

MINUTES  
CITY OF DUQUESNE  
TUESDAY, SEPTEMBER 25, 2018  
6:30 P.M.  
CITY COUNCIL MEETING

MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE

OPENING PRAYER

ROLL CALL – Present – Mayor Nesby, Council Member Caldwell, Council Member Henderson-Murphy, Council Member McDaniel, Council Member Washington.

PUBLIC COMMENTS ON AGENDA ITEMS

APPROVAL OF PREVIOUS MINUTES – A motion was made to approve the previous minutes – Motion carried in favor 5-0.

NEW BUSINESS

1. A motion was made to authorize filing suit against Allegheny County Housing Authority, Allegheny Redevelopment Authority and the Duquesne Redevelopment Authority related to the failure to develop and maintain vacant undeveloped property within the great City of Duquesne. Motion carried in favor 5-0.
2. A was made to authorize the filing of a petition to intervene in the RIDC litigation against Allegheny Recovery Holdings related to the failure of Allegheny Recovery Holdings to refill and repair the ore basin. Motion carried in favor 5-0.
3. A motion was made to ratify the \$1500 a month KYKS contract for human resources assistance and development for the great City of Duquesne effective August 17, 2018. Motion carried in favor 5-0.
4. A motion was made to ratify the change of employment from contract to employee for Troy Titus as an IT Specialist for the great City of Duquesne effective September 10, 2018. Motion carried in favor 5-0.
5. A motion was made to approve the hiring of five employees for the Fall Seasonal Work Program from September 17, 2018 to November 19, 2018.

6. A motion was made to approve the room, reservation, and attendance of Mayor, Council, and City Manager for the Allegheny League of Municipalities from September 27 to 30, 2018. Motion carried in favor 5-0.
7. A motion was made to appoint Sidney Walker as the Code Enforcement Officer for the great City of Duquesne. Motion carried in favor 5-0.
8. A motion was made to ratify the termination of Jamon Tann on July 5, 2018. Motion carried in favor 5-0.
9. A motion was made to hire Urtaxsolutions to complete and file the 1<sup>st</sup> quarter payroll taxes for the great City of Duquesne. Motion carried in favor 5-0.
10. A motion was made to hire and create the position of Building Security for the great City of Duquesne. Motion carried in favor 5-0.
11. A motion was made to designate the 2<sup>nd</sup> Floor of City Hall at 12 South Second Street, Duquesne, PA 15110 as the Emergency Operations Center during emergency events. Motion carried in favor 5-0.
12. A motion was made to grant the permission to build a shed at the Polish Hill baseball fields to include obtaining all necessary and required permits. Motion carried in favor 5-0.
13. A motion was made to grant a tax exoneration in the amount of \$321.49 for 260 Sherrick Drive, Irwin, PA 15642.

REQUEST FOR REPORTS FROM MAYOR NICKOLE NESBY:

Accounts and Youth Services	Department of Environmental Resources	Department of Properties and Community Development	Department of Streets and Public Works	Police Department
City Manager	Engineering	Code Enforcement	Office of the Treasurer	Office of the Controller

APPROVAL OF PREVIOUS BILLS – A motion was made to approve the previous bills. Motion carried in favor 5-0.

PRESENTATION BY TONY GUARINO

MOTION TO ADJOURN – A motion was made to adjourn. Motion carried in favor 5-0.

See Reports Attached \*\*\*

## Summary of Events for the Month

September- Mayor Nickole Nesby

Apologize for cancellation of meeting. I had a death on the family. My Aunt Georgia passed away at the age of 92. She was a retired school teacher's aide in the Duquesne City School District, where she worked with special needs children. In addition, she so many other things in the community.

We met with DEP and we are now in compliance with recycling. The data was sent via email to the former City Manager, but it has been turned over to the DEP for review.

I attended the University of Pittsburgh's Wage Study Discussion to increase minimal raise and unionization of UPMC employees. As a former Union Steward and Legislative Affairs Committee for the National Treasury Employee Union (NTEU) local 34, I support the right to organize and equal pay. At the meeting, I cautioned the increase versus loss of benefits without rewriting policy and procedures.

A conference call was held with the Pennsylvania Turnpike Commission to clarify their position on the impact of the football and baseball field. During the call, the Turnpike stated, "they will not impact either location", but the utilities companies may, and the reports have not been released. Again, I think we should look for another site in Duquesne for development. The City has received a Recreation grant in the amount of \$17,500. We are seeking 10-12 community members to service on a Recreation Study Commission. If you are interested, please sign up, call, or use any other form of communication to express your interest.

Meet with the Mayor of North Brentwood, Maryland Petrella Robinson. I will be meeting with her again and other members of their Mayors to discuss best practices. I forwarded information regarding our water to the United States Health and Human Services and Mayor Karen Weaver of Flint, Michigan for review.

The City held its first Small Business Workshop on September 20<sup>th</sup> with Duquesne University. On the same day, I attended the University of Pittsburgh Institute of Politics Elected Official Retreat., Allegheny County Council held public comment at the school regarding a Citizen Police Review Board for the entire County and ended the night with Incline online news.

Friday, September 21<sup>st</sup>, I was invited to speak at GirlGov. An organization that develops young women for political leadership. Looking for young leaders for next year. Also, the city received confirmation that we have been selected for Harvard Student Master's Program –Capstone requirement. On Saturday, the City with our police department and Black Women for Positive Change held Implicit Bias Workshop. It was a way to strength the relationship with the community and police.

Today, CONNECT held an information session on Tree Ordinance. I will provide member of council with copies of handouts.

We need to assign people to the following positions. Before we open to the public, I'd like to give council an opportunity. Please have suggestion and ideas ready for next meeting October 9<sup>th</sup>.

Representative for the Carnegie Library Board

(3) seats Steel Valley Authority

Alternate for Steel River Council of Government

Tree Commission

Blight Committee

Chairs of other committees

**City of Duquesne**  
**Report for September 25, 2018**  
**Accounts and Youth Services**  
**Councilwoman Fawn McDaniel**

Duke City Youth Council provided its youth with back to school supplies for the 2018-2019 school year. Each of the children and parents were extremely grateful. I will keep everyone up to date with future meetings and events throughout the year. Any child interested in joining please let me know.

Report to Duquesne City Council  
Water/Waste Department  
Councilwoman Elaine Washington

As of 9/21/2018, the current amount of delinquent water accounts totals \$63, 539.75.

We have a residents with water bill balance of \$4,529.80. The previous city worker assigned that resident with a new account without paying the old bill off. This will no longer be acceptable.

Six month payment arrangements effective July 2019 will only be use for residents with water leaks. Will advise all residents to pay delinquent to eliminate termination.

I will make the necessary contacts to any and all legislators/representative for funds for the city of Duquesne to build a Duquesne Senior Citizens Building. Will keep the residents informed and updated.

New billing software installed for the Water Dept. All kinks and issues are addressed daily. Please advise all residents to keep all receipts.

City of Duquesne  
Building and Code Report  
September 25 2018

Picked up Trash cans

Repaired 3 Water Breaks

Used 5 Ton of Cold patch

Used one and half ton of hot patch

Cut grass and weeds @6 vacant properties

Replaces 3 road signs one handicap sign

Replaced 1 broken fire hydrant

Sent 5 grass and weed complaints to the

Local magistrate and 3 came back owner

Bought property of to code





# City of Duquesne Police Department

Thomas Dunlevy

Chief of Police

## August 2018 Police Activity Report

TOTAL CALLS FOR SERVICE 564

Total Arrests: 52

Traffic: 157 Traffic Stops  
61 Citations issued

### Types of Calls for Service

Abandoned Vehicles 24	Non Reportable Crash 8
Reportable Crash 5	Alarms 16 (false 11)
Animal Complaints 11	Assaults 4
Assist other Agency 14	Burglary 7
Check Welfare 18	Ordinance Violation 2
Criminal Mischief 25	Disabled Vehicle 7
Disturbance 17	Domestics 33
EMS Assists 26	Fights 3
Fire Assists 4	Fraud 3
Harassment 6	Hit and Run 5
DOA 3	PFA Violations 3
Juvenile Complaints 10	Landlord/Tenant Dispute 1
Loud Music 3	Miscellaneous 16
Missing Person 1	Open Lewdness 1
Shots Fired 7	Stolen Vehicle 2
Recovered Stolen Vehicle 1	Suspicious Activities 8
Suspicious Persons 15	Terroristic Threats 1
Theft Attempt 2	Thefts 10
Parking Complaint 2	Trespass Complaints 2
Warrant/PFA Served 13	Weapons Complaint 4

# OFFICE OF CITY TREASURER CITY OF DUQUESNE

12 South Second Street  
Duquesne, PA 15110  
(412) 466-8545  
FAX (412) 346-0289

## TREASURER'S REPORT

August 31, 2018

Taxes collected for August 2018 were \$ 8148.52.

The following is a year-to-date breakdown of money collected by Keystone Municipal Services:

Delinquent Real Estate Taxes	\$ 101,653.90
LST (Local Service Tax)	49,701.15
Mercantile Tax	17,315.11
Earned Income Tax	6,724.26

The following is a year-to-date breakdown of money collected by Jordon Tax Services:

Current Earned Income Tax	\$ 441,282.23
Delinquent Earned Income Tax	11,188.46
Non Resident Earned Income Tax	96,704.60

The following is a year-to-date breakdown of money collected by MBM Collections.

Liened Taxes	\$ 43,848.03
Delinquent Real Estate Taxes	4,562.77

There were 24 new water accounts sent to Jordan Tax Service to check against their tax list.

Sincerely,



David J. Bires  
City Treasurer

1- EXONERATION

\$ 321.49

**OFFICE OF CITY TREASURER  
CITY OF DUQUESNE**

12 South Second Street  
Duquesne, PA 15110  
(412) 466-8545  
FAX (412) 346-0289

August 27, 2018

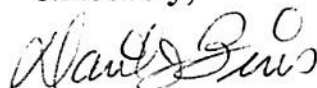
**Che A. Sayles  
Business Manager  
City of Duquesne  
12 S. Second Street  
Duquesne, PA 15110**

Dear Che,

The Allegheny County Board of Assessors has granted the following property owners an exoneration on their property.

Official notification was received August 2018. The City taxes have been paid and a refund is due.

Sincerely,



**David J. Bires  
City Treasurer**

**Attachment**

<u>NAME</u>	<u>YEAR</u>	<u>ASSESSMENT</u>	<u>EXONERATION</u>	<u>ADJUSTED ASSESSMENT</u>	<u>AMT. PAID</u>	<u>REFUND</u>
WTF INVESTMENTS LLC 260 SHERRICK DRIVE IRWIN, PA. 15642 378-E-248 27 S 2 <sup>ND</sup> STREET	2018	\$40,000.00	\$ 24,300.00	\$ 15,700.00	\$ 578.20	\$ 321.49

**Tax Collector's Monthly Report to Taxing Districts**  
 For the Month of August, 2018  
 Duquesne City Tax

	Real Estate	Interim/Other	Per Capita/Other	Other
<b>A. Collections</b>				
1. Balance Collectable - Beginning of Month	\$ 402,670.95			
2A. Additions: During the Month ( * )				
3. Total Collectable	\$ 402,670.95	\$ -	\$ -	\$ -
4. Less: Face Collections for the Month	\$ 7,760.45			
5. Less: Deletions from the List ( * )				
6. Less: Exonerations ( * )				
7. Less: Liens/Non-Lienable Installments ( * )				
8. Balance Collectable - End of Month	\$ 394,910.50	\$ -	\$ -	\$ -
<b>B. Reconciliation of Cash Collected</b>				
9. Face Amount of Collections - (must agree with line 4)	\$ 7,760.45			
10. Plus: Penalties	\$ 388.07			
11. Less: Discounts				
12. Total Cash Collected per Column	\$ 8,148.52	\$ -	\$ -	\$ -
13. Total Cash Collected - (12A + 12B + 12C + 12D)	\$ 8,148.52	\$ -	\$ -	\$ 8,148.52

( \* ) ATTACH ANY SUPPORTING DOCUMENTATION REQUIRED BY YOUR TAXING DISTRICT

**C. Payment of Taxes**

14. Amount Remitted During the Month ( \* )

Date	Transaction #	Amount	TOTAL ALL TAXES
		8148.52	\$ -

15. Amount Paid with this Report Applicable to this Reporting Month

Transaction #		
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16. Total Remitted This Month

		\$	8,148.52
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17. List, Other Credit Adjustments ( \* )

Parcel #	Name	Amount
Total		\$ -

18. Interest Earnings (if applicable) \$ \_\_\_\_\_

<u>TAXING DISTRICT USE (OPTIONAL)</u>	
Carryover from Previous Month	-
Amount Collected This Month	-
Less Amount Paid this Month	-
Ending Balance	-

David J Bires     Tax  
Collector

09-07-18     Date

I verify this is a complete and accurate reporting of the  
balance collectable, taxes collected and remitted for the  
month.

Received by (taxing district): Duquesne

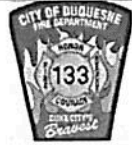
Title: City Treasurer     Date: 09-07-18

I acknowledge the receipt of this report.

# Duquesne Fire Department

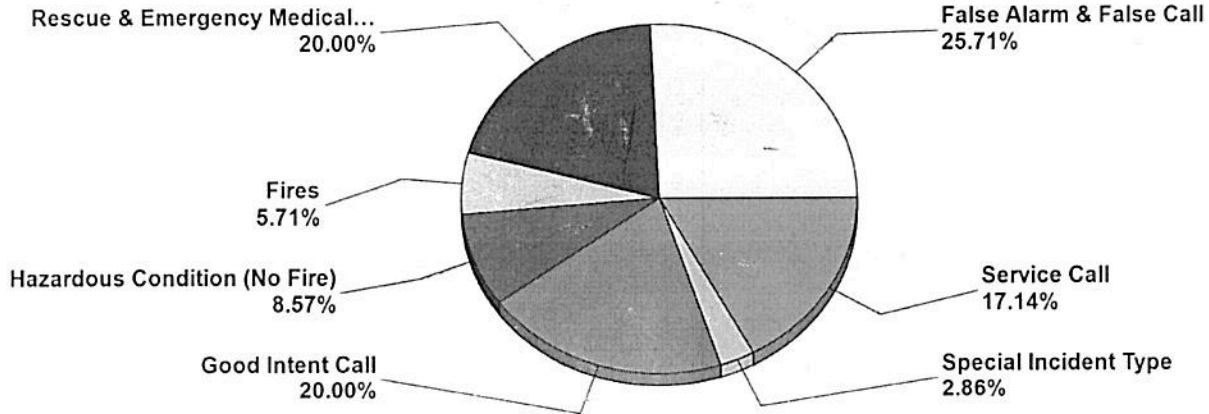
Duquesne, PA

This report was generated on 9/25/2018 6:13:02 PM



## Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 08/01/2018 | End Date: 08/31/2018



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	2	5.71%
Rescue & Emergency Medical Service	7	20.00%
Hazardous Condition (No Fire)	3	8.57%
Service Call	6	17.14%
Good Intent Call	7	20.00%
False Alarm & False Call	9	25.71%
Special Incident Type	1	2.86%
<b>TOTAL</b>	<b>35</b>	<b>100.00%</b>

Only REVIEWED incidents included. Summary results for a major incident type are not displayed if the count is zero.



### Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
111 - Building fire	1	2.86%
18 - Trash or rubbish fire, contained	1	2.86%
311 - Medical assist, assist EMS crew	2	5.71%
322 - Motor vehicle accident with injuries	2	5.71%
324 - Motor vehicle accident with no injuries.	3	8.57%
412 - Gas leak (natural gas or LPG)	1	2.86%
420 - Toxic condition, other	1	2.86%
440 - Electrical wiring/equipment problem, other	1	2.86%
511 - Lock-out	1	2.86%
520 - Water problem, other	1	2.86%
531 - Smoke or odor removal	2	5.71%
542 - Animal rescue	1	2.86%
551 - Assist police or other governmental agency	1	2.86%
611 - Dispatched & cancelled en route	3	8.57%
651 - Smoke scare, odor of smoke	4	11.43%
700 - False alarm or false call, other	1	2.86%
735 - Alarm system sounded due to malfunction	1	2.86%
743 - Smoke detector activation, no fire - unintentional	2	5.71%
744 - Detector activation, no fire - unintentional	4	11.43%
745 - Alarm system activation, no fire - unintentional	1	2.86%
900 - Special type of incident, other	1	2.86%
<b>TOTAL INCIDENTS:</b>	<b>35</b>	<b>100.00%</b>

Only REVIEWED incidents included. Summary results for a major incident type are not displayed if the count is zero.





# CITY OF DUQUESNE

## NICKOLE NESBY, MAYOR

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FOR IMMEDIATE RELEASE  
9/25/2018

CONTACT:  
Mayor's Press Office  
(412) 295-3820  
Media@duquesnepa.us

### THE CITY OF DUQUESNE SELECTED FOR HARVARD STUDENTS' MASTERS PROGRAM-CAPSTONE REQUIREMENTS

The City of Duquesne Mayors Office is pleased to announce that graduate students from Harvard Kennedy School (HKS) have been selected to work with the city in efforts to facilitate and present concepts regarding economic development. HKS has a unique capstone requirement for its two-year Master's Program in Public Policy (MPP) called the Policy Analysis Exercise (PAE). To complete this requirement, during only the fall semester, students in their final year at HKS are required to identify a public sector client with a challenge or problem that needs to be addressed. The City of Duquesne has been identified as that sector and the assigned student will generate ideals and proposals primarily addressing equitable economic development projects.

Mayor Nickole Nesby, along with the city of Duquesne, are extremely grateful to collaborate with Harvard's MPP graduate students as they are very knowledgeable in policy analysis, statistics, sustainability, and economics. Participating students remain extremely passionate about public service and helping to support government leaders to improve the communities and the lives of the people they serve. Students have eight months to clarify the problem, identify possible policy options, and provide recommendations to the city for immediate next steps and long-term goals.

This great opportunity for the City of Duquesne allowing the develop strategies for implementing the recommendations students have established and assess