-0.

A MOTION TO RESCIND THE EXTENSION AGREEMENT APPROVED BY COUNCIL ON DECEMBER 13, 2017 THAT EXTENDS THE COLLECTIVE BARGAINING AGREEMENTS FOR THE CLERICAL, BLUE COLLAR AND POLICE DEPARTMENTS FOR TWO YEARS AND FOR THE SOLICITOR TO FILE A DECLARATORY JUDGEMENT WITH THE COURT OF COMMON PLEAS OF ALLEGHENY COUNTY REGARDING THE VALIDITY OF THE EXTENSION AGREEMENT. MOTION MADE BY MS MCDANIEL AND SECONDED BY MAYOR NESBY. CARRIED 4-0.

MAYOR NESBY EXPLAINS THE REASON FOR RESCINDING THE UNION CONTRACT STATING THAT THE PREVIOUS ADMINISTRATION DECIDED TO ENTER INTO AN AGREEMENT, A COLLECTIVE BARGAINING AGREEMENT WITH THE UNION TO EXTEND THOSE CONTRACTS. MAYOR NESBY CONTINUES ON TO SAY THAT BECAUSE IT'S CONSIDERED LAME DUCK THEY HAD NO RIGHT TO DO THAT, WE'RE GOING TO RESCIND, THAT IS WHAT THE INTENT IS. MAYOR NESBY STATES THAT MEANS AFTER THIS CURRENT CONTRACT EXPIRES WE WILL GO BACK TO THE TABLE AND RENEGOTIATE THOSE NEW COLLECTIVE BARGAININGS WITH OUR NEW ADMINISTRATION.

#### ACCOUNTS & YOUTH SERVICES

MS MCDANIEL: THE LOWES COMMERCIAL SERVICES ACCOUNT CREDIT CARD IS NOW DOWN TO A ZERO BALANCE AFTER PAYMENT MADE IN OCTOBER WITH A CREDIT LIMIT OF \$500. WE RECEIVED AN INVOICE FROM STANDARD LIFE INSURANCE COMPANY REGARDING NON PAYMENT OF THE GROUP POLICY FOR CITY EMPLOYEES. I SPOKE WITH THE REPRESENTATIVE FROM THE COMPANY WHO ADVISE ME THAT THE LAPSE IN COVERAGE WAS EFFECTIVE AS OF NOVEMBER 7, 2017 MEANING THAT THE PREVIOUS ADMINISTRATION DID NOT MAKE PAYMENT ON POLICY. THE POLICY RENEW

COST IS \$5293.52 AS OF JANUARY 1, 2018. THE REPRESENTATIVE ALSO ADVISED TO HAVE THE CITY MANAGER CONTACT CLIENT SPECIALIST ALEXIA MEWHALKO. I PROVIDED HIM THE INFORMATION REGARDING THOSE ADMINISTRATION UPDATES TO GIVE TO HER. IN ADDITION WE RECEIVED AN INVOICE FROM KARENE FLAMAIN INK IN THE AMOUNT OF \$1584.50 FOR THE FIRE DEPT AND THE ESI PEOPLE EFFECTIVE JANUARY 1, 2018 SOMETHING ELSE THAT HAS NOT BEEN PAID BY THE PREVIOUS ADMINISTRATION. THE INSURANCE PROVIDES LIABILITY COVERAGE AS WELL AS INSURANCE EQUIPMENT AND VEHICLE FOR THE FIRE DEPARTMENT. AS PER MY CONVERSATION WITH TODD SLAVIENT, HE WOULD LIKE TO SET UP AN APPOINTMENT WITH THE CITY MANAGER AND ALSO THE FIRE CHIEF TO DISCUSS THE SPECIFICS.

I WOULD LIKE TO TABLE A MOTION TO MAKE A PAYMENT AT THIS TIME TO RELIANCE STANDARD AND KARENE STANDARD INK UNTIL AFTER THE ABOVE CONVERSATIONS HAVE TAKEN PLACE SO THAT WE KNOW EXACTLY WHERE WE ARE AND TO TRY TO GET THROUGH THIS STUFF THAT WE WERE LEFT WITH. MOTION MADE BY MS MCDANIEL AND SECONDED BY MAYOR NESBY. CARRIED 4-0.

WATER DEPARTMENT / DEPART. OF ENVIRONMENTAL RESOURCES

MS WILSON:

1. 12 CHANGES OF ADDRESSES REPORTED TO MACM
2. 11 CLOSED ACCOUNTS REPORTED TO MACM
3. 3 FINAL BILINGS REPORTED TO MACM
4. 3 FINAL READINGS REPORTED TO MACM
5. 19 NEW ACCOUNTS
6. 4 NO LIEN LETTERS
7. 17 TERMINATIONS, 7 PAID BEFORE TERM
8. 6 TERMINATION FEES COLLECTED TOTALING \$300
9. TOTAL REVENUE GENERATED \$1450.00

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DEPART. OF STREET & PUBLIC WORKS

MR GYURE:

1. PICKED UP TRASH
2. EMPTIED BARRELS
3. SECURED 2 PROPERTIES
4. USED 1 TON OF COLD PATCH
5. REPAIRED & PUT OUT SALT BOXES
6. SALTED STREETS

DEPART. OF PROPERTIES & COMMUNITY DEVELOPMENT

REV CALDWELL: ABSENT. NO REPORT

## MAYORS REPORT

I ALSO LIKE TO FOR THE FIRST ORDINANCE OF 2018 AN ORDINANCE OF THE CITY OF DUQUESNE. IT'S THE FIRST READING FOR PENNSYLVANIA SETTING THE EARNED INCOME TAX RATE FOR 2018. MOTION MADE BY MAYOR KRIVACEK AND SECONDED BY MS MCDANIEL. CARRIED 4-0.

DURING THE TRANSITION I HAD AN OPPORTUNITY TO REVIEW THE 2016 AUDIT REPORT. THERE WERE SOME DISCREPANCIES IN THERE DEALING WITH THE PAYROLL DURING THE YEAR WHERE THE ACCOUNTS WERE NOT RECONCILED. IN ADDITION WE HAD SOME ISSUES WITH THE FIXED ASSETS WHERE IT HAS BEEN RECOMMENDED THAT THE CITY SHOULD MAINTAIN FIXED HISTORICAL COSTS OF THESE FIXES ASSETS THAT WE HAVE. WE ALSO NEED TO ESTABLISH FIXED ASSETS RECORD WHICH WOULD REQUIRE THE CITY TO DO A PHYSICAL COUNT OF ALL GENERAL FIXED ACCOUNTS AND PREPARE A REPORT BASED ON THE RESULTS OF THIS ACCOUNT WHICH INCLUDES THE WATER SYSTEM. THESE DISCREPANCIES OR THESE WEAKNESSES HAVE BEEN INDICATED FROM 2012-2016. IT ALSO SAYS THAT OUR CASH ACCOUNTS WERE NOT RECONCILED TO THE GENERAL LEDGER AND THAT IT IS RECOMMENDED THAT ALL BANK ACCOUNTS BE RECONCILED AT THE END OF THE MONTH.

THE AUDIT ALSO STATES THAT THE WATER DEPT IS NOT BILLING AT 100% OF CONSUMPTION. WE WILL REVIEW TO FIND OUT WHY THAT IS NOT BEING DONE AT 100% OF CONSUMPTION.

THE AUDIT ALSO SHOWED THAT THE REAL ESTATE TAXES WERE NOT RECONCILED AT THE END OF THE MONTH. IN ADDITION THE MONTHLY REPORTS WERE NOT BEING FILLED OUT ACCURATELY AND IT WAS RECOMMENDED THAT THE REAL ESTATE TAXES BE RECONCILED WITH THE CHANGE ORDERS AND THE UNPAID LISTS AND THE MONTHLY REPORTS BE FILLED OUT ACCURATELY.

THERE WERE ALSO SOME ISSUES NOTED IN THE 2016 AUDIT REPORT WHICH WERE IDENTIFIED WITH THE DEA FUND. THE PORTION OF THE REIMBURSEMENT FOR THE OVERTIME COSTS HAS BEEN EXPLAINED. IT'S JUST PAPER WORK SLACKING BUT THERE WERE SOME OTHER DIFFERENT DISCREPANCIES IN THE ANNUAL CERTIFICATE REPORT BEGINNING AND ENDING BALANCES. THERE IS NO FORMAL PROCESS FOR BILL PAYMENTS THROUGH THIS FUND. IT WAS RECOMMENDED THAT THE CITY IMPLEMENTS A FORMAL TRACKING SYSTEM OF THESE EXPENDITURES AND ALSO PROVIDE A FORMAL PROCESS FOR PAYMENT OF DEA FUNDS BILLED. I HAVE DISCUSSED THIS WITH OUR NEW CHIEF OF POLICE WHO WILL BE ADDRESSING THESE AS WELL.

THE CASH DISBURSEMENT ISSUE HAS BEEN RECTIFIED WHERE WE HAVE AGREED ON 2 ON 1/2/18 THAT WE WOULD USE 2 SIGNATURES ON EACH BANK ACCOUNT. AT THAT PARTICULAR POINT IN TIME ON THE ACCOUNTS RIGHT NOW IS THE TREASURER DAVE BIRES AS WELL AS CHE WHO IS THE CITY MANAGER AND MYSELF. ON THOSE ACCOUNTS WHEN SIGNATURES WILL BE REQUIRED, ONE WILL BE OUR TREASURER AND THE OTHER WILL EITHER BE MYSELF OR CHE TO MAKE SURE THAT WE KEEP AN INTERNAL LOG OF WHAT IS BEING DONE IN OUR INNER WORKING SYSTEM WHICH NEEDS TO BE TIGHTENED UP.

THERE WAS A SIGNIFICANT OUTSTANDING BALANCE DUE FROM THE WATER DEPT. WHAT IT LOOKS LIKE IS THAT WE ARE ACTUALLY PAYING IT BACK. I AM STILL REVIEWING TO FIND OUT WHAT EXACTLY IS BEING DONE. IT LOOKS LIKE THERE IS A LOAN THAT WE ARE PAYING BACK BASED ON THE WATER DEPT BUT AGAIN SINCE WE DID NOT HAVE A TRANSITION PERIOD FROM ONE ADMINISTRATION TO THE OTHER AFTER 5 DAYS THIS IS WHAT I DO KNOW.

THE CITY WAS INSTRUCTED TO DEPOSIT FUNDS INTO A SEPARATE ACCOUNT TO REPAY THE ACT 47 LOAN APPLICATION FOR THE PENNSYLVANIA DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT. AS OF TODAY THERE HAS NOT BEEN 2 SEPARATE ACCOUNTS ESTABLISHED IN ORDER TO DO THIS BUT WE WILL BE DOING THIS UNDER THE NEW ADMINISTRATION.

WE ARE CURRENTLY USING KEYSTONE COLLECTIONS FOR OUR DELINQUENT TAXES. THEIR CONTRACT IS UP IN APRIL OF 2018, HOWEVER DURING MY DISCUSSION WITH THEM WE WERE GOING TO SCHEDULE FOR THE 23<sup>RD</sup> A PRESENTATION FROM THEM WHICH MAY HAVE TO BE RESCHEDULED DUE TO OUR SPECIAL ELECTION IN OUR DISTRICT. THEY WOULD LIKE TO COME IN AND GIVE A PRESENTATION BEFORE MAYOR AND COUNCIL AS WELL AS THE CITIZENS TO LET YOU KNOW EXACTLY WHAT SERVICES THEY PROVIDE TO THE CITY OF DUQUESNE: HOW MUCH THEY COLLECT, HOW THEY COLLECT, AND HOW THE PAYMENT PROCESS IS DONE. I THINK THAT IS SOMETHING TRANSPARENCY NEEDS TO BE DONE SO THAT YOU KNOW WHERE YOUR TAX DOLLARS ARE GOING.

IN ADDITION TO THAT WE HAVE KIESHA BRYANT IN OUR AUDIENCE TODAY. MS BRYANT WILL ACTUALLY BE OPENING UP A BOARDING HOME, ALL OF THAT WAS PREVIOUSLY DONE. SHE HAS INVITED US TO THE OPEN HOUSE ON JANURAY 26, 2018 AT 10AM ON OLIVER STREET IF ANYBODY WISHES TO ATTEND.

ALSO FOR ELECTION DAY, PREVIOUSLY THE CITY HAD PAID OVERTIME FOR CLERICAL STAFF IN THE POLICE DEPARTMENT BECAUSE WE UTILIZED THE POLICE STATION, DUE TO BUDGET CONSTRAINTS WE ARE

NOT FINANCIALLY ABLE TO CONTINUE THAT HOWEVER ALLEGHENY COUNTY DEPARTMENT OF ELECTIONS HAS AGREED TO PAY THAT OVERTIME AND I'VE ALSO ASKED THEM TO REMOVE THE POLLING SITE FROM THIS LOCATION AND TO FIND ANOTHER ONE INSIDE THE CITY OF DUQUESNE BECAUSE AGAIN WE CANNOT CONTINUE TO INCUR THAT ADDITIONAL COST. IN ADDITION I HAVE ALSO ASKED THEM TO LOOK AT POSSIBLY MOVING THE POLLING SITE FOR THE DUQUESNE PLACE RESIDENTS BACK INTO THEIR COMMUNITY CENTER TO INCREASE THE OUTCOME OF VOTER PARTICIPATION OUT IN THAT AREA.

CITY CONTROLLER BETH KRACINOVSKY STATES THAT SHE WOULD LIKE TO COMMENT ON THE LETTER FROM THE AUDITOR. MS KRACINOVSKY STATES THAT SHE HAD JUST TALKED TO CHE WHEN SHE GOT IN AND SINCE IT CAME IN IN THE MIDST OF THE TRANSITION WE NEED TO SCHEDULE AN EXIT INTERVIEW WITH THE AUDITORS WHO WILL GO OVER EACH ONE OF THOSE AND TELL YOU IF IT HAS BEEN TAKING CARE OF WHICH MAY BE SEVERAL OF THEM AND WHAT THE RECOMMENDATIONS ARE. MAYOR NESBY STATES THAT SHE HAS SPOKEN WITH THEM THIS MORNING AND THEY WENT THROUGH LINE BY LINE WHERE THE DICREPANCIES HAVE BEEN. MAYOR NESBY CONTINUES ON TO SAY THAT HER BIGGEST THING WITH THEM WITH THAT IS COMING IN NEW THAT THIS IS THE MOST RECENT AUDIT REPORT WHICH IS FOR 2016 BUT WE RECEIVED IT IN NOVEMBER BUT THE SAME PROBLEMS THAT WERE IDENTIFIED IN THE 2016 WERE IDENTIFIED IN 2015, 2014, 2013 AND 2012. MAYOR NESBY STATES THAT IT'S THE SAME EXACT THING AND IT HAS NEVER BEEN ADDRESSED SO WHEN WE TALK ABOUT MOVING FORWARD IN ANY NEW ADMINISTRATION WE WANT THE PUBLIC TO KNOW WHAT YOU'RE ACTUALLY WORKING WITH AND NOW WE WANT TO TAKE CORRECTIVE ACTION.

MR GYURE STATES THAT HE WOULD LIKE TO SAY SOMETHING ABOUT THE WATER DEPT NOT BILLING AT 100%. MR GYURE STATES THAT IT IS SORT OF IMPOSSIBLE TO DO THAT BECAUSE OF WATER LEAKS. MR GYURE STATES THAT EVERY DROP OF WATER THAT GOES THROUGH THE METER WE PAY FOR. IF THERE IS A WATER LEAK THAT'S A LOSS, IF THERE IS A FIRE THAT'S A LOSS. CODE ENFORCEMENT OFFICIAL ALLAN CHIESI STATES THAT WHEN THE FIRE DEPT DO DRILLS WITH WATER THAT'S A LOSS. MR GYURE STATES THAT CITY HALL DOES NOT PAY A WATER BILL HE THINKS OR THE CITY GARAGE SO ALL THAT IS TAKEN INTO ACCOUNT. MR GYURE ALSO STATES THAT OUR CROSS CONNECTION OVER IN WEST MIFFLIN WITH PA WATER COSTS US ABOUT \$1700 A MONTH JUST TO HAVE IT THERE AND WE GET NOTHING FROM IT. MAYOR NESBY STATES THAT SHE DID NOT KNOW ALL OF THIS AND THANKS COUNCIL FOR INFORMING HER.



**1. POLICE CHIEF DUNLEVY:** A TOTAL OF 297 CALLS WERE ANSWERED IN DECEMBER 2017. 53 CRIMES AND OFFENSES WERE COMMITTED AND OF THAT 53, THERE WERE 35 ARRESTS, 32 WERE ADULTS, 3 JUVENILE, 15 FALSE ALARMS, 11 ACCIDENTS, 12 NON-TRAFFIC CITATIONS AND 25 TRAFFIC CITATIONS. THERE WERE NO PARKING CITATIONS ISSUED AND NO ABANDONED VEHICLES WERE REMOVED AND FOR THE ENTIRE YEAR OF 2017 OUR DEPARTMENT ANSWERED 3905 CALLS WHICH RESULTED IN 477 ARRESTS OF THAT 477, 424 WERE ADULTS, 53 WERE JUVENILES. WE ISSUED 117 NON TRAFFIC CITATIONS, 451 TRAFFIC CITATIONS, 199 FALSE ALARMS WITHIN THE CITY AND RESPONDED TO 151 VEHICLE ACCIDENTS.

CURRENTLY OUR DEPT IS DOWN 2 FULL TIME OFFICERS WHEN OFFICER KESTER AND OFFICER MALONEY LEFT. OUR CIVIL SERVICE COMMISSION HAS POSTED THE RESULTS OF THE CURRENT TESTING PROCESS, OUR TOP 2 CANDIDATES ARE OFFICER EMORY STOFFERAHN AND OFFICER BENJAMIN DRUSKIN. I WOULD LIKE TO OFFER THEM THE ADDITIONAL FULL TIME POSITION OF EMPLOYMENT PENDING THEIR BACKGROUND, PSYCHOLOGICAL AND DRUG TESTS.

THE LAST THING I HAVE IS THAT I WOULD LIKE TO RECOGNIZE TWO OFFICERS ONE WHICH IS NO LONGER WITH US HE'S JUST BE ASSIGNED A FULL TIME POSITION WITH THE SHERIFF'S OFFICE AND THAT IS OFFICER TOM CRANMER. CHIEF DUNLEVY STATES THAT BACK IN NOVEMBER THE DOLLAR GENERAL STORE GOT ROBBED BY A PERSON WEARING A MASK BRANDISHING A GUN. OFFICER CRANMER CONTINUED TO INVESTIGATE THAT AND ON THE MORNING OF DECEMBER 2, 2017 OFFICER CRANMER AND OTHERS SERVED A SEARCH WARRANT ON A LOCATION RESULTING IN THE ARREST OF THE PERSON THAT COMMITTED THE CRIME. A CONFESSION CAME FROM THE PERSON THAT COMMITTED THE CRIME AND RECOVERY OF EVIDENCE INCLUDING CLOTHING THAT WAS WORN DURING THE ROBBERY AND ALSO THE CASH DRAWER FROM THE STORE WAS RECOVERED. I THINK THAT'S OUTSTANDING WORK.

THE OTHER OFFICER I WOULD LIKE TO RECOGNIZE IS OFFICER JEREMY BRENTLEY. HE'S A NEWER OFFICER WHO HAS LESS THAN ONE YEAR ON THE JOB. I WAS WORKING LAST FRIDAY MORNING WE GOT A REPORT OF A 56 YEAR OLD MALE NOT BREATHING INSIDE A HOME, WHEN I ARRIVED OFFICER BRENTLEY WAS ALREADY THERE PERFORMING CPR, UNFORTUNATELY THE VICTIM DID NOT MAKE IT BUT THE FACT THAT THIS OFFICER WENT THE EXTENDED STEPS OF TRYING TO HELP SOMEONE IS COMMENDABLE.

**2. FIRE REPORT:** NO REPORT.

**3. BUILDING INSPECTOR / CODE ENFORCEMENT ALLAN CHIESI:** REPORT FOR THE MONTH OF DECEMBER 2017. COLLECTED \$850.00 FOR

INSPECTION OF 18 HOUSES. THERE WERE NO BUILDING PERMITS ISSUED FOR THE MONTH OF DECEMBER. THERE WERE A TOTAL OF 13 COMPLAINTS: 3 GARBAGE CALLS, 2 DEAD ANIMAL CALLS, 6 SNOW REMOVAL CALLS AND 3 CALLS FOR DEBRIS.

CITY MANAGER: NO REPORT.

TREASURERS REPORT

DAVID J. BIRES: TAXES COLLECTED FOR DECEMBER 2017 WERE \$74,955.30. THE FOLLOWING IS A YEAR TO DATE BREAKDOWN OF MONEY COLLECTED BY KEYSTONE MUNICIPAL SERVICES: DELINQUENT REAL ESTATE TAX \$89,133.88 LST/OPT \$67,867.93 MERCANTILE TAX \$25,713.59 AND EARNED INCOME TAX \$46,190.62. THE FOLLOWING IS A YEAR TO DATE BREAKDOWN OF MONEY COLLECTED BY JORDON TAX SERVICES: CURRENT EARNED INCOME TAX \$593,113.87 DELINQUENT EARNED INCOME TAX \$13,335.55 NON RESIDENT EARNED INCOME TAX \$455,123.11. THERE WERE 12 NEW WATER ACCOUNTS SENT TO JORDAN TAX SERVICES TO CHECK AGAINST THEIR TAX LISTS.

ALSO I HAVE ONE EXONERATION TOTALING \$6035.52 AND I MAKE A RECOMMENDATION THAT COUNCIL APPROVE PAYMENT. MOTION MADE BY MR GYURE AND SECONDED BY MS WILSON. CARRIED 4-0.

CONTROLLER'S REPORT

BETH KRACINOVSKY: NO REPORT.

SOLICITOR'S REPORT

NO REPORT.

DAVID GILLILAND: ABSENT. MAYOR NESBY MADE A MOTION TO ACCEPT A WRITTEN REPORT FROM GLENN ENGINEERING. MOTION MADE BY MR GYURE AND SECONDED BY MS WILSON. CARRIED 4-0.

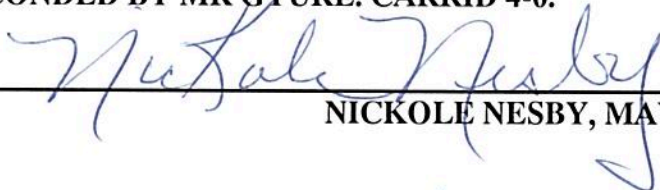
ACT 47 JONATHAN R. INGRAM: NO REPORT.

MAYOR NESBY STATES JUST TO CLARIFY FOR THE MOTIONS THAT WERE ESTABLISHED TODAY AS WELL SECONDED. CAN I HAVE ALL IN FAVOR, ALL COUNCIL MEMBERS STATED I.

A MOTION IS IN OREDER TO HIRE THE TWO NEW OFFICERS, OFFICER EMORY STOFFERAHN AND OFFICER BENJAMIN DRUSKIN TO THE FULL TIME POSTIONS. MOTION MADE BY MR GYURE AND SECONDED BY MAYOR NESBY. CARRIED 4-0.

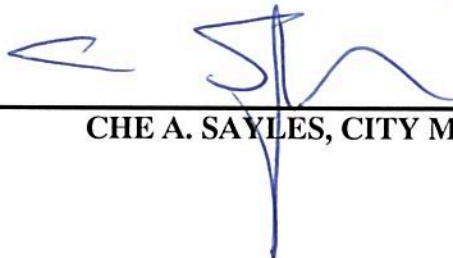
DAVID MARSHALL PRESIDENT OF THE WEST MIFFLIN AREA SCHOOL BOARD ADDRESSES MAYOR AND COUNCIL SAYING THAT HE HAS SPOKEN WITH SOME OF YOU FOLKS UNOFFICIALLY BUT HE IS HERE TO LET YOU KNOW THAT HE WAS VERY TOUCHED BY HOW THE NEW ADMINISTRATION WAS SWORN IN. HE STATES THAT IT IS SORT OF A NEW DAY AND WE WANT TO BRING THAT TO WEST MIFFLIN WHEN IT COMES TO OUR KIDS. HE STATES THAT WE ARE DONE FIGHTING THAT WAR THAT WENT ON. MR MARSHALL STATES THAT NONE OF YOU GUYS VOTED FOR ME BUT I'M ACCOUNTABLE FOR EVERY ONE OF YOUR KIDS IN THE DISTRICT. WE'RE COMMITTED TO EVERY KID REGARDLESS OF WHERE THEY ARE FROM. THEY ARE OUR KIDS SO I WANT TO FORMALLY INTRODUCE MYSELF TO COUNCIL AND HOPEFULLY WE'LL HAVE MORE REACH OUT BECAUSE I HAVE CREATED A COMMITTEE FOR AN INTERGOVERNMENTAL COOPERATION, NOT ONLY WILL WE WORK WITH OUR FRIENDS IN WEST MIFFLIN COUNCIL BUT ALSO WHITAKER COUNCIL AND DUQUESNE. IF ANYBODY WANTS MY CELL PHONE NUMBER I WILL GIVE IT TO YOU. CONGRATULATIONS TO THE FOLKS THAT HAVE BEEN HERE AND FOR THE FOLKS THAT HAVE BEEN HERE IT'S GOING TO BE A DIFFERENT RELATIONSHIP WITH OUR COMMUNITIES BECAUSE IT'S MY COMMUNITY, ONE COMMUNITY I DON'T CARE WHERE THE LINES ARE DRAWN FOR THE MUNICIPALITIES, SO THANK YOU VERY MUCH

MOTION TO ADJOURN MEETING WAS MADE BY MAYOR NESBY AND SECONDED BY MR GYURE. CARRID 4-0.



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NICKOLE NESBY, MAYOR



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CHE A. SAYLES, CITY MANAGER

CITY OF DUQUESNE  
REGULAR COUNCIL MEETING

MINUTES

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DATE: JANUARY 23, 2018 6:00 PM

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THE MEETING OPENED WITH A MOMENT OF SILENCE AND THE PLEDGE OF ALLEGIANCE TO OUR FLAG.

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PRESENT: MAYOR NESBY, MR GYURE, AND MS MCDANIEL. ALSO PRESENT: POLICE CHIEF TOM DUNLEVY, CODE ENFORCEMENT OFFICIAL ALLAN CHIESI, AND CITY SOLICITOR  
ABSENT: REV CALDWELL, JUNE WILSON, TREASURER DAVID J. BIRES, & CONTROLLER BETH KRACINOVSKY  
.....

A MOTION NEEDED TO APPROVE THE MINUTES OF THE REGULAR JANUARY 9, 2018 COUNCIL MEETING WAS MADE BY MR GYURE AND SECONDED BY MS MCDANIEL. CARRIED 3-0.

CITIZENS REQUEST

ANDY VAMOS OF KARL STREET STATES THAT HE SEES THAT THERE ARE NEW MEMBERS OF COUNCIL SOME HE KNOWS AND SOME THAT HE HAS NEVER SEEN BEFORE. MR VAMOS ALSO STATES THAT MY POLICE FORCE AND SAYS THE REASON FOR SAYING MY IS BECAUSE HE WANTED TO BE A POLICE OFFICER. MR VAMOS ALSO STATES THAT HE HEARS THERE IS A NEW FIRE CHIEF. MR VAMOS WISHES THE NEW ADMINISTRATION, COUNCIL MEMBERS (NEW & CURRENT), AND STAFF GOOD LUCK AND HOPES THAT THEY DO GOOD. MR VAMOS CONTINUES TO SAY THAT HIS POLICEMEN ARE GOING THROUGH A LOT NOW AND EVERYBODY IS PICKING ON THEM. THEY DON'T EVEN RECOGNIZE THEM AS POLICE OFFICERS AND THEY ARE THE ONES THAT KEEP US SAFE. MR VAMOS WISHES LOTS OF LUCK TO THE NEW ADMINISTRATION AND THE POLICE DEPT.

NEW BUSINESS

A MOTION IS IN ORDER TO HIRE THYAIS WALKER AS THE NEW EXECUTIVE ASSISTANT FOR THE GREAT CITY OF DUQUESNE. MOTION MADE BY MAYOR NESBY AND SECONDED BY MS MCDANIEL. CARRIED 3-0.

A MOTION IS IN ORDER TO APPOINT RANDALL TAYLOR AS THE CHAIR OF THE DUQUESNE HEALTH AND HUMAN SERVICES COMMISSION TO A 2 YEAR TERM FOR THE GREAT CITY OF DUQUESNE. MAYOR NESBY STATES THAT

FOR THOSE OF YOU THAT WERE NOT HERE DURING THE JANUARY 2 RE-ORGANIZATIONAL MEETING WE HAD DETERMINED THAT WE WERE GOING TO ESTABLISH A DUQUESNE HEALTH AND HUMAN SERVICE COMMISSION. MAYOR NESBY STATES THAT WHAT THAT MEANS IS WE ARE ACTUALLY SOLICITING FOR MEMBERS OF THE COMMUNITY TO ACTUALLY PARTICIPATE IN THE REDEVELOPMENT AUTHORITY, THE ZONING, THE COMMERCIAL, INDUSTRIAL DEVELOPMENT, THE PLANNING COMMITTEE, A LIBRARY BOARD, A SPECIAL EVENTS COMMITTEE AND ANYTHING ELSE THAT YOU FELT IS NECESSARY THAT IS LACKING IN THE COMMUNITY. WE HAVE SHEETS THAT CAN BE DISTRIBUTED TO YOU JUST TO LET YOU KNOW IN CASE YOU DECIDE THAT YOU WANT TO BE A PART OF IT SO THAT YOU CAN COME OUT AND ACTIVELY PARTICIPATE IN THE COMMUNITY. MOTION MADE BY MAYOR NESBY AND SECONDED BY MS MCDANIEL. CARRIED 3-0.

A MOTION IS IN ORDER TO APPOINT CARMEN BROWN AS A BOARD MEMBER OF THE DUQUESNE HEALTH AND HUMAN SERVICES COMMISSION TO A 2 YEAR TERM FOR THE GREAT CITY OF DUQUESNE. MOTION MADE BY MAYOR NESBY AND SECONDED BY MS MCDANIEL. CARRIED 3-0.

A MOTION IS IN ORDER TO AUTHORIZE STEEL RIVERS COUNCIL OF GOVERNMENTS (STEEL RIVERS COG) TO PAY \$4600 FOR THE DEMOLITION SERVICES PROVIDED BY KCA DEMOLITION COMPANY, INC. MAYOR NESBY STATES WHAT IT MEANS IS THAT WE GET MONEY FROM THE STEEL RIVERS COG FOR DEMOLITIONS. THE CONTRACT WENT TO KCA DEMOLITION IN ORDER TO DO IT. WHAT WE HAVE TO DO IS AUTHORIZE IT HERE FOR THE STEEL RIVERS COG TO PAY THE DEMOLITION TEAM FOR THE DEMO THEREFORE IT'S NOT COMING OUT OF OUR POCKETS PER SE IT'S COMING OUT OF THE MONEY THAT WAS ALREADY ALLOCATED TO US. MOTION MADE BY MR GYURE AND SECONDED BY MAYOR NESBY. CARRIED 3-0.

A MOTION IS IN ORDER TO ESTABLISH THE DUKE CITY YOUTH COUNCIL AS AN OFFICIAL ORGANIZATION SUPPORTED BY THE GREAT CITY OF DUQUESNE. MAYOR NESBY STATES THAT WHAT WE WANT TO DO IS FOR OUR YOUTH INSIDE THE CITY OF DUQUESNE. WE WANT TO HAVE AN ORGANIZATION WHERE WE ACTUALLY GET TO TEACH THEM SOME THINGS ONE IS GOING TO BE A CIVICS COURSE WHERE THEY'LL ACTUALLY GET TO LEARN ABOUT GOVERNMENT ANOTHER ONE IS GOING TO BE ON SOME VOLUNTEER WORK. MAYOR NESBY STATES THAT SHE SPOKE WITH ALLAN AND HE HAD SAID THAT HE PERSONALLY DOES THE SQUARE BOXES IN THE WINTER FOR THE SALT SO WE WOULD LIKE OUR CHILDREN TO LEARN HOW TO DO THAT THAT CRAFT AND THINGS SO THAT WE'LL HAVE MORE FOR THE UPCOMING YEAR SO THAT IS ONE PROJECT WE WERE CONSIDERING FOR IT. IN ADDITION WHEN I WENT AND MET WITH MORGAN STANLEY WHO IS OUR FINANCIAL CONSULTANT FOR OUR PENSION I HAD MADE A SUGGESTION THAT WE DO SOME TYPE OF FINANCIAL RESPONSIBILITY CLASSES FOR OUR YOUTH AND THEY'VE AGREED TO DO THAT AS WELL. SO

THOSE ARE JUST SOME EXAMPLES THAT WE WANT TO DO WITH OUR YOUTH THAT IS COMING UP. WE WANT TO EMPOWER THEM TO DO SOMETHING ELSE OTHER THAN WHAT WE SEE IN THE NEIGHBORHOOD. MOTION MADE BY MAYOR NESBY AND SECONDED BY MS MCDANIEL. CARRIED 3-0.

A MOTION IS IN ORDER TO RETAIN ADP AS THE PAYROLL VENDOR FOR THE GREAT CITY OF DUQUESNE WITH AN ANNUAL COST OF \$12,098.80. MAYOR NESBY EXPLAINS THAT WHEN SHE CAME INTO OFFICE ON JANUARY 2 SHE FIRST PULLED THE MOST RECENT AUDIT REPORT WHICH WAS 2016. IT HAD THREE PAGES OF DISCREPANCIES, DEFINCENCIES IS WHAT IT'S LABELED AS. MAYOR NESBY STATES THAT SHE THEN PULLED THE RECORDS FROM 2016 BACK TO 2012. THOSE SAME DEFINCENCIES WERE STILL OUTLINED IN IT SO THEN I WENT BACK TO 2006, SO FOR THE PAST 10 YEARS WE HAVE HAD DEFINCENCIES OUTLINED INSIDE OF OUR AUDIT REPORT WHICH HAVE NEVER BEEN ADDRESSED BY THE CITY. ONE OF THOSE IS THE FACT THAT THERE IS A PROBLEM WITH THE PAYROLL WHICH 941'S WEREN'T BEING PAID IN ADDITION TO SOME OTHER DISCREPANCIES WITHIN IT. SO WHAT WE HAVE DONE THESE PAST THREE WEEKS WE HAVE SPOKEN WITH OTHER VENDORS IN ORDER TO RECTIFY THE SITUATION, TECHNICALLY THE JOB WAS SUPPOSED TO BE COMPLETED BY THE TREASURER'S DEPARTMENT. SO WHAT WE ARE GOING TO DO AT THIS PARTICULAR POINT IN TIME IS GO WITH THE RECOMMENDATION OF ADP. IN ADDITION TO THAT I'VE REACHED OUT TO THE ACT 47 COORDINATOR WHO WILL PROVIDE ACCOUNTS PAYABLE AND ADDITIONAL TRAINING TO THE STAFF HERE IN THE CITY OF DUQUESNE TO ADDRESS THESE DEFINCENCIES. BUT THIS IS ONE OF THEM THAT NEEDS TO BE ADDRESSED. MR GYURE ASKS IS THIS A TEMPORARY THING? MAYOR NESBY RESPONDS YES AND THAT THIS ISN'T GOING TO BE PERMANENT. MR GYURE THEN ASKS IS THIS GOING TO BE A YEARLY CONTRACT. MAYOR NESBY RESPONDS YES AND MR GYURE STATES FOR JUST ONE YEAR AND MAYOR NESBY REPLIES YES. MR GYURE STATES THAT WE THEN WILL HAVE SOMEONE FROM CITY HALL TRAINED TO DO PAYROLL AND MAYOR NESBY RESPONDS YES SOMEONE FROM IN HOUSE. MOTION MADE BY MR GYURE AND SECONDED BY MCMCDANIEL. CARRIED 3-0.

A MOTION IS IN ORDER TO AUTHORIZE LUEANA COWARD TO FILM ON CITY PROPERTY ON JANUARY 25, 2018. MAYOR NESBY STATES THAT LUEANA COWARD LIVES ON SECOND STREET. SHE IS THE MOTHER OF THREE HOMICIDE VICTIMS IN THE CITY OF DUQUESNE. SHE ACTUALLY WROTE A BOOK ON LIVING IN THE CITY OF DUQUESNE ALONG WITH THE DEATH AND THE TRAGEDY. THEY ARE ACTUALLY FILMING INSIDE OF DUQUESNE FOR A FILM FESTIVAL AND SHE ASKED TO USE THE INNER CHAMBERS INSIDE OF HERE FOR THE FILMING OF IT. AN AUDIENCE MEMBER ASKED IF THIS FILMING IS GOING TO PUT DUQUESNE IN A GOOD OR BAD LIGHT. MAYOR NESBY RESPONDS IT'S GOING TO PUT DUQUESNE IN A GOOD LIGHT BECAUSE IT IS ALSO GOING TO INCLUDE A TRANSITION. MAYOR NESBY STATES THAT SINCE THEN MS COWARD HAS STARTED A NON PROFIT ORGANIZATION

WHICH IS SUPPORTIVE OF DOMESTIC VIOLENCE. MAYOR NESBY STATES THAT MS COWARD'S GOAL IS TO ACTUALLY BRING LIGHT ON IT SO THAT WE CAN BRING SOME TRAINING INTO THOSE INDIVIDUALS TO ACTUALLY PUT THE GUNS DOWN AND PICK UP SOMETHING ELSE. MOTION MADE BY MS MCDANIEL AND SECONDED BY MR GYURE. CARRIED 3-0.

KEYSTONE TAX PRESENTATION: MAYOR NESBY STATES THAT CURRENTLY OUR DELINQUENT TAXES ARE DONE BY KEYSTONE. THEY COLLECT. THEY CHARGE A PERCENTAGE OF WHAT THEY COLLECT. MAYOR NESBY STATES THAT SHE IS NOT SURE OF EVERYTHING THAT THEY DO. SO SINCE KEYSTONE OFFERED TO DO A PRESENTATION I THOUGHT IT WOULD BE GREAT FOR HIM TO DO THE PRESENTATION IN FRONT OF COUNCIL AS WELL AS THE MEMBERS OF THE COMMUNITY.

JAYSON LAWSON OF KEYSTONE: I AM THE ASSOCIATE GENERAL COUNSEL AT KEYSTONE. I'VE BEEN AT KEYSTONE FOR 15 YEARS. KEYSTONE HAS SERVED AS THE DELINQUENT REAL ESTATE TAX COLLECTOR FOR THE CITY OF DUQUESNE FOR THE PAST 31 YEARS SINCE DECEMBER 8, 1986. WE HAVE A CONTRACT WITH THE CITY CURRENTLY THAT IS SET TO EXPIRE IN APRIL OF THIS YEAR. IT IS OUR HOPE AND DESIRE TO CONTINUE TO SERVE AS THE COLLECTOR FOR THE CITY OF DUQUESNE AND OUR HOPE IS TO ENTER INTO A NEW CONTRACT AS SOON AS POSSIBLE. WITH THAT BEING SAID I'VE PUT SOME INFORMATION TOGETHER AND SINCE 2010 KEYSTONE HAS PROVIDED THE CITY WITH OVER 1.1 BILLION IN DELINQUENT REAL ESTATE TAX FUNDS AND IN THE LAST TWO YEARS ALONE WE HAVE SUPPLIED THE CITY WITH OVER A QUARTER OF A MILLION IN DELINQUENT TAX FUNDS. THE LAST TWO YEARS WE HAD ABOUT 1200 DELINQUENCY LETTERS SENT OUT TO DELINQUENT REAL ESTATE ACCOUNTS THAT WERE TURNED OVER TO OUR OFFICE BY THE TREASURER AS DELINQUENT. IN THAT TIME WE ALSO HAD OVER 100 LAWSUITS BOTH AT THE MAGISTRATE LEVEL AND THE COURT OF COMMON PLEAS LEVEL AND HANDFUL OF SHERIFF SALES AS WELL. QUICKLY I'LL GO THROUGH OUR PROCESS AS TO HOW WE COLLECT AND HOW WE DO THINGS. WE ACQUIRE DATA FROM THE CITY OF DUQUESNE'S TREASURER'S OFFICE. WE GET THAT DATA EARLY EACH YEAR AND IT WAS ACTUALLY DROPPED OFF EARLIER THIS WEEK. WE PUT IT IN OUR SYSTEM WE BALANCE IT AND MAKE SURE IT BALANCES TO THE PENNY WITH THE REPORT WE GET FROM THE TREASURER'S OFFICE AND THEN WE SEND OUT A SERIES OF LETTERS CALLED NEW YEARS LETTERS AND ACT 20 LETTERS. THE ACT 20 LETTERS PUTS THE COST OF COLLECTION ONTO THE TAX PAYER AND WE SEND A LETTER VIA CERTIFIED MAIL MAKING THEM FULLY AWARE OF THE DELINQUENCY GIVING THE TAX PAYER 30 DAYS TO PAY THEIR ACCOUNT IN FULL. IF THEY IGNORE THOSE LETTERS IT CAN GO A LITTLE FURTHER. OUR HOPE IS TO HAVE PEOPLE PAY AT THAT TIME OR GET ON A PAYMENT PLAN. WE ARE OPEN TO PAYMENT PLANS AND NORMALLY TRY TO GET THE PAYMENT PLANS DONE WITHIN 12 MONTHS AND WE WILL WORK WITH THOSE THAT ARE ON PAYMENT PLANS THAT MAY HAVE SOME

TYPE OF FINANCIAL HARDSHIP OR FAMILY DIFFICULTIES. IF WE DON'T HEAR FROM THE TAX PAYER WE WILL FILE A CIVIL LAWSUIT AT THE MAGISTRATE LEVEL. THEY ARE VERY CHEAP AND VERY QUICK. IF THE ACCOUNTS ARE LARGE ENOUGH WE WILL FILE THE CIVIL LAWSUIT DOWNTOWN. THERE ARE A FEW THAT ARE SUBJECTED TO A SHERIFF SALE. THERE'S JUDGEMENT ENFORCEMENT WHICH MAY RESULT IN EXECUTION OF REAL AND/OR PERSONAL PROPERTY. ONE OF THE LAST THINGS WE DO ARE CLAIMS. WE'RE ALWAYS WATCHING OUT FOR THE CITY'S INTEREST AS WELL AS ALL OF OUR CLIENTS. WE WATCH FOR SHERIFF SALES MONTHLY, FORECLOSURES, BANKRUPTCIES, AND IF SOMEONE PASSES AWAY UNFORTUNATELY WE PUT AN ESTATE CLAIMS IN IF THEY OWE TAXES SO WE ARE ALWAYS WATCHING OUT FOR THE CITY'S INTEREST.

COMMUNICATIONS FOR THE CITY: ON A MONTHLY BASIS WE SEND OVER AN END OF THE MONTH PAYMENT REPORT WHICH COMES OVER EVERY MONTH AND HAS COME OVER EVERY MONTH I BELIEVE FOR 31 YEARS. IT LISTS EVERY PAYMENT WE ACCEPTED FOR THE 30 DAYS PRIOR TO THE PENNY NAME, LOT&BLOCK, HOW MUCH WAS PAID, ETC. SO EVERY PAYMENT IS LISTED IN GOOD DETAIL AND A MONTHLY LITIGATION UPDATE REPORT IS SENT TO THE SOLICITOR. IT IS OUR DESIRE TO ENTER INTO ANOTHER AGREEMENT BEING THAT OUR RELATIONSHIP HAS BEEN GOING ON FOR 31 YEARS. WE HAVE NOT HEARD ANY COMPLAINTS AND WE HOPE THAT THERE ARE NONE. IF THERE ARE ANY COMPLAINTS WE WILL WORK WITH THE CITY IN ANY WAY TO RESOLVE THE COMPLAINTS. MAYOR NESBY STATES THAT SHE KNOWS THAT KEYSTONE COLLECTS A PERCENTAGE AND ASKS WHAT IS THE PERCENTAGE RATE THAT IS COLLECTED. MR LAWSON RESPONDS SAYING THAT HE BELIEVES THE PERCENTAGE RATE IS 6% BUT HE HAS AUTHORIZATION TO REDUCE THAT TO 0% IF WE ENTER INTO A NEW CONTRACT. I HAVE ONE HANDOUT FOR EVERYBODY CALLED THE 8 STEPS FOR TURNING TAX DEBT INTO CITY REVENUES AND CONTACT INFORMATION IF ANYONE HAS ANY OTHER QUESTIONS. THANK YOU.

A MOTION IS IN ORDER TO ACCEPT THE RESIGNATION OF ELIZABETH KRACINOVSKY AS CONTROLLER FOR THE CITY OF DUQUESNE. MAYOR NESBY STATES THAT BETH SAID THAT SINCE HER AND HER HUSBAND ARE EMPTY NESTORS THEY ARE CONSIDERING SOME THINGS IN THEIR LIVES AT THIS PARTICULAR POINT IN TIME AND SHE DOES NOT WISH TO CONSIDER STAYING ON AS THE CITY CONTROLLER AND SHE SUBMITTED HER RESIGNATION ON JANUARY 19, 2018. MOTION MADE BY MR GYURE AND SECONDED BY MS MCDANIEL. CARRIED 3-0.

#### ACCOUNTS & YOUTH SERVICES

MS MCDANIEL: I HAVE BEEN SPEAKING WITH DOMINIQUE ALEXANDER WHO IS WITH THE ALLEGHENY COUNTY DEPARTMENT OF HUMAN SERVICES HAS REACHED OUT TO ME IN REGARDS TO UTILIZING POLISH HILL FIELDS AS A LOCATION FOR A COMMUNITY GARDEN. THE GARDEN WOULD BE STARTED AND MAINTAINED BY THE CHILDREN WHO ATTEND THE SUMMER FOOD



PROGRAM. I HAVE ANOTHER PHONE MEETING SCHEDULED WITH HER LATER THIS WEEK TO DISCUSS SPECIFICS AND WILL HOLD OFF ON A MOTION UNTIL THEN.

THE DUQUESNE YOUTH ATHLETIC ASSOCIATION (DYAA) WILL LIKE TO CONTINUE USE OF THE POLISH HILL FIELDS FOR THEIR UPCOMING BASEBALL SEASON. THE DYAA WAS ADVISED TO PROVIDE DETAILS TO COUNCIL AND WE WILL MAKE A MOTION AT THAT TIME.

JUST TO PIGGY BACK ON THE DUKE CITY YOUTH COUNCIL, FIRST OF ALL I'M VERY HAPPY TO BE ABLE TO IMPLEMENT AND ROLL THIS PROGRAM THROUGH THE CITY. WE ARE ALWAYS LOOKING FOR NEW IDEAS TO DO WITH THE CHILDREN IN OUR COMMUNITY SO THIS IS A BIG PLUS FOR ME AND I'M GOING TO MAKE SURE WE DO WHAT WE CAN AND MAKE SURE IT'S GOING TO BE SUCCESSFUL. I JUST WANT TO GIVE AN OVERALL DESCRIPTION OF THE PROGRAM. IT'S AN ORGANIZATION THAT IS ESTABLISHED TO EDUCATE THE YOUTH IN DUQUESNE ON HISTORY, MUSIC, AND POLITICS WHILE ENCOURAGING THEM TO BECOME SUCCESSFUL LEADERS IN THE FUTURE. SO WE ARE GOING TO BE FOCUSING OF COURSE ON EDUCATIONAL ASPECTS AS WELL AS RECREATIONAL AND INTRODUCE THEM TO MUSIC AND TEACH THEM HOW TO READ MUSIC AND PLAY INSTRUMENTS. WE WILL ENCOURAGE DISCIPLINE AND A SENSE OF RESPONSIBILITY THROUGH COMMUNITY SERVICE WHILE IMPLEMENTING YOUTH ACTIVITIES AND FIELD TRIPS WHICH PROVIDES AN EDUCATIONAL AND FUN-FILLED ATMOSPHERE FOR THEM. IT'S GOING TO BE FOR CHILDREN BETWEEN THE AGES OF 10 THRU 18 AND BASICALLY WE'LL HAVE THEM DO MOCK CITY COUNCIL MEETINGS, COMMUNITY EVENTS, COMMUNITY SERVICE, OF COURSE PARTICIPATE IN THE FIELD TRIPS AND VOLUNTEER PROJECTS. WE WANT TO INTRODUCE DRIVER EDUCATIONAL COURSES YOU KNOW A LOT OF THINGS WILL BE HELPFUL TO KEEP THEM BUSY AND TO KEEP THEM OUT THE WAY.

I HAVE APPOINTED BILL JAKUB TO BE THE DIRECTOR OF THE PROGRAM SO ONCE WE GET EVERYTHING TOGETHER HERE I'LL START MARKETING AND GETTING THE WORD OUT ALONG WITH THE APPLICATIONS SO THAT WE CAN GET STARTED.

WATER DEPARTMENT / DEPART. OF ENVIRONMENTAL RESOURCES

MS WILSON: ABSENT. NO REPORT.

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DEPART. OF STREET & PUBLIC WORKS

MR GYURE:

1. PICKED UP TRASH
2. EMPTIED BARRELS (WEEKLY / BIWEEKLY)

3. SECURED 1 PROPERTY
4. REPLACED STREET SIGNS
5. SALTED & PLOWED STREETS
6. ASSISTED ON 4 WATER BREAKS IN A 1 ½ WEEKS

MAYOR NESBY COMMENDS THE STREET DEPT FOR A JOB WELL DONE ON SALTING AND PLOWING THE STREETS.

MS MCDANIEL ASKS MR GYURE ABOUT WATER BREAKS ASKING MR GYURE HOW DO WE DETERMINE WHOSE SIDE THE WATER BREAK IS ON? MR GYURE STATES THAT THERE IS A CURB BOX THAT GOES FROM THE STREET TO THE HOUSE AND/OR BUSINESS. IF YOU SHUT THAT CURB BOX OFF AND THE WATER STOPS THEN IT'S ON THEIR SIDE AND IF IT'S STILL RUNNING AND THE BOX IS OFF IT'S THE CITY'S PROBLEM.

DEPART. OF PROPERTIES & COMMUNITY DEVELOPMENT

REV CALDWELL: ABSENT. NO REPORT

MAYORS REPORT

I WOULD JUST LIKE TO MAKE A MOTION TO GO BACK TO THE PREVIOUS BILLS SO PAYMENT CAN BE APPROVED FOR THE BILLS ALTHOUGH THEY HAVE BEEN DONE I STILL NEED TO PUT IT BEFORE COUNCIL TO LET YOU GUYS KNOW FOR THE EXXON MOBILE AND THE RELIANCE STANDARD AND FOR THOSE WHO ARE FAMILIAR WITH THE CITY DURING THIS TIME FRAME KNOWS THAT FRAN DALEY PASSED AWAY. IT WAS REALLY NICE OF THEM TO BACK DATE THE CHECK TO JANUARY 1, 2018 TO MAKE SURE THAT HE WAS COVERED. MOTION MADE BY MR GYURE AND SECONDED BY MS MCDANIEL. CARRIED 3-0.

1. POLICE CHIEF DUNLEVY: FOR THE LAST TWO WEEKS I'VE BEEN MEETING WITH A DIRECTOR OF PRE-HOSPITAL SERVICES AT UPMC. THEY HAVE AGREED TO DO SOME THINGS FOR THE CITY AND THAT INCLUDES PROVIDING FREE TRAINING & TOURNIQUETS FOR ALL POLICE OFFICERS, PROVIDING US WITH NARCAN FOR OUR POLICE CARS AND DEPARTMENT AT NO COST TO US. THEY WILL ALSO PROVIDE US WITH A TRAINER TRAINING PROGRAM SO THEY CAN COME IN AND TEACH OUR MEDICALLY TRAINED POLICE OFFICERS HOW TO INSTRUCT THESE PROGRAMS AND WE WILL NOT PAY ANY OVER TIME TO IMPLEMENT THIS. THEY HAVE ALSO AGREED TO PROVIDE ALL SOFT MEDICAL SUPPLIES TO US FOR ALL OF OUR POLICE CARS.

WE GOT PERMISSION FROM THE WEST MIFFLIN POLICE STATION IN WRITING TO ADD THEIR FREQUENCY TO OUR RADIOS SO THAT WE

ARE ABLE TO COMMUNICATE WITH OUR NEIGHBORING POLICE DEPARTMENT. THE GUY WILL BE HERE FRIDAY AND HE IS DONATING THE SERVICES TO US AND WILL DO OUR UPGRADES TO OUR RADIOS FOR FREE.

THE 2 POLICE OFFICERS THAT WE HIRED AT THE LAST MEETING HAVE COMPLETED ALL THEIR BACKGROUND INFORMATION AND I'M WAITING FOR EVERYTHING TO COME BACK TO ME IN WRITING AND THAT SHOULD BE IN THE NEXT 2 WEEKS.

THE OTHER THING IS RIGHT NOW WE PAY \$3500 A YEAR FOR OUR REPORT WRITING SERVICE. APPARENTLY FOR THE LAST DECADE THE COUNTY 911 PROGRAM OFFERS A DIFFERENT PROGRAM BUT IT'S FREE. I HAD A MEETING TODAY AND I REQUESTED TO KNOW WHAT OTHER POLICE DEPARTMENTS ARE USING THIS PARTICULAR SERVICE NOW TO SEE IF THIS IS SOMETHING THAT WE CAN USE HERE.

**2. FIRE REPORT:** THERE WERE A TOTAL OF 42 CALLS ANSWERED FROM JANUARY 1- JANUARY 23, 2018. THERE WERE 16 STRUCTURES, 5 AUTO ACCIDENTS, 7 MISC., 2 EMS ASSISTS, AND 12 MUTUAL AID AND 4 HOUSE FIRES.

**3. BUILDING INSPECTOR / CODE ENFORCEMENT ALLAN CHIESI:** REPORT AS OF JANUARY 23 2018. COLLECTED \$250.00 FOR INSPECTION OF 4 HOUSES. THERE WERE 5 BUILDING PERMITS ISSUED FOR \$1843.50 FOR A GRAND TOTAL OF \$2093.50. THERE WERE A TOTAL OF 23 COMPLAINTS: 2 DEAD ANIMAL CALLS, 16 SNOW REMOVAL CALLS, 1 ABANDONED HOME CALL, 3 WATER COMPLAINTS, AND 1 CALL FOR DEBRIS.

**CITY MANAGER:** PLEASE BE ADVISED THAT THE CITY IS IN THE PROCESS OF DETERMINING WHAT ACTIONS HAVE OCCURRED AND WHAT ACTIONS DID NOT OCCUR UNDER THE PREVIOUS ADMINISTRATION IN TERMS OF PAYROLL, ACCOUNTING AND FINANCES. AS A RESULT OF THE TRANSITION, THE CITY IS AWARE OF SEVERAL BILLS AND OTHER ITEMS THAT HAVE NOT BEEN PAID OR ADDRESSED WITHIN THE PREVIOUS THREE (3) TO (6) MONTHS. WHILE UNDERGOING THIS REVIEW, WE ARE CURRENTLY EXAMINING ALL VENDOR RELATIONSHIPS AND HOW BEST TO MOVE FORWARD.

AS AN EXAMPLE WITHIN THE MONTH OF JANUARY WE HAVE ADDRESSED AND WILL ADDRESS THE FOLLOWING ISSUES:

ON JANUARY 17, 2018 OUR GAS CARDS THAT ARE USED BY THE PUBLIC WORKS DEPT, FIRE DEPT, AND POLICE DEPTS WERE SUSPENDED AND A PAYMENT OF \$5,175.61 WAS MADE DIRECTLY TO THE REPRESENTATIVES OF EXXON MOBILE.

ON JANUARY 19, 2018 RELIANCE STATNDARD (WHO COVERS OUR CURRENT AND RETIRED EMPLOYEES WITH LIFE INSURANCE) RECEIVED A CHECK IN THE AMOUNT OF \$5,293.52 TO REMDIATE A LAPSE IN INSURANCE COVERAGE AND TO BACK DATE THE COVERAGE BACK TO JANUARY 1, 2018.

WE ARE ALSO IN THE PROCESS OF REVIEWING WHETHER OR NOT TO MOVE FORWARD WOTH OUR COMPUTER SERVICE VENDOR CYBERJAZ. WE ARE REVIEWING A BILL FOR \$8293.92 FOR SERVICES PROVIDED FROM JUNE 1, 2017 TO JANUARY 8, 2018. CYBERJAZ HAS INDICATED THAT THEY DO NOT WANT TO MOVE FORWARD WITH SERVICES UNTIL THE PREVIOUS BILL IS PAID. CYBERJAZ IS IN POSSESSION OF OUR CURRENT COMPUTER HARDWARE, SOFTWARE AND BACKUP DEVICES. WE ARE TAKING ALL AVENUES TO ADDRESS THESE ISSUES BUT I JUST WANTED TO OPENLY PRESENT IT BEFORE COUNCIL.

TREASURERS REPORT

DAVID J. BIRES: ABSENT. NO REPORT

CONTROLLER'S REPORT

BETH KRACINOVSKY: RESIGNED. NO REPORT

SOLICITOR'S REPORT

NO REPORT

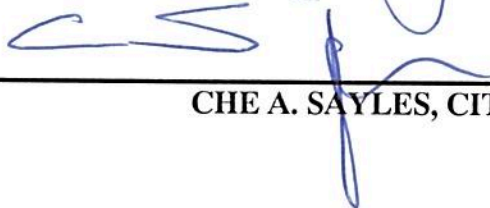
DAVID GILLILAND: ABSENT. NO REPORT.

ACT 47 COORDINATOR: NO REPORT.

A MOTION TO ADJOURN WAS MADE BY MR GYURE AND SECONDED BY MS MCDANIEL. CARRIED 3-0.



NICKOLE NESBY, MAYOR



CHE A. SAYLES, CITY MANAGER