

CITY OF DUQUESNE
REGULAR COUNCIL MEETING
MINUTES

.....
DATE: FEBRUARY 13, 2018 6:00 PM
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THE MEETING OPENED WITH A MOMENT OF SILENCE AND THE PLEDGE OF ALLEGIANCE TO OUR FLAG AND PRAYER.
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PRESENT: MAYOR NESBY, REV CALDWELL, MR GYURE, AND MS MCDANIEL.
ALSO PRESENT: POLICE CHIEF TOM DUNLEVY, CODE ENFORCEMENT OFFICIAL ALLAN CHIESI, TREASURER DAVID J. BIRES AND CITY SOLICITOR
ABSENT: JUNE WILSON
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A MOTION NEEDED TO APPROVE THE MINUTES OF THE REGULAR JANUARY 23, 2018 COUNCIL MEETING WAS MADE BY MR GYURE AND SECONDED BY MS MCDANIEL. CARRIED 4-0.

CITIZENS REQUEST

MS CALVINA HARRIS AT 216 LIBRARY COURT ASKS WHO IS SUPPOSE TO GO AROUND AND INSEPECT FOR GARBAGE THAT'S LAYING AROUND IN PEOPLES PROPERTY AND IN THE ALLEYS BECAUSE THERE ARE SOME AREAS IN DUQUESNE THAT DEFINITELY NEEDS TO BE CHECKED OUT. MS HARRIS CONTINUES TO SAY THAT THERE ARE RODENTS AND ALL KINDS OF ANIMALS THAT COULD HAVE RABIES THAT COULD BITE THE KIDS AND THIS GARBAGE SITTING OUT SOMEBODY CAN COME BY AND SET A FIRE TO IT. SO I'M ASKING DO WE HAVE PEOPLE THAT GO AROUND AND CHECK THIS. THE CODE ENFORCEMENT OFFICIAL ALLAN CHIESI REPLIED YES THAT WOULD BE ME. MS HARRIS RESPONDED STATING THAT YOU NEED TO CHECK SOME AREAS BECAUSE IT REALLY IS BAD. MR CHIESI ASKS IF SHE HAD A CERTAIN AREA IN MIND. AN AUDIENCE MEMBER REPLIES PRISCILLA WHERE MS NORMA LEFTWICH USED TO LIVE STATING THAT THERE ARE THOUSANDS OF TIRES BACK THERE. MS HARRIS TELLS MR CHIESI TO RIDE AROUND AND YOU'LL SEE.

NEW BUSINESS

A MOTION IS IN ORDER TO APPOINT JADE BURLEIGH AS THE CONTROLLER FOR THE GREAT CITY OF DUQUESNE UNTIL JANUARY 6, 2020. MOTION MADE BY MS MCDANIEL AND SECONDED BY REV CALDWELL. CARRIED 4-0.

A MOTION IS IN ORDER TO APPOINT TAMMY PRATT AS THE EMS MANAGER FOR THE GREAT CITY OF DUQUESNE. MOTION MADE BY MR GYURE AND SECONDED BY MS MCDANIEL. CARRIED 4-0.

A MOTION IS IN ORDER TO AUTHORIZE THE DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT TO PERFORM AN IT AND COMPUTER SERVICE ANALYSIS FOR THE GREAT CITY OF DUQUESNE. MOTION MADE BY REV CALDWELL AND SECONDED BY MR GYURE. CARRIED 4-0.

A MOTION IS IN ORDER TO REIMBURSE TYWAN STAPLES \$200.63 FOR A FROZEN WATER LINE THAT OCCURRED ON CITY PROPERTY NEAR 647 SOUTH 5TH STREET IN DUQUESNE. MOTION MADE BY MS MCDANIEL AND SECONDED BY MR GYURE. CARRIED 4-0.

A MOTION IS IN ORDER TO REIMBURSE JOSEPH SKOVRANKO \$512.50 FOR A FROZEN WATER LINE THAT OCCURRED ON CITY PROPERTY NEAR 607 WEST GRANT AVENUE IN DUQUESNE. MOTION MADE BY MR GYURE AND SECONDED BY REV CALDWELL. CARRIED 4-0.

A MOTION IS IN ORDER FOR COUNCIL TO PAY FOR TICKETS (\$20.00 ea.) FOR THE DARIETH CHISOLM LEADERSHIP, LEVERAGE, LIFESTYLE AND LEGACY CONFERENCE AT THE DAVID L. LAWRENCE CONVENTION CENTER ON APRIL 25, 2018. MOTION MADE BY MS MCDANIEL AND SECONDED BY MR GYURE. CARRIED 4-0.

A MOTION IS IN ORDER TO PAY \$10,000 TO THE STEEL RIVERS COG FOR ANNUAL DUES FOR THE GREAT CITY OF DUQUESNE. MOTION MADE BY MR GYURE AND SECONDED BY REV CALDWELL. CARRIED 4-0.

A MOTION IS IN ORDER FOR THE ADOPTION OF RESOLUTION 1 OF 2018 REGARDING THE CITY'S FEDERAL DEA ACCOUNT AT THE CENTURY HERITAGE FEDERAL CREDIT UNION. MOTION MADE BY MR GYURE AND SECONDED BY MS MCDANIEL. CARRIED 4-0.

A MOTION IS IN ORDER TO ACCEPT THE RESIGNATION OF POLICE OFFICER OZIE SPARKS III. MOTION MADE BY MS MCDANIEL AND SECONDED BY MR GYURE. CARRIED 4-0.

THE SECOND READING OF ORDINANCE 1 OF 2018 AN ORDINANCE OF THE CITY OF DUQUESNE, ALLEGHENY COUNTY, PENNSYLVANIA SETTING THE EARNED INCOME TAX RATE FOR 2018. MOTION MADE BY MR GYURE AND SECONDED BY REV CALDWELL. CARRIED 4-0.

THE THIRD READING OF ORDINANCE 1 OF 2018 AN ORDINANCE OF THE CITY OF DUQUESNE, ALLEGHENY COUNTY, PENNSYLVANIA SETTING THE EARNED

INCOME TAX RATE FOR 2018. MOTION MADE BY MS MCDANIEL AND
SECONDED BY REV CALDWELL. CARRIED 4-0.

ACCOUNTS & YOUTH SERVICES

MS MCDANIEL: NO REPORT.

WATER DEPARTMENT / DEPART. OF ENVIRONMENTAL RESOURCES

MS WILSON: ABSENT. NO REPORT.

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DEPART. OF STREET & PUBLIC WORKS

MR GYURE:

1. PICKED UP TRASH
2. EMPTIED BARRELS (WEEKLY / BIWEEKLY)
3. SECURED 1 PROPERTY
4. REPLACED 2 STREET SIGNS
5. SALTED & PLOWED STREETS
6. ASSISTED ON SEVERAL WATER BREAKS
7. USED 4 TONS OF COLD PATCH

MAYOR NESBY STATES THAT SHE DID ATTEND THE REDEVELOPMENT
AUTHORITY MEETING LAST MONTH AND DURING THAT MEETING THERE
WAS ACTUALLY \$160,000 WHICH IS AVAILABLE AND ONE OF THEIR FUNDS
WHICH CAN BE USED FOR THE CITY OF DUQUESNE FOR THOSE PATCHES.
MAYOR NESBY TELLS MR GYURE THAT SHE WOULD LIKE HIM TO GATHER
AN ESTIMATE ON OUR COST SO THAT SHE CAN SUBMIT IT TO THEM SO THEY
CAN REIMBURSE THE CITY FOR IT.

DEPART. OF PROPERTIES & COMMUNITY DEVELOPMENT

REV CALDWELL: ABSENT. NO REPORT

MAYORS REPORT

SWEARING IN THE APPOINTMENT OF JADE BURLEIGH AS THE CITY
CONTROLLER.

1. POLICE CHIEF DUNLEVY: FOR THE MONTH OF JANUARY 2018 WE HAD
559 TOTAL CALLS, 260 WERE DURING THE 2ND SHIFT (3p-11p). THESE
CALLS RESULTED IN 43 ARRESTS 75 CITATIONS WERE ISSUED UP 44
FROM LAST YEAR. WE HAVE A BREAKDOWN OF CALLS THERE WERE 44
ABANDONED VEHICLES EITHER TAGGED OR TOWED, 2 BURGLARIES, 29
DOMESTICS, 20 JUVENILE COMPLAINTS WITH THE BULK OF THEM AT
KENNEDY AND CATHERINE. WE HAD 7 REPORTS OF SHOTS FIRED

RESULTING IN 1 HOMICIDE AND 1 DOUBLE SHOOTING. WE HAD 2 ADDITIONAL WEAPON COMPLAINTS AND 25 FALSE ALARMS. WE ARE SHORT OFFICERS CURRENTLY AND OUR NEXT STEP IS TO SEE THE QUALIFYING LAST LIST WHICH IS OUR LAST REMAINING APPLICANT A MAN NAME ANDREW CARTER. I'VE CONDUCTED HIS COMPLETE BACKGROUND CHECK AT THIS POINT. I WOULD LIKE TO CONSIDER HIRING HIM FULL-TIME AT THIS MEETING PENDING HIS PSYCHOLOGICAL AND BLOODWORK SCREENING. MOTION TO HIRE ANDREW CARTER TO THE POSITION OF A FULL TIME OFFICER MADE BY MR GYURE AND SECONDED BY MS MCDANIEL. CARRIED 4-0.

A MOTION IS IN ORDER TO ADVERTISE FOR THE CIVIL SERVICE TESTING FOR A POLICE OFFICER MADE BY MR GYURE AND SECONDED BY REV CALDWELL. CARRIED 4-0.

2. FIRE REPORT: THERE WERE A TOTAL OF 57 CALLS OF SERVICE ANSWERED IN THE MONTH OF JANUARY 2018. ALSO I RECEIVED A LETTER ABOUT DOING OUR FIRE SURVEY. THE LAST TIME IT WAS DONE WAS BACK IN 1989 UNDER THE PAID FIRE DEPT. WE SWITCHED OVER IN 1995 TO A VOLUNTEER DEPT AND THIS WAS OUR FIRST EVALUATION AND THE FIRE SURVEY REP CAME IN AND WAS PRETTY IMPRESSED WITH THE FIRE DEPT AS FAR AS RECORD KEEPING, TRAINING AND WITH DAY TO DAY OPERATIONS.

3. BUILDING INSPECTOR / CODE ENFORCEMENT ALLAN CHIESI:
NO REPORT.

CITY MANAGER: ON JANUARY 26, 2018 WE PROCESSED A CHECK IN THE AMOUNT OF \$68,750 MADE PAYABLE TO THE OFFICE OF THE COMPTROLLER FOR PAYMENT OF SERVICES PROVIDED BY THE DEPARTMENT OF ECONOMIC DEVELOPMENT.

ON FEBRUARY 1, 2018 WE PROCESSED A CHECK FOR \$30,106.39 TO UPMC TO COVER MEDICAL BENEFITS FOR EMPLOYEES.

ON FEBRUARY 5, 2018 WE PROCESSED A CHECK FOR \$39,882.09 TO DUQUESNE LIGHT TO COVER OUR #883 STREET LIGHTS.

ALL OF THE ABOVE PAYMENTS WERE INCURRED UNDER THE PREVIOUS ADMINISTRATION AND THE NEW ADMINISTRATION IS IN THE PROCESS OF BECOMING CURRENT WITH ALL BILLS AND VENDORS.

THE CITY IS ALSO IN THE PROCESS OF CHANGING SEVERAL VENDORS AND USES OF SOFTWARE FOR INSTANCE WE ARE IN THE PROCESS OF MOVING FROM HARRIS COMPUTER SYSTEM'S PAYFORCE SOFTWARE FOR PAYROLL TO ADP. WE CURRENTLY HAVE AN OUTSTANDING BILL OF \$11,761.75 WITH

HARRIS COMPUTER SYSTEM FOR LACK OF PAYMENT FROM THE PREVIOUS ADMINISTRATION THAT COVERS BILLS BEGINNING IN FEBRUARY 2017.

TREASURERS REPORT

DAVID J. BIRES: THE 2017 DELINQUENT CITY TAXES WERE TURNED OVER TO KEYSTONE ON JANUARY 22, 2018. THE TOTAL AMOUNT TURNED OVER WAS \$361,057.43. THE FOLLOWING IS A YEAR TO DATE BREAKDOWN OF MONEY COLLECTED BY KEYSTONE MUNICIPAL SERVICES: DELINQUENT REAL ESTATE TAX \$8,617.77 LST/OPT \$1,868.20 MERCANTILE TAX \$0.00 AND EARNED INCOME TAX \$471.12. THE FOLLOWING IS A YEAR TO DATE BREAKDOWN OF MONEY COLLECTED BY JORDON TAX SERVICES: CURRENT EARNED INCOME TAX \$27,189.59 DELINQUENT EARNED INCOME TAX \$201.71 NON RESIDENT EARNED INCOME TAX \$3,394.85. THERE WERE 6 NEW WATER ACCOUNTS SENT TO JORDAN TAX SERVICES TO CHECK AGAINST THEIR TAX LISTS.

ALSO I HAVE 2 EXONERATIONS TOTALING \$366.67 AND I MAKE A RECOMMENDATION THAT COUNCIL APPROVE PAYMENT. MOTION MADE BY MR GYURE AND SECONDED BY MAYOR NESBY. CARRIED 4-0.

CONTROLLER'S REPORT

NO REPORT

SOLICITOR'S REPORT

NO REPORT

DAVID GILLILAND: WE HAVE SEVERAL PROJECTS THAT HAVE BEEN SUBMITTED TO THE STEEL RIVERS COG FOR THE ADVERTISING DATE FOR THE DEMOLITIONS THE COUNTY HAS SELECTED LAST YEAR ON SOUTH 1ST AND THE WATER VALVE REPLACEMENT AT 6TH AND VIOLA AND THE FIRE HYDRANT AT 7TH AND LINE. THOSE WILL HOPEFULLY BE BIDDED IN MARCH.

THE STREET RECONSTRUCTION BIDS OPENED AT THE STEEL RIVERS COG ON JANUARY 30, 2018. THE LOWEST BIDDER WAS MCKEE ASPHALT AT \$147,647.50 WHICH IS FOR THE PAVING OF MONTEREY, LIBRARY PLACE, LIPPINCOTT ST, AND MARYLAND AVENUE. THE GRANT IS ONLY \$125,000 THEREFORE THE CITY MUST EITHER ELIMINATE A STREET OR CONTRIBUTE \$21,847.50 OUT OF THE CITY'S MONEY. THE CLOSEST STREET TO THAT AMOUNT IS MONTEREY IF YOU WERE LOOKING TO ELIMINATE A STREET OR CONTRIBUTE THE AMOUNT PREVIOUSLY MENTIONED TO DO ALL OF THE STREETS. MAYOR NESBY STATES THAT SHE WOULD LIKE TO SUBMIT THE DIFFERENCE OF THAT TO THE REDEVELOPMENT AUTHORITY OF THE CITY OF DUQUESNE, AGAIN THEY HAVE \$160,000 IN A FUND THAT CAN BE UTILIZED IN ORDER TO COMPLETE THAT, AFTER ALL WHAT THEIR FUNDING IS TO DO IS FOR COMMUNITY AND ECONOMIC DEVELOPMENT IN THE CITY OF DUQUESNE. MAYOR NESBY ALSO STATES THAT SHE WOULD LIKE MR GILLILAND TO PREPARE THE

DOCUMENTATION SO THAT SHE CAN SUBMIT IT TO THEM FOR THIS MONTH'S MEETING SO THAT THEY CAN GO AHEAD AND PAY THE DIFFERENCE OUT OF THAT FUND OF \$160,000.

MOTION IS IN ORDER TO AUTHORIZE THE STEEL RIVERS COG TO AWARD ALL OF THE STREETS. MOTION MADE BY MR GYURE AND SECONDED BY MS MCDANIEL. CARRIED 4-0.

BACK IN NOVEMBER OF 2017 THE COUNCIL AWARDED CONTRACTS TO KCA DEMOLITION FOR THE DEMOLITION OF 32 SOUTH 6TH STREET, THE BUILDING IS NOW OWNED BY THE CITY. I INITIALLY INSTRUCTED THEM TO HOLD OFF ON THAT PENDING THE NEW ADMINISTRATION'S DECISION TO CONTINUE OR NOT AND THEY ARE LOOKING FOR A DECISION ON WHETHER YOU WANT TO CONTINUE OR NOT. MOTION TO CONTINUE THE DEMOLITION OF 32 SOUTH 6TH STREET MADE BY MR GYURE AND SECONDED BY REV CALDWELL. CARRIED 4-0.

WE HAVE APPLIED OR PREPARED 2 APPLICATIONS FOR 2 GRANTS FOR THE WATER SYSTEMS. THE FIRST IS CALLED CITF (COMMUNITY INFRASTRUCTURE AND TOURISM FUND) WHICH IS GAMBLING MONEY THAT THE COUNTY ADMINISTERS. THAT WOULD BE FOR 4 PROJECTS THE INSULATION OF THE WATER LINES AT ELMER ALLEY THAT CONNECTS COCHRAN AND FERN CREATING A LOOP AND ELIMINATING THE STERILE WATER ISSUE. THE REPLACEMENT OF 2 WATER LINES ONE ON MEADOW AND ONE ON EDITH AND THE ASSOCIATED SOFT COST. THE TOTAL AMOUNT FOR THE PROJECT IS \$341,600. THE GRANT COVERS \$250,000 OF THAT. THE REMAINDER OF THAT WILL BE COVERED BY THE FOLLOWING GRANT WHICH I WILL TALK ABOUT. IN ORDER TO APPLY FOR THERE WILL BE A RESOLUTION THAT WILL NEED TO BE APPROVED AUTHORIZING THE CITY TO APPLY FOR A \$250,000 GRANT FOR THE WATER SYSTEM FOR THOSE PARTICULAR PROJECTS. MOTION MADE BY REV CALDWELL AND SECONDED BY MR GYURE. CARRIED 4-0.

FINALLY THERE IS ALSO A GRANT APPLICATION WE ARE APPLYING FOR THROUGH DEP. IT IS CALLED SMALL WATER AND SEWAGE SYSTEM GRANT. IT'S FOR THE SAME 3 PROJECTS THAT I MENTIONED BEFORE PLUS AN ADDITIONAL PROJECT BECAUSE THESE GRANTS ARE \$500,000. THAT WOULD ALSO INCLUDE A MIXER IN THE RESERVOIR WHICH KEEPS THE WATER FRESH AND CIRCULATING BEFORE IT'S LIVE TO THE CITY. THERE ARE A NUMBER OF ITEMS THAT NEEDS TO BE DONE TO APPLY FOR THAT. ONE IS WHICH WE CAN DO FIRST IS A RESOLUTION AUTHORIZING THE CITY TO SUBMIT A GRANT APPLICATION FOR \$500,000 TO REPLACE DEFECTIVE WATER LINES ON ELMER, MEADOW AND EDITH AND THE INSULATION OF THE MIXER IN THE CITY RESERVOIR. MOTION MADE BY MS MCDANIEL AND SECONDED BY MR GYURE. CARRIED 4-0.

THE SECOND GRANT WHICH I MENTIONED ALSO HAS SOME REQUIREMENTS JUST TO MAKE YOU AWARE OF IT. THE STATE DEPARTMENT NEEDS A NON-REFUNDABLE CHECK IN THE AMOUNT OF \$100.00 PAYABLE TO COMMONWEALTH FINANCING AUTHORITY. THAT IS THE APPLICATION FEE AND FOR THE RESOLUTION WE TALKED ABOUT THEY WANT A COPY OF THE MOST RECENT AUDIT THROUGH THE CITY. THERE IS A LETTER THAT HAS TO BE SIGNED THAT SAYS THE PROJECT COMPLIES WITH THE COMPREHENSIVE PLAN FOR THE CITY. THERE IS A LETTER THAT ACKNOWLEDGES THAT THE CITY SHALL OWN AND MAINTAIN THE FACILITIES OF WHICH THE GRANT WAS REQUESTED AND THERE IS A LETTER THAT NEEDS SIGNED THAT STATES THAT THE CITY WILL FUND THE LOCAL SHARE WHICH WOULD REQUIRE TO MATCH THE OTHER GRANT THAT WE ARE APPLYING FOR SO THAT THEY MATCH EACH OTHER. SO I WILL GIVE THIS TO CHE SO THAT HE CAN GET THOSE THINGS TOGETHER BECAUSE I BELIEVE THIS IS DO NEXT WEEK.

THE CITY HAD APPLIED FOR CD FUNDING FOR NEXT YEAR FOR STREET RECONSTRUCTION & FIRE HYDRANTS. WE APPLIED FOR \$238,000 WORTH OF PROJECTS. THE COUNTY HAS AWARDED THE CITY \$125,800 WHICH MEANS WE HAVE TO DEDUCT. THERE WERE 3 STREETS NORTH SECOND FROM THE BOULEVARD TO HAMILTON, CRAWFORD FROM MONTERY TO 5TH AND 5TH FROM CRAWFORD TO COCHRAN AND THERE WERE 6 FIRE HYDRANTS FOR \$40,000 BUT WITH THE AMOUNT THAT THEY GAVE MY RECOMMENDING WAS THAT CRAWFORD AVENUE BE DEFERRED FOR ANOTHER YEAR AND THAT ONLY 2 OF THE 6 HYDRANTS BE DONE BECAUSE 2 OF THE 6 HYDRANTS DON'T WORK AT ALL AND THE OTHER 4 ARE JUST HARD TO TURN BUT THEY STILL OPERATE. THAT WOULD BE ISSUED THROUGH THE BUDGET THAT THE COUNTY HAS ALLOTTED. I BELIEVE THAT COUNCIL WOULD HAVE TO TAKE OFFICIAL ACTION TO INFORM THE STEEL RIVERS COG THAT THE CITY CHOOSES THE STREET RECONSTRUCTION FOR NORTH 2ND AND SOUTH 5TH AS WELL AS THE FIRE HYDRANTS FOR WEST GRANT AND 5TH AND FRIENDSHIP AND KENNEDY TO UTILIZE THE CD44 BLOCK GRANT. MOTION TO INFORM THE STEEL RIVERS COG OF THE RECONSTRUCTION FOR NORTH 2ND AND SOUTH 5TH AS WELL AS THE FIRE HYDRANTS FOR WEST GRANT AND 5TH AND FRIENDSHIP AND KENNEDY WAS MADE BY MR GYURE AND SECONDED BY MS MCDANIEL. CARRIED 4-0.

MAYOR NESBY GIVES A BRIEF REVIEW OF WHAT THAT MEANS STATING THAT EARLIER LAST MONTH THE CITY RECEIVED A NOV (NOTICE OF VIOLATIONS) FROM THE ALLEGHENY COUNTY HEALTH DEPARTMENT AND WHAT THAT MEANS IS THAT WE NEED A MIXER INSIDE OF OUR RESERVOIR AND STANDPIPE. THE ESTIMATE WAS RECEIVED BACK IN DECEMBER OF 2016 SO THEREFORE UNDER THE PRIOR ADMINISTRATION THERE WAS A PROBLEM THAT THEY FAILED TO NOTIFY THE PUBLIC AND THAT ESTIMATED COST WAS CLOSE TO \$400,000. I RESEARCHED THE PA

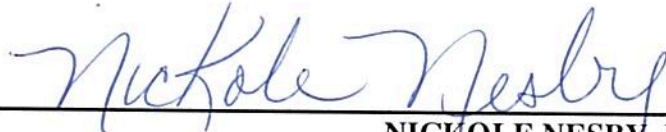
DEPT OF COMMUNITY AND ECONOMIC DEVELOPMENT WEBSITE AND THEY HAVE A MINI GRANT AND OUR ENGINEER IS APPLYING FOR THAT GRANT TO PAY FOR THAT NEARLY \$400,000 REPAIR THAT WE NEED. IN ADDITION TO THAT WE'RE GOING TO DO ANOTHER FIRE HYDRANT AND ALSO DO SOME LOOPING AROUND IT WHICH IS AN ADDITIONAL FEE BUT WE ARE GOING TO APPLY FOR THE CTF FUNDS WHICH ARE GAMBLING FUNDS THAT COMES BACK TO THE COMMUNITY SO WE ARE GOING TO UTILIZE THAT AS WELL SO BETWEEN THE 2 OF THEM IT SHOULDN'T COST THE CITY ANYTHING EXCEPT FOR THE \$100 AND THAT'S FOR THE APPLICATION FEE.

ACT 47 MICHAEL FOREMAN: NO REPORT.

PRESENTATION BY AYANNA JONES AT SANKOFA VILLAGE PROJECT AN ORGANIZATION WHOSE VISION IS TO CREATE COMMUNITIES WHERE EVERY CHILD, ADULT, AND SENIOR DOES NOT HAVE TO LEAVE THEIR COMMUNITIES TO GET FRESH PRODUCE, JOBS, OR EDUCATION. WE WANT TO SHOW THAT BY TURNING TO THE SKILLS AND KNOWLEDGE WITHIN OUR COMMUNITIES, CHANGE IS POSSIBLE.

PRESENTATION BY JOHN RITTER AT THE PENNSYLVANIS MUNICIPAL LEAGUE WHOSE MISSION IS TO STRENGTHEN, EMPOWER, AND ADVOCATE FOR EFFECTIVE LOCAL GOVERNMENT.

A MOTION TO ADJOURN WAS MADE BY MR GYURE AND SECONDED BY MS MCDANIEL. CARRIED 4-0.



NICKOLE NESBY, MAYOR



CHE A. SAYLES, CITY MANAGER

CITY OF DUQUESNE
REGULAR COUNCIL MEETING

MINUTES

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DATE: FEBRUARY 27, 2018 6:00 PM

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THE MEETING OPENED WITH A MOMENT OF SILENCE AND THE PLEDGE OF ALLEGIANCE TO OUR FLAG AND PRAYER.

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PRESENT: MAYOR NESBY, REV CALDWELL, MR GYURE, JUNE WILSON AND MS MCDANIEL (BY PHONE). ALSO PRESENT: POLICE CHIEF TOM DUNLEVY, FIRE CHIEF FRANK COBB, CODE ENFORCEMENT OFFICIAL ALLAN CHIESI, CONTROLLER JADE BURLEIGH AND CITY SOLICITOR
ABSENT: TREASURER DAVID J.BIRES
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A MOTION NEEDED TO APPROVE THE MINUTES OF THE REGULAR FEBRUARY 13, 2018 COUNCIL MEETING WAS MADE BY MR GYURE AND SECONDED BY MS WILSON. CARRIED 5-0.

CITIZENS REQUEST

MR ANDY VAMOS OF KARL STREET STATES THAT HE WOULD LIKE TO THANK YOU FOR PUTTING THE BLACK TOP DOWN ON WILMOT STREET. MR VAMOS STATES THAT THE STREET WAS REALLY BAD AND THAT HE HAS BEEN HEARING COMMENTS THAT THE WORSE PLACE AROUND HERE IS RIGHT OUT HERE, SOUTH SECOND STREET AND KENNEDY AVENUE. MR VAMOS CONTINUES ON TO SAY THAT HIS CAR BOUNCES COMING DOWN THE HILL AS WELL AS GOING UP THE HILL. MR VAMOS STATES THAT IF WE HAD A PROBLEM IN THE CITY OUR FIREMAN AND OUR POLICE OFFICERS WOULD HAVE A HECK OF A TIME GETTING TO THE JOB WITHOUT MAYBE GETTING HURT OR MAYBE CRASHING THEIR CARS BECAUSE THAT IS VERY DANGEROUS RIGHT THERE. HE STATES THAT HE KNOWS IT'S PROBABLY A LOT WORK THAT NEEDS TO BE DONE THERE BEFORE YOU CAN GET IT STABLIZED THERE. I KNOW THE LAST COUPLE OF WINTERS HAVE BEEN NASTY AND I KNOW THAT IT ALL CAN'T BE DONE IN ONE DAY BUT I HOPE THAT IT CAN BE DONE BY THE END OF SUMMER.

NEW BUSINESS

A MOTION IS IN ORDER TO APPROVE RESOLUTION NO. 2 OF 2018 ADOPTING THE ALLEGHENY COUNTY 2015 HAZARD MITIGATION PLAN FOR THE GREAT CITY OF DUQUESNE. MR GYURE STATES THAT HE HAS A QUESTION AND ASKS

WHAT IS IT.? MAYOR NESBY STATES THAT'S FOR THE EMERGENCY MANAGEMENT. MAYOR NESBY STATES THAT THE CITY OF DUQUESNE DID NOT HAVE AN EMERGENCY MANAGEMENT PLAN AVAILABLE. MAYOR NESBY STATES THAT WE HAVEN'T HAD AN ACTUAL UPDATE IN 25 YEARS, SO WE NEED TO IMPLEMENT A PLAN OF ACTION AND THEN AFTER WE HAVE THAT PLAN IT'S SUPPOSED TO GO BEFORE COUNCIL EVERY 2 YEARS FOR AN UPDATE AND WHAT WE DID AT THE LAST COUNCIL MEETING WE HAD MADE A MOTION THAT WAS APPROVED TO MAKE TAMMY PRATT OUR EMERGENCY MANAGEMENT COORDINATOR. WE HAD PAPER WORK THAT NEEDED TO BE SIGNED AND SENT TO THE STATE IN ORDER TO RECOGNIZE HER. MOTION MADE BY MR GYURE AND SECONDED BY REV CALDWELL. CARRIED 5-0.

A MOTION TO CREATE THE FOLLOWING BOARDS AND COMMISSIONS FOR THE GREAT CITY OF DUQUESNE: DEVELOPMENT, PLANNING, AND SUSTAINABILITY, FINANCE AND BUDGETING, OPERATIONS, RULES AND PROCEDURES, POLICE REVIEW BOARD, SAFETY, TRANSPORTATION, WORK FORCE AND COMMUNITY BENEFIT, AND UTILITIES. MAYOR NESBY EXPLAINS THAT SHE WENT TO A MEETING WITH THE TURTLE CREEK COG AND THEY DID A PRESENTATION ON BLIGHT IN COMMUNITIES. MAYOR NESBY STATES THAT SHE LEARNED THAT BLIGHT IS A \$1.6 MILLION DOLLAR INDUSTRY IN ALLEGHENY COUNTY AND DECREASES YOUR PROPERTY VALUE BY 6.7% WHEN YOU ARE LIVING NEXT TO A BLIGHTED PROPERTY. MAYOR NESBY STATES THAT IF YOU TAKE THOSE EMPTY LOTS AND TURN THEM IN TO SOME TYPE OF GREENERY IT IS KNOWN TO INCREASE YOUR AREA BY AN ADDITIONAL 1.6% SO IN TURN I CAME UP WITH SOME IDEAS MENTIONED ABOVE ON HOW THE CITY OF DUQUESNE CAN IMPROVE IN AREAS TO INCREASE OR TRACK INDIVIDUALS TO OUR COMMUNITY. MOTION MADE BY MS WILSON AND MS MCDANIEL. CARRIED 5-0.

A MOTION IS IN ORDER TO HAVE ALL BOARDS AND COMMISSIONS COMPRISE OF ONE MEMBER FROM THE COMMUNITY, ONE MEMBER FROM A RELATED AGENCY, AND ONE MEMBER FROM THE DUQUESNE CITY COUNCIL. MOTION MADE BY MR GYURE AND SECONDED BY MS WILSON. CARRIED 5-0.

A MOTION IS IN ORDER APPROVING RESOLUTION NO. 3 APPOINTING TAMELA WALKER, WILLIAM D. SPELL SR., DEBRA KURTA, JOE BARRON AND KIMBERLY SLATE-WOOD TO THE PLANNING COMMISSION FOR THE GREAT CITY OF DUQUESNE. MOTION MADE BY MS MCDANIEL AND SECONDED BY MR GYURE. CARRIED 5-0.

A MOTION IS IN ORDER TO APPROVE RESOLUTION NO. 4 OF 2018 REORGANIZING CITY EMPLOYEES ON MARCH 1, 2018 FOR THE GREAT CITY OF DUQUESNE. MR GYURE STATES THAT YOU SHOULD MEET WITH THE UNION SO BEFORE ANYONE MAKES A MOTION TO APPROVE IT YOU SHOULD HEAR WHAT THE UNION IS GOING TO SAY. MR GYURE STATES THAT'S HIS OPINION. MR GYURE STATES THAT THEY HAVE A CONTRACT FOR 2 YEARS

NOW IF THEY DON'T WANT THIS I DON'T THINK THAT THEY HAVE TO TAKE THIS. MAYOR NESBY STATES THAT AS MANAGEMENT THAT WE HAVE THAT RIGHT TO DO IT. MAYOR NESBY STATES THAT IT WILL NOT INTERFERE WITH THE BARGAINING UNION AGREEMENT THAT HAS ALREADY BEEN IMPLEMENTED. MAYOR NESBY STATES THAT WHY THEY ARE STAYING IN THEIR SAME CLASSIFICATION POSITION. MAYOR NESBY CONTINUES TO SAY THAT IT'S GOING TO CHANGE THE LOCATION FOR WHERE THEY ARE FOR EXAMPLE ONE INDIVIDUAL SHE IS STILL AT THAT POSITION NO MATTER HOW YOU LOOK AT IT AND HER TITLE THE FIRST ONE SHE IS STILL IN THAT DEPARTMENT SHE IS STILL AN EMPLOYEE OF THE CLERICAL UNIT AND THAT IS WHAT IS SAID IN THE UNION CONTRACT SO SHE IS STILL STAYING IN HER CLERICAL UNIT SHE'S NOT LEAVING IT. THE SECOND ONE HERE WHO IS A PART-TIME FLOATER WE ARE GOING TO MAKE HER A FULL-TIME UNION MEMBER IS WHAT OUR INTENT IS. SHE HAS BEEN AN EMPLOYEE OF THE CITY OF DUQUENSE FOR 10 YEARS AND SHE'S CURRENTLY IN TRAINING SO THAT SHE CAN LEARN OTHER CAPACITIES OF WHERE SHE IS GOING TO WORK. WE ARE GOING TO KEEP ALL OF THOSE INDIVIDUALS TOGETHER WE ARE GOING TO KEEP POLICE IN THE AREA TOGETHER AND OUR CLERICAL UNIT IN THE AREA TOGETHER. WE ARE NOT GOING TO CO-MINGLE THEM BECAUSE THERE ARE CERTAIN CLARIFICATIONS AND CERTAIN AUTHORITIES WHICH ARE GIVEN TO POLICE AND ONLY POLICE AND IT SHOULD NOT BE GIVEN TO ANY CIVILIAN AND WE NEED TO CERTAINLY KEEP THAT IN MIND. THE LAST ONE SHE IS ALREADY HERE AS WELL AND SHE'S BEEN WORKING IN THAT CAPACITY. I THINK YOU RECOMMENDED HER WITH THE PRIOR ADMINISTRATION SO WE ARE JUST GONNA MAKE HER FULL-TIME. MR GYURE STATES THAT HE STILL THINKS THAT BEFORE YOU APPROVE THIS THAT YOU SHOULD TALK TO THE UNION. MS NESBY STATES THAT THEY HAVE DISCUSSED THIS WITH THEM. MOTION MADE BY MS MCDANIEL AND SECONDED BY REV CALDWELL. CARRIED 5-0.

A MOTION IS IN ORDER TO REPEAL ORDINANCE NUMBER 7 OF 1993 REQUIRING ALL FULL-TIME CITY EMPLOYEES BE RESIDENTS OF THE GREAT CITY OF DUQUESNE. MOTION MADE BY MR GYURE AND MS MCDANIEL. CARRIED 5-0.

ACCOUNTS & YOUTH SERVICES

MS MCDANIEL: A MOTION TO PAY ALL BILLS IN ADDITION TO ALL BONDS AND INTEREST WAS MADE BY MR GYURE AND SECONDED BY MS WILSON. CARRIED 5-0.

AT THIS TIME THE CITY OF DUQUENSE IS FACING SOME FINANCIAL CHALLENGES BROUGHT ON BY THE DEFICIENCIES OF THE PRIOR ADMINISTRATION. WE ARE CONTINUOUSLY RECEIVING NUMEROUS DELINQUENT BILLS/INVOICES DATED BACK AS FAR AS FEBRUARY OF 2017. IN JANUARY, THE CITY OF DUQUESNE TOOK OUT A TAX ANTICIPATION LOAN (TAN) IN THE AMOUNT \$450K. AS OF THE END OF JANUARY, WE HAVE SPENT

\$265,995.11 PAYING OFF OUTSTANDING DEBT FROM THE PRIOR ADMINISTRATION.

CURRENTLY WE UTILIZE THE COMPANY BIU TO COMPLETE OUR RESIDENTIAL AND COMMERCIAL INSPECTIONS. THIS INCLUDES AN 80/20 SPLIT WITH AN OUTSTANDING BALANCE OF \$12K (FEBRUARY BILL). THE STEEL RIVERS COG IS STARTING A NEW PROGRAM WHICH WILL HIRE A FREE FULL-TIME INSPECTOR FOR MEMBERS. HOWEVER, THIS ONE PERSON IS SHARED AMONGST ALL OTHER MUNICIPALITIES WHICH WILL PLACE LIMITATIONS ON HIS SCHEDULE. BECAUSE OF THIS THE CITY IS LOOKING INTO GETTING AN INTERNAL CANDIDATE CERTIFIED TO PERFORM THESE FUNCTIONS.

IN ADDITION, THERE IS ALSO AN OUTSTANDING INVOICE FROM LUNA COLLISION IN THE AMOUNT OF \$2400.00 FOR THE REPAIR OF A POLICE VEHICLE INVOLVED IN A CRASH IN 2016. ACCORDING TO LUNA COLLISION THE PRIOR ADMINISTRATION DID NOT FILE A CLAIM WITH THE INSURANCE COMPNAY AND THEY HAVE BEEN TRYING TO GET PAID FOR REPAIRS.

I AM CURRENTLY LOOKING FOR A SITE SUPERVISOR FOR THE SUMMER FOOD PROGRAM UP POLISH HILL. THIS WILL BE A PART-TIME POSITION (10am-2-pm) MONDAY THRU FRIDAY THAT WILL PAY MINIMUM WAGE. PERSONS OF INTEREST WILL NEED TO HAVE PA CHILD ABUSE, STATE POLICE, AND FBI CLEARANCES AND BE ABLE TO ATTEND TRAINING.

ALSO TAKE ACTION MON VALLEY HAS PARTNERED WITH MYSELF AND MAYOR NESBY TO TAKE 50 CHILDREN (AGES 8 AND UP) TO THE MOVIES SATURDAY FEBRUARY 24TH TO SEE BLACK PANTHER. THE COST OF THE MOVIE AND SNACKS WAS PROVIDED FOR THE CHILDREN. WE ARE ALSO LOOKING FOR VOLUNTEERS FOR ADDITIONAL COMMUNITY OUTREACH.

MAYOR NESBY STATES THAT SINCE WE ARE TALKING ABOUT THIS ACCORDING TO THE THIRD CLASS CITY CODE WHICH STATES THAT THE TREASURER AND THE CONTROLLER NEEDS TO BE AN ACCOUNTANT. WE DO HAVE A QUALIFIED APPLICANT NOW IN THE POSITION OF CONTROLLER HOWEVER THE TRAESURER THAT SITS HERE DOES NOT HAVE THE QUALIFIATIONS AS OUTLINED IN THE THIRD CLASS CITY CODE. SO THAT IS SOMETHING THAT WE WILL NEED TO ADDRESS IN THE NEXT FEW DAYS. SO IF YOU KNOW ANYONE THAT HAS AN ACCOUNTING DEGREE AT THIS PARTICULAR POINT IN TIME PLEASE LET ME KNOW BECAUSE WE WOULD LOVE TO APPOINT SOMEONE UNTIL THE NEXT ELECTION IS DUE.

ALSO JUST A REMINDER THAT THE DUKE CITY YOU COUNCIL APPLICATIONS ARE DUE THURSDAY MARCH 1, 2018.

WATER DEPARTMENT / DEPART. OF ENVIRONMENTAL RESOURCES

MS WILSON: NO REPORT.

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DEPART. OF STREET & PUBLIC WORKS

MR GYURE:

1. PICKED UP TRASH
2. EMPTIED BARRELS (WEEKLY / BIWEEKLY)
3. SECURED 1 PROPERTY
4. ASSISTED ON WATER BREAKS
5. SALTED & PLOWED STREETS
6. USED 10 TONS OF COLD PATCH

DEPART. OF PROPERTIES & COMMUNITY DEVELOPMENT

REV CALDWELL: ON THIS COMING THURSADY I WILL BE MEETING WITH LISA WILSON WHO IS FOR FITNESS THAT WILL ALLOW US TO TAP INTO SOME RESOURCES TO BUILD AN OUTDOOR GYM SO THAT WE CAN TRY TO GET OUR COMMUNITY BACK UP IN FIT AND DO SOME GREAT THINGS FOR OUR COMMUNITY. WE WILL BE MEETING TO SEE WHAT WE CAN IMPLEMENT FOR THE CITY OF DUQUSNE.

MAYORS REPORT

I JUST WANT TO LET YOU KNOW THAT MY FEELINGS WERE HURT ON TUESDAY. THE REDEVELOPMENT AUTHORITY BOARD CALLED AN EXECUTIVE SESSION AND BASICALLY PUT ME OUT. THEY MOVED OVER \$1.3 MILLION DOLLARS TO THE DUQUESNE BUSINESS ADVISOR CORPORATION (DBAC) PRIOR TO ME COMING INTO OFFICE WITH AN ADDITIONAL \$585,000 STILL DUE TO COME INTO THE CITY FOR COMMUNITY AND ECONOMIC AND DEVELOPMENT AND JOB CREATION WHICH THEY HAVE NOT DONE. I WOULD LIKE FOR YOU ALL TO SHARE THIS INFORMATION WITH OUR COMMUNITY. I WOULD LIKE YOU TO SHOW UP AT THE NEXT REDEVELOPMENT AUTHORITY BOARD MEETING AND I WOULD LIKE YOU TO ASK THEM ALL TO RESIGN. I WOULD LIKE THOSE WHO COME CONSISTENTLY TO THE COUNCIL MEETINGS TO SIT AND SERVE THE CITY OF DUQUESNE. THEY REALLY HURT MY FEELINGS AND I WANT ON RECORD HOW THE REDEVELOPMENT AUTHORITY BOARD TOOK OUR MONEY AND TRANSFERRED IT TO THE DBAC AND HOW THEY DID NOT DO WHAT THEY WERE SUPPOSED TO DO WITH IT.

1. POLICE CHIEF DUNLEVY: WE ARE TAKING APPLICATIONS FOR ADDITIONAL POLICE OFFICERS FOR TESTING THAT WILL BE IN APRIL. THERE ARE 2 NEW HIRES OUT OF THE 3 POLICE OFFICERS THAT WERE HIRED OUT ON THE ROAD. THE THIRD ONE SHOULD BE OUT ON THE ROAD IN THE NEXT FEW WEEKS.

2. FIRE REPORT: FROM OUR PREVIOUS ADMINISTRATION I WAS NOTIFIED 2 WEEKS AGO THAT OUR FIRE DEPARTMENT WAS ON THE INELIGIBLE LIST FOR GRANTS THROUGHOUT THE STATE OF PENNSYLVANIA AND I'VE BEEN LOOKING INTO IT. I AM PLEASED TO ANNOUNCE AND TO LET MAYOR AND COUNCIL KNOW THAT THE REQUIREMENTS FOR THAT WAS TO GET THE FIRE REPORTS PUT IN THE SYSTEM THAT THE STATE IMPLEMENTED 2 YEARS AGO. IT WAS MANDATORY THAT ALL DEPARTMENT REPORTS WERE REPORTED TO THE EMERGENCY REPORTING SYSTEM. WITHIN THE LAST WEEK I AND A COUPLE OTHER DEPARTMENT PERSONNEL PUT IN OVER 1500 REPORTS FROM 2015 TO CURRENT. I SPOKE WITH THE STATE FIRE MARSHALL'S OFFICE ON FRIDAY VIA PHONE AND HE SAID THE CITY OF DUQUESNE IS NOW OFF THE STATES BANNED LIST FOR GRANTS AND THE GRANT THAT STATE REP KORTZ'S OFFICE IS HANDING OUT IS BETWEEN \$12K-\$15K THAT WILL BE DEPOSITED IN THE FIRE DEPARTMENTS ACCOUNT WITHIN THE NEXT MONTH OR SO. SO NOW WE ARE COMPLIANT WITH THE STATE AND ALL OUR REPORTS ARE IN.

3. BUILDING INSPECTOR / CODE ENFORCEMENT ALLAN CHIESI: REPORT AS OF FEBRUARY 27, 2018. COLLECTED \$850.00 FOR INSPECTION OF 21 HOUSES. THERE WERE NO BUILDING PERMITS ISSUED FOR A GRAND TOTAL OF \$850.00. THERE WERE A TOTAL OF 11 COMPLAINTS: 1 DEAD ANIMAL CALL, 4 SNOW REMOVAL CALLS, 1 ABANDONED HOME CALL, 2 WATER COMPLAINTS 1 CALL FOR AN ILLEGAL VEHICLE, AND 2 CALLS FOR DEBRIS.

CITY MANAGER: AS OF FEBRUARY 2018 THE CITY IS GROWING FINANCIALLY, HOWEVER WE CONTINUE TO FACE A NUMBER OF CHALLENGES FROM INVOICES AND AGREEMENTS FROM THE PREVIOUS ADMINISTRATION.

ON FEBRUARY 21, 2018 THE CITY PAID THE MUNICIPAL AUTHORITY OF WESTMORELAND COUNTY \$114,184.81. THE PAYMENT REPRESENTS BILLS FROM SEPTEMBER 2017 TO DECEMBER 2017 AND OUR CURRENT BALANCE AFTER PAYMENT WILL BE \$73,309.28.

THE CITY WILL THEN ALSO HAVE TO PROCESS THE FOLLOWING BILLS: A PAYMENT OF \$22,470.00 TO AMTRUST NORTH AMERICA TO PREVENT A MARCH 1, 2018 CANCELLATION DATE OF OUR WORKMEN'S COMPENSATION POLICY. THE CANCELLATION NOTICE OCCURRED BECAUSE WE DID NOT PAY BILLS FROM DECEMBER TO FEBRUARY. ON FEBRUARY 23, 2018 WE

WERE SENT A NOTICE FROM WASTE MANAGEMENT THAT WE HAVE INVOICES FROM NOVEMBER AND DECEMBER OF 2017 THAT ARE OUTSTANDING. THE TOTAL OF THOSE 2 BILLS ARE \$65,371.80 (\$32,685.90 FOR EACH MONTH).

THE CITY HAS ALSO OFFICIALLY TRANSFERRED TO ADP AS ITS PAYROLL VENDOR AND WILL CONTINUE TO WORK ON A NUMBER OF ISSUES RELATED TO TAXES, FEES, AND INSURANCES FROM THE PREVIOUS ADMINISTRATION AND THE FIRST 3 MONTHS OF THE NEW ADMINISTRATION.

TREASURERS REPORT

DAVID J. BIRES: ABSENT. NO REPORT.

CONTROLLER'S REPORT

WE ARE CURRENTLY GETTING OUR ACCOUNTING SYSTEM TOGETHER AND ONCE WE GET THE ACCOUNTING SYSTEM TOGETHER WE GET TO FINALLY UNDERSTAND THESE NUMBERS AND VALUES AND UNDERSTAND THE FINANCIAL POSITION THE CITY IS IN.

SOLICITOR'S REPORT

NO REPORT

DAVID GILLILAND: ABSENT. NO REPORT.

ACT 47 MICHAEL FOREMAN: ABSENT. NO REPORT.

PRESENTATION BY HEATHER HARR WITH THE LEAGUE OF WOMEN VOTER OF PENNSYLVANIA ON SUSTAINABILITY.

A MOTION TO ADJOURN WAS MADE BY MR GYURE AND SECONDED BY MS WILSON. CARRIED 5-0.

NICKOLE NESBY, MAYOR

CHE A. SAYLES, CITY MANAGER

City of Duquesne
Building Code Report

February - 2018

OCCUPANCY PERMITS

	<u>PROPERTY</u>	<u>DATE</u>	<u>STATUS</u>	<u>FEE</u>
1	17 Meadow	2/8/18	Pass	*
2	723 Catherine	2/8/18	Pass	*
3	801 Savey	2/8/18	Pass	\$50
4	1101 Lowery	2/8/18	Fail	\$50
5	25 N 3rd Street #3	2/8/18	Pass	\$50
6	517 S Fifth # 4	2/8/18	Pass	\$50
7	24A N Fourth	2/8/18	Pass	\$50
8	111 Hamilton	2/8/18	Fail	\$100
9	138 S Fifth	2/15/18	Pass	*
10	507 Line Alley	2/15/18	Pass	*
11	509 Line Alley	2/15/18	Pass	*
12	1209 Goldstrohm-Apt A	2/15/18	Pass	\$50
13	1209 Goldstrohm-Apt B	2/15/18	Pass	\$50
14	1209 Goldstrohm-Apt C	2/15/18	Pass	\$50
15	1209 Goldstrohm-Apt D	2/15/18	Pass	\$50
16	1209 Goldstrohm-Apt E	2/15/18	Pass	\$50
17	1209 Goldstrohm-Apt F	2/15/18	Pass	\$50
18	10 Aurilles	2/15/18	Pass	\$50
19	104 Doney	2/15/18	Pass	\$50
20	1207 Kennedy	2/15/18	Fail	\$50
21	225 Herman	2/22/18	Pass	\$50

TOTAL

\$850.00

Second Inspection - Charged \$50 for each re-inspection after the 2nd inspection

City of Duquesne
Building Code Report

February - 2018

BUILDING PERMITS

<u>PROPERTY</u>	<u>DATE</u>	<u>RE:</u>	<u>FEE</u>
------------------------	--------------------	-------------------	-------------------

1
2
3
4

TOTAL

TOTALS

\$850.00

City of Duquesne
Building Code Report

February - 2018

COMPLAINTS

Abandoned home calls	1
Dead Animal calls	1
Pick-up debris	2
Snow removal	4
Water complaints	2
Illegal Vehicles	1

City of Duquesne
Building Code Report

February - 2018

STREET DEPARTMENT REPORT

Picked up trash

Empied Barrels

Secured Properties

1

Assisted on water breaks

Salted Plowed Streets

Used 10 tons of Cold Patch

REPORT TO DUQUESNE CITY COUNCIL

CITY MANAGER

February 27, 2018

6:00 PM

MAYOR AND COUNCIL

Overall Summary:

As of February 2018, the city is growing financially; however, we continue to face a number of challenges from invoices and agreements from the previous administration.

- On February 21, 2018 the city paid Municipal Authority of Westmoreland County \$114,184.81. The payment represents bills from September 2017 to December 2017. Our current balance after payment will be \$73,309.28.

Additionally, the city will also have to process the following bills:

- A payment of \$22,470.00 to AmTrust North America to prevent a March 1, 2018 cancellation date of our workmen's compensation policy. The cancellation notice occurred because we did not pay bills from December, January, and February.
- Additionally, on February 23, 2018 we were sent notice from Waste Management that we have invoices from November and December of 2017 that are outstanding. The total of those two bills are \$65,371.80 (\$32,685.90 for each month).

The city has also officially transferred to ADP as its payroll vendor and will continue to work on a number of issues related to taxes, fees, and insurances from the previous administration and the first three months of the new administration.

Accounts and Youth Services

Councilwoman Fawn Taylor-McDaniel

Tuesday, February 27, 2018

At this time the City of Duquesne is facing some financial challenges brought on by the deficiencies of the prior administration. We are continuously receiving numerous delinquent bill/invoices dated back as far as February of 2017. In January, the City of Duquesne took out a Tax Anticipation Loan (TAN) in the amount of \$450K. As of the end of January, we have spent \$265,995.11 paying off outstanding debt from the prior administration.

Currently, we utilize the company BIU to complete our residential and commercial inspections. This includes an 80/20 split with an outstanding balance of (\$12K- February bill). The Steel Rivers COG is starting a new program which will hire a free full-time inspector for members. However, this one person is shared amongst all other municipalities which will place limitations on his schedule. Because of this the city is looking into getting an internal candidate certified to perform these functions.

In addition, there is also an outstanding invoice from LUNA Collision in the amount of \$2,400.00 for the repair of a police vehicle that was involved in a crash in 2016. According to LUNA Collision the prior administration did not file a claim with the insurance company and they have been trying to get paid for repairs.

I am currently looking for a Site Supervisor for the 2018 Summer Food Program up Polish Hill. This will be a part-time position (10am-2pm) Monday – Friday that will pay minimum wage. Persons of interest will need to have PA child abuse, state police, and FBI clearances and be able to attend training.

Also, TAMV will be partnering with myself and Mayor Nesby to take 50 children (ages 8 and up) to the movies on February 24th to see Black Panther. The cost of the movie and snacks will be provided for the children. We are also looking for volunteers.