

MINUTES
CITY OF DUQUESNE
TUESDAY, October 9, 2018
6:30 P.M.
CITY COUNCIL MEETING

MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE

OPENING PRAYER

ROLL CALL – Present Members of Council – Mayor Nesby, Council Member McDaniel, Council Member Henderson-Murphy, Council Member Washington.

PUBLIC COMMENTS ON AGENDA ITEMS

APPROVAL OF PREVIOUS MINUTES – A motion was made to approve the previous minutes. Motion carried in favor 4-0.

NEW BUSINESS

1. A motion was made to authorize the advertisement of a landlord tenant registration for the great City of Duquesne. Motion carried in favor 4-0.
2. A motion was made to file an ethics complaint against the City Treasurer for failing to act in the best interest of the City of Duquesne. Motion carried in favor 4-0.
3. A motion was made to authorize the advertisement of a storm-water management ordinance for the great City of Duquesne. Motion carried in favor 4-0.
4. A motion was made to approve the invoice from Lutterman Excavating for the demolition of three houses on South 1st Street with funding from Steel Rivers Council of Governments (COG). Motion carried in favor 4-0.
5. A motion was made to adopt resolutions for three CDBG Grant applications for street reconstruction, demolition, and fire hydrant replacement for the great City of Duquesne. Motion carried in favor 4-0.
6. A motion was made to authorize the payment of \$1,090.00 to Duquesne Light for the conversion of ten high pressure sodium type street lights for the great City of Duquesne. Motion carried in favor 4-0.

7. A motion was made to accept the resignation of City Controller Jade Burleigh for great City of Duquesne. Motion carried in favor 4-0.
8. A motion was made to block off the streets for the City of Duquesne Halloween Party on October 31st at 4:30PM on South 4th Street. Motion carried in favor 4-0.
9. A motion was made to accept the exoneration of taxes for 1125 Kinsley Avenue, Duquesne PA 15110 for the amount of \$347.95. Motion carried in favor 4-0.

REQUEST FOR REPORTS FROM MAYOR NICKOLE NESBY:

Accounts and Youth Services	Department of Environmental Resources	Department of Properties and Community Development	Department of Streets and Public Works	Police Department
City Manager	Engineering	Code Enforcement	Office of the Treasurer	Fire Department

APPROVAL OF PREVIOUS BILLS – A motion was made to approve the previous bills. Motion carried in favor 4-0.

PRESENTATION OF MINIMAL MUNICIPAL OBLIGATION (MMO) FOR 2018

MOTION TO ADJOURN – Motion carried in favor 4-0.

*** CONVENED FOR AN EXECUTIVE SESSION

City Council Meeting
Tuesday October 9, 2018
Councilwoman McDaniel

The 46th Annual Joint Fall Conference of Townships, Boroughs and Authorities was presented by the Allegheny County & Western PA Association of Township Commissioners (AC&WPATC) Thursday, September 27, 2018 thru Sunday, September 30, 2018 at Seven Springs Mountain Resort.

In attendance from the City of Duquesne along with myself was City Manager Sayles, Councilwoman Murphy, and Councilwoman Washington. Each of us arrived Friday, September 28, 2018 (late afternoon/evening) and attended sessions on Saturday, September 29, 2018.

The morning sessions were moderated by The Hon. Robert Gallo and the discussions consisted of:

- ❖ County Executive Address – Allegheny County Executive, Rich Fitzgerald
- ❖ Changing Role of the Municipal Solicitor – Michael McAuliffe Miller, Esq. of Eckert Seamans
- ❖ Using 21st Century Technology to Manage Age Old Problems of Local Government – Matthew Doebler, Esq., Pribanic & Pribanic
- ❖ Telecommunication Technologies for Local Governments – Professor Jon Peha, CMU

The moderator for the afternoon sessions was Tim Rogers, Esq., - Manager for Shaler Township. The afternoon discussions included:

- ❖ The Challenges of Zoning Tiny Houses, AirBnBs and Other Short-Term Rentals – Harlan Stone, Esq. Dickie McCamey, Chris Lovato, Esq., Dickie McCamey
 - Emily Mueller, Esq., Goering, Rutter, and Boehm
 - Tim Rogers, Manager, Shaler Township
- ❖ How to Avoid Conflicts of Interest – Brian Jacisin, Esq., Deputy Executive Director, Director of Investigations Pennsylvania State Ethics Commission, Harrisburg
- ❖ ABC's of Communication/Getting Your Message Out – Amie Downs, Director of Communications for Allegheny County

I would like to give a special thanks to CIM Investment Management, INC and Ford Business Machines for the hospitality rooms. I would also like to thank each vendor who participated in the conference.

REPORT TO DUQUESNE CITY COUNCIL

CITY MANAGER

October 9, 2018

6:30 PM

MAYOR AND COUNCIL

- On September 4, 2018, we processed a check in the amount of \$34,325.85 to Waste Management.
- On September 4, 2018, we processed a check in the amount of \$10,631.00 to Amtrust America.
- On September 7, 2018, we processed a check in the amount of \$13,054.56 to Duquesne Light Company.
- On September 21, 2018, we processed a check in the amount of \$38,330.29 to Municipal Authority of Westmoreland County.

Additionally, please accept as written the Minimum Municipal Obligation (MMO) report from Mockenhaupt on behalf of the great City of Duquesne. For 2018, our MMO will be \$184,027.85 where our expected contribution was \$366,719.00 and our state aid was \$182,691.15.

**RETIREMENT FUND FOR OFFICERS AND EMPLOYEES OF DUQUESNE
FINANCIAL REQUIREMENT AND MINIMUM MUNICIPAL OBLIGATION
FOR 2018 MUNICIPAL BUDGET**

A. Normal Cost

1. Normal Cost as a Percent of Payroll	8.387%
2. Estimated 2017 Payroll for Active Participants	\$ <u>579,442</u>
3. Normal Cost (A1 x A2)	\$ <u>48,598</u>

B. Financial Requirement

1. Normal Cost (A3)	\$ 48,598
2. Anticipated Insurance Premiums	0
3. Anticipated Administrative Expense	37,084
4. Amortization Payment, if any ^	<u>23,070</u>
5. Financial Requirement (B1 + B2 + B3 + B4)	\$ <u>108,752</u>

C. Minimum Municipal Obligation

1. Financial Requirement (B5)	\$ 108,752
2. Anticipated Employee Contributions	32,287
3. Funding Adjustment, if any	<u>0</u>
4. Minimum Municipal Obligation (C1 - C2 - C3)	\$ <u>76,465</u>

^The amortization payment from the January 1, 2015 valuation was adjusted to reflect amortization base(s) that have since expired. The amortization payment decreased by \$4,594.

NOTES:

1. 2018 General Municipal Pension System State Aid may be used to fund part or all of the municipal obligation and must be deposited within 30 days of receipt. Any remaining balance must be paid from municipal funds.
2. Deposit into the Plan's assets must be made by December 31, 2018 to avoid an interest penalty.
3. Any delinquent Minimum Municipal Obligation from prior years must be included in the 2018 budget along with an interest penalty.

I hereby certify that the above calculations, to the best of my knowledge, are true, accurate, and conform with the provisions of Chapter 3 of Act 205 of 1984.

Certified By:

Nickole Nesby
Chief Administrative Officer

9/28/18
Date

Prepared using the January 1, 2015 Valuation.

**POLICE PENSION FUND ASSOCIATION OF THE CITY OF DUQUESNE
FINANCIAL REQUIREMENT AND MINIMUM MUNICIPAL OBLIGATION
FOR 2018 MUNICIPAL BUDGET**

A. <u>Normal Cost</u>	
1. Normal Cost as a Percent of Payroll	0.000%
2. Estimated 2017 Payroll for Active Participants	\$ <u>0</u>
3. Normal Cost (A1 x A2)	\$ <u>0</u>
B. <u>Financial Requirement</u>	
1. Normal Cost (A3)	\$ 0
2. Anticipated Insurance Premiums	0
3. Anticipated Administrative Expense [^]	27,812
4. Amortization Payment, if any	<u>69,584</u>
5. Financial Requirement (B1 + B2 + B3 + B4)	\$ <u>97,396</u>
C. <u>Minimum Municipal Obligation</u>	
1. Financial Requirement (B5)	\$ 97,396
2. Anticipated Employee Contributions	0
3. Funding Adjustment, if any	<u>0</u>
4. Minimum Municipal Obligation (C1 - C2 - C3)	\$ <u>97,396</u>

[^]Due to lack of active payroll, the expense percentage cannot be calculated. The average expenses for 2013 and 2014 were \$27,812.

NOTES:

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Certified By:

Nickole Nesby
Chief Administrative Officer

9/28/18
Date

Prepared using the January 1, 2015 Valuation.

**FIREMEN'S PENSION FUND OF THE CITY OF DUQUESNE
FINANCIAL REQUIREMENT AND MINIMUM MUNICIPAL OBLIGATION
FOR 2018 MUNICIPAL BUDGET**

A. Normal Cost

1. Normal Cost as a Percent of Payroll	0.000%
2. Estimated 2017 Payroll for Active Participants	\$ <u>0</u>
3. Normal Cost (A1 x A2)	\$ <u>0</u>

B. Financial Requirement

1. Normal Cost (A3)	\$ 0
2. Anticipated Insurance Premiums	0
3. Anticipated Administrative Expense^	17,138
4. Amortization Payment, if any	<u>33,214</u>
5. Financial Requirement (B1 + B2 + B3 + B4)	\$ <u>50,352</u>

C. Minimum Municipal Obligation

1. Financial Requirement (B5)	\$ 50,352
2. Anticipated Employee Contributions	0
3. Funding Adjustment, if any	<u>0</u>
4. Minimum Municipal Obligation (C1 - C2 - C3)	\$ <u>50,352</u>

^Due to lack of active payroll, the expense percentage cannot be calculated. The average expenses for 2013 and 2014 were \$17,138.

NOTES:

1. 2018 General Municipal Pension System State Aid may be used to fund part or all of the municipal obligation and must be deposited within 30 days of receipt. Any remaining balance must be paid from municipal funds.
2. Deposit into the Plan's assets must be made by December 31, 2018 to avoid an interest penalty.
3. Any delinquent Minimum Municipal Obligation from prior years must be included in the 2018 budget along with an interest penalty.

I hereby certify that the above calculations, to the best of my knowledge, are true, accurate, and conform with the provisions of Chapter 3 of Act 205 of 1984.

Certified By:

Nickole Nesby
Chief Administrative Officer

9/28/18
Date

Prepared using the January 1, 2015 Valuation.

**CITY OF DUQUESNE NEW UNIFORMED EMPLOYEES' PENSION PLAN
FINANCIAL REQUIREMENT AND MINIMUM MUNICIPAL OBLIGATION
FOR 2018 MUNICIPAL BUDGET**

A. <u>Normal Cost</u>	
1. Normal Cost as a Percent of Payroll	13.577%
2. Estimated 2017 Payroll for Active Participants	\$ <u>620,676</u>
3. Normal Cost (A1 x A2)	\$ <u>84,269</u>
B. <u>Financial Requirement</u>	
1. Normal Cost (A3)	\$ 84,269
2. Anticipated Insurance Premiums	0
3. Anticipated Administrative Expense	18,620
4. Amortization Payment, if any ^	<u>67,547</u>
5. Financial Requirement (B1 + B2 + B3 + B4)	\$ <u>170,436</u>
C. <u>Minimum Municipal Obligation</u>	
1. Financial Requirement (B5)	\$ 170,436
2. Anticipated Employee Contributions (4.5% of Estimated Payroll)	27,930
3. Funding Adjustment, if any	<u>0</u>
4. Minimum Municipal Obligation (C1 - C2 - C3)	\$ <u>142,506</u>


^The amortization payment from the January 1, 2015 valuation was adjusted to reflect amortization base(s) that have since expired. The amortization payment decreased by \$16,160.

NOTES:

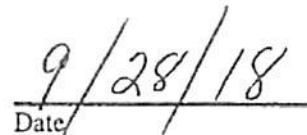
- 2018 General Municipal Pension System State Aid may be used to fund part or all of the municipal obligation and must be deposited within 30 days of receipt. Any remaining balance must be paid from municipal funds.
 - Deposit into the Plan's assets must be made by December 31, 2018 to avoid an interest penalty.
 - Any delinquent Minimum Municipal Obligation from prior years must be included in the 2018 budget along with an interest penalty.
-

I hereby certify that the above calculations, to the best of my knowledge, are true, accurate, and conform with the provisions of Chapter 3 of Act 205 of 1984.

Certified By:



Chief Administrative Officer



Date

Prepared using the January 1, 2015 Valuation.

OCT 0 1 2018

CITY OF DUQUESNE NEW UNIFORMED EMPLOYEES' PENSION PLAN
FINANCIAL REQUIREMENT AND MINIMUM MUNICIPAL OBLIGATION
FOR 2019 MUNICIPAL BUDGET

A. Normal Cost

1. Normal Cost as a Percent of Payroll	13.321%
2. Estimated 2018 Payroll for Active Participants	\$ 556,814
3. Normal Cost (A1 x A2)	\$ <u>74,173</u>

B. Financial Requirement

1. Normal Cost (A3)	\$ 74,173
2. Anticipated Insurance Premiums	0
3. Anticipated Administrative Expense	23,943
4. Amortization Payment, if any ^	<u>85,073</u>
5. Financial Requirement (B1 + B2 + B3 + B4)	\$ <u>183,189</u>

C. Minimum Municipal Obligation

1. Financial Requirement (B5)	\$ 183,189
2. Anticipated Employee Contributions	25,273
3. Funding Adjustment, if any	<u>0</u>
4. Minimum Municipal Obligation (C1 - C2 - C3)	\$ <u>157,916</u>

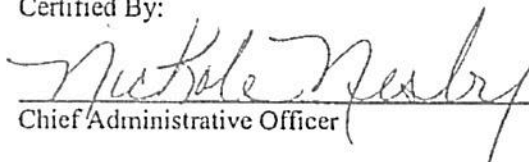
^The amortization payment from the January 1, 2017 valuation was adjusted to reflect amortization base(s) that have since expired. The amortization payment decreased by \$15,733.

NOTES:

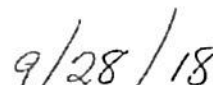
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Certified By:



Chief Administrative Officer



Date

Prepared using the January 1, 2017 Valuation.

FIREMEN'S PENSION FUND OF THE CITY OF DUQUESNE, PA
 FINANCIAL REQUIREMENT AND MINIMUM MUNICIPAL OBLIGATION
 FOR 2019 MUNICIPAL BUDGET

A. <u>Normal Cost</u>		
1. Normal Cost as a Percent of Payroll		0.000%
2. Estimated 2018 Payroll for Active Participants	\$	<u>0</u>
3. Normal Cost (A1 x A2)	\$	<u>0</u>
B. <u>Financial Requirement</u>		
1. Normal Cost (A3)	\$	0
2. Anticipated Insurance Premiums		0
3. Anticipated Administrative Expense [^]		18,371
4. Amortization Payment, if any		<u>37,716</u>
5. Financial Requirement (B1 + B2 + B3 + B4)	\$	<u>56,087</u>
C. <u>Minimum Municipal Obligation</u>		
1. Financial Requirement (B5)	\$	56,087
2. Anticipated Employee Contributions		0
3. Funding Adjustment, if any		<u>0</u>
4. Minimum Municipal Obligation (C1 - C2 - C3)	\$	<u>56,087</u>

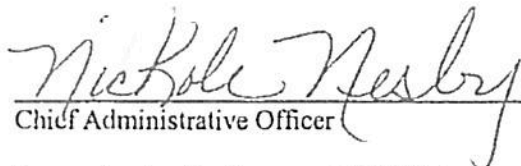
[^]Due to lack of active payroll, the expense percentage cannot be calculated. The average expenses for 2015 and 2016 were \$18,371.

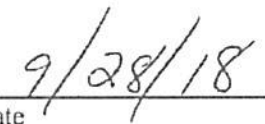
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Certified By:


 Chief Administrative Officer


 Date

Prepared using the January 1, 2017 Valuation.

OCT 0 1 2018

RETIREMENT FUND FOR OFFICERS AND EMPLOYEES OF DUQUESNE
FINANCIAL REQUIREMENT AND MINIMUM MUNICIPAL OBLIGATION
FOR 2019 MUNICIPAL BUDGET

A. Normal Cost

1. Normal Cost as a Percent of Payroll	9.398%
2. Estimated 2018 Payroll for Active Participants	\$ 256,154
3. Normal Cost (A1 x A2)	\$ 24,073

B. Financial Requirement

1. Normal Cost (A3)	\$ 24,073
2. Anticipated Insurance Premiums	0
3. Anticipated Administrative Expense	19,980
4. Amortization Payment, if any ^	57,583
5. Financial Requirement (B1 + B2 + B3 + B4)	\$ 101,636

C. Minimum Municipal Obligation

1. Financial Requirement (B5)	\$ 101,636
2. Anticipated Employee Contributions (5.5% of Estimated Payroll)	14,088
3. Funding Adjustment, if any	0
4. Minimum Municipal Obligation (C1 - C2 - C3)	\$ 87,548

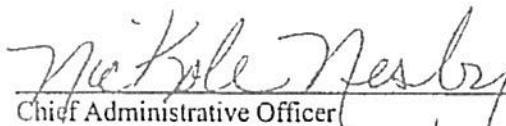
^The amortization payment from the January 1, 2017 valuation was adjusted to reflect amortization base(s) that have since expired. The amortization payment decreased by \$4,592.

NOTES:

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Certified By:



Chief Administrative Officer

9/28/18

Date

Prepared using the January 1, 2017 Valuation.

OCT 0 1 2018

**POLICE PENSION FUND ASSOCIATION OF THE CITY OF DUQUESNE
FINANCIAL REQUIREMENT AND MINIMUM MUNICIPAL OBLIGATION
FOR 2019 MUNICIPAL BUDGET**

A. Normal Cost

1. Normal Cost as a Percent of Payroll	0.000%
2. Estimated 2018 Payroll for Active Participants	\$ <u>0</u>
3. Normal Cost (A1 x A2)	\$ <u>0</u>

B. Financial Requirement

1. Normal Cost (A3)	\$ 0
2. Anticipated Insurance Premiums	0
3. Anticipated Administrative Expense [^]	29,646
4. Amortization Payment, if any	<u>63,362</u>
5. Financial Requirement (B1 + B2 + B3 + B4)	\$ <u>93,008</u>

C. Minimum Municipal Obligation

1. Financial Requirement (B5)	\$ 93,008
2. Anticipated Employee Contributions	0
3. Funding Adjustment, if any	<u>0</u>
4. Minimum Municipal Obligation (C1 - C2 - C3)	\$ <u>93,008</u>


[^]Due to lack of active payroll, the expense percentage cannot be calculated. The average expenses for 2015 and 2016 were \$29,646.

NOTES:

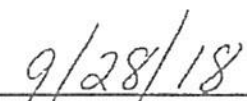
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Certified By:



Chief Administrative Officer



Date

Prepared using the January 1, 2017 Valuation.



City of Duquesne Police Department

Thomas Dunlevy

Chief of Police

September 2018 Police Activity Report

TOTAL CALLS FOR SERVICE 770

Total Arrests: 52

Traffic: 180 Traffic Stops

95 Traffic Citations issued

Types of Calls for Service

Abandoned Vehicles 10	Non Reportable Crash 12
Reportable Crash 8	Alarms 19 (false 9)
Animal Complaints 16	Assaults 2
Assist other Agency 24	Burglary 7
Check Welfare 14	Ordinance Violation 5
Criminal Mischief 14	Disabled Vehicle 5
Disturbance 24	Domestics 34
EMS Assists 16	Fights 7
Fire Assists 5	Fraud 3
Harassment 3	Hit and Run 4
Homicide 1	PFA Violations 3
Juvenile Complaints 11	Landlord/Tenant Dispute 1
Loud Music 5	Miscellaneous 14
Missing Person (1 adult 5 Juv.)	Open Lewdness 1
Shots Fired 7	Stolen Vehicle 4
Recovered Stolen Vehicle 1	Suspicious Activities 7
Suspicious Persons 5	Terroristic Threats 2
Theft Attempt 1	Thefts 12
Parking Complaint 2	Trespass Complaints 5
Warrant/PFA Served 16	Weapons Complaint 7

January 1 to September 30, 2017	YTD	January 1 to September 30, 2018	YTD
Total Calls	3174	Total Calls (40% INCREASE)	5337
Total Arrests	368	Total Arrests (21% INCREASE)	462
Total Traffic Stops	584	Total Traffic Stops (56% INCREASE)	1319
Total Traffic Citations	327	Total Traffic Citations (59% INCREASE)	780
Total Crashes	164	Total Crashes (26% DECREASE)	122

Duquesne Fire Department

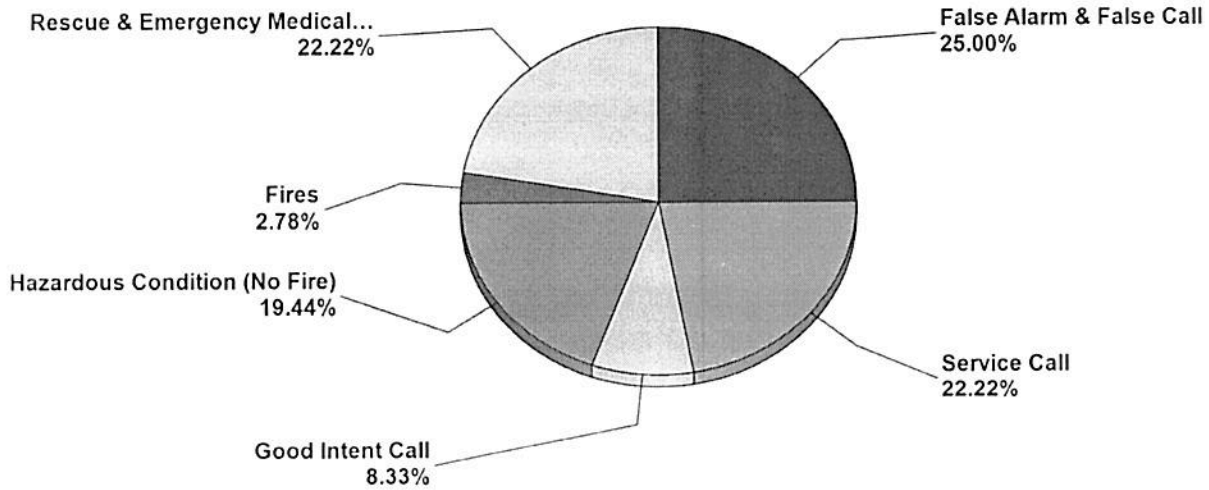
Duquesne, PA



This report was generated on 10/9/2018 6:21:11 PM

Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 09/01/2018 | End Date: 09/30/2018



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	1	2.78%
Rescue & Emergency Medical Service	8	22.22%
Hazardous Condition (No Fire)	7	19.44%
Service Call	8	22.22%
Good Intent Call	3	8.33%
False Alarm & False Call	9	25.00%
TOTAL	36	100.00%

Only REVIEWED incidents included. Summary results for a major incident type are not displayed if the count is zero.

Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
113 - Cooking fire, confined to container	1	2.78%
311 - Medical assist, assist EMS crew	2	5.56%
322 - Motor vehicle accident with injuries	2	5.56%
324 - Motor vehicle accident with no injuries.	3	8.33%
340 - Search for lost person, other	1	2.78%
400 - Hazardous condition, other	2	5.56%
424 - Carbon monoxide incident	1	2.78%
444 - Power line down	1	2.78%
445 - Arcing, shorted electrical equipment	1	2.78%
463 - Vehicle accident, general cleanup	2	5.56%
500 - Service Call, other	1	2.78%
511 - Lock-out	2	5.56%
520 - Water problem, other	2	5.56%
531 - Smoke or odor removal	1	2.78%
561 - Unauthorized burning	1	2.78%
571 - Cover assignment, standby, moveup	1	2.78%
651 - Smoke scare, odor of smoke	3	8.33%
700 - False alarm or false call, other	3	8.33%
735 - Alarm system sounded due to malfunction	1	2.78%
743 - Smoke detector activation, no fire - unintentional	3	8.33%
744 - Detector activation, no fire - unintentional	1	2.78%
745 - Alarm system activation, no fire - unintentional	1	2.78%
TOTAL INCIDENTS:	36	100.00%

Only REVIEWED incidents included. Summary results for a major incident type are not displayed if the count is zero.

City of Duquesne
Report for October 9, 2018
Water/Environmental Resources
Councilwoman Elaine Washington

Would like to implement when applying for NEW occupancy permit, that the landlord/tenant must notify the water department for final bill. Otherwise the landlord will be held responsible for the balance.

A major water termination sweep will take place Thursday, October 11, 2018 at 8 am. We have 1,901 delinquent accounts effected. \$50.00 reconnect is required along with current ID for name on account. ALL landlords should request a copy of their tenant bill to assure prompt payments. ALL tenants should request copy of bill as well as landlords so the tenant can make prompt payments.

The reader that the water department use to read all meters are no longer in production. We need to be proactive and look into a new readers.

OFFICE OF CITY TREASURER CITY OF DUQUESNE

12 South Second Street
Duquesne, PA 15110
(412) 466-8545
FAX (412) 346-0289

TREASURER'S REPORT

September 30, 2018

Taxes collected for September 2018 were \$ 2,863.47.

The following is a year-to-date breakdown of money collected by Keystone Municipal Services:

Delinquent Real Estate Taxes	\$ 101,653.90
LST (Local Service Tax)	50,605.92
Mercantile Tax	17,468.96
Earned Income Tax	7,527.64

The following is a year-to-date breakdown of money collected by Jordon Tax Services:

Current Earned Income Tax	\$ 486,729.75
Delinquent Earned Income Tax	11,566.09
Non Resident Earned Income Tax	106,993.89

The following is a year-to-date breakdown of money collected by MBM Collections.

Liened Taxes	\$ 66,795.82
Delinquent Real Estate Taxes	4,945.56

The following is a year to date breakdown of money collect by Turnkey.

Mercantile Tax	\$ 9,009.34
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There were 16 new water accounts sent to Jordan Tax Service to check against their tax list.

Sincerely,



David J. Bires
City Treasurer

1- EXONERATION

REFUND

\$1 347.95

**OFFICE OF CITY TREASURER
CITY OF DUQUESNE**

12 South Second Street
Duquesne, PA 15110
(412) 466-8545
FAX (412) 346-0289

September 30, 2018

**Che A. Sayles
Business Manager
City of Duquesne
12 S. Second Street
Duquesne, PA 15110**

Dear Che,

The Allegheny County Board of Assessors has granted the following property owners an exoneration on their property.

Official notification was received September 2018. The City taxes have been paid and a refund is due.

Sincerely,

**David J. Bires
City Treasurer**

Attachment

<u>NAME</u>	<u>YEAR</u>	<u>ASSESSMENT</u>	<u>EXONERATION</u>	<u>ADJUSTED ASSESSMENT</u>	<u>AMT. PAID</u>	<u>REFUND</u>
DONALD & DEAN KAPOLKA 1125 KINSLEY AVE DUQUESNE, PA. 15110 35-S-268 904 KINSLEY AVE	2018	\$ 43,800.00	\$ 26,300.00	\$ 17,500.00	\$ 599.07	\$ 347.95

Tax Collector's Monthly Report to Taxing Districts
 For the Month of October, 2018
 Duquesne City Tax

	Real Estate	Interim/Other	Per Capita/Other	Other
A. Collections				
1. Balance Collectable - Beginning of Month	\$ 394,910.50			
2A. Additions: During the Month (*)				
Duquesne City Tax				
4. Less: Face Collections for the Month	\$ 2,727.10			
5. Less: Deletions from the List (*)				
6. Less: Exonerations (*)				
7. Less: Liens/Non-Lienable Installments (*)				
8. Balance Collectable - End of Month	\$ 392,183.40	\$ -	\$ -	\$ -
B. Reconciliation of Cash Collected				
9. Face Amount of Collections - (must agree with line 4)	\$ 2,727.10			
10. Plus: Penalties	\$ 136.37			
11. Less: Discounts				
12. Total Cash Collected per Column	\$ 2,863.47	\$ -	\$ -	\$ -
13. Total Cash Collected - (12A + 12B + 12C + 12D)				\$ 2,863.47

(*) ATTACH ANY SUPPORTING DOCUMENTATION REQUIRED BY YOUR TAXING DISTRICT

CITY OF DUQUESNE

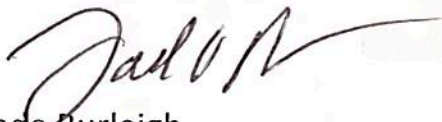
NICKOLE NESBY, MAYOR

September 10, 2018

To Mayor and Members of City Council:

Please accept this letter of resignation effective immediately. Due to an unforeseen emergency, I am unable to attend City Council Meetings and perform the duties and responsibilities of Controller for the great City of Duquesne.

Respectfully Submitted,



Jade Burleigh

City of Duquesne Halloween Party & Parade!

Join us for a spook-tacular night of community fun!



Show off your best costume in parade!

Enjoy FREE food & music in the Duquesne School Gymnasium!

FREE trick or treat bag from the Duquesne Police Department!

FREE safety light stick from MARS!



Wednesday, October 31st



4:30PM- Parade line up

(South 4th Street School parking lot)

TRICK or TREAT in Duquesne!

*ALL are welcome to
pass out treats!
If you want to reserve a spot
call: 412-466-8262
by Oct. 20th!*



*Prizes
for best costumes!*

Made possible by: City of Duquesne, Duq.-West Mifflin Boys & Girls Club and PRIDE

MINUTES
CITY OF DUQUESNE
TUESDAY, October 23, 2018
6:30 P.M.
CITY COUNCIL MEETING

MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE

OPENING PRAYER

ROLL CALL – Present Members of Council – Mayor Nickole Nesby, Council Member Washington, Council Member Henderson-Murphy.

PUBLIC COMMENTS ON AGENDA ITEMS

APPROVAL OF PREVIOUS MINUTES – A motion was made to approve the previous minutes. Motion carried in favor 3-0.

***At approximately 7:14PM Members of the Duquesne City Council met in Executive Session to discuss a personnel matter.

NEW BUSINESS

1. Consider a motion to ratify the termination of LaTara Jones effective July 25, 2018. Motion carried in favor 3-0.
2. Consider a motion to ratify the termination of Troy Titus and KYKS effective October 23, 2018. Motion carried in favor 3-0.
3. Consider a motion to ratify the termination of Catherine Scharding effective October 11, 2018. Motion carried in favor 3-0.
4. Consider a motion to authorize the Duquesne Police Department to perform another round of Civil Service Testing. Motion carried in favor 3-0.

REQUEST FOR REPORTS FROM MAYOR NICKOLE NESBY:

Accounts and Youth Services	Department of Environmental Resources	Department of Properties and Community Development	Department of Streets and Public Works	Police Department
City Manager	Engineering	Code Enforcement	Office of the Treasurer	Fire Department

PRESENTATION BY MOCKENHAUPT BENEFITS GROUP

APPROVAL OF PREVIOUS BILLS - A motion was made to approve the previous bills. Motion carried in favor 3-0.

MOTION TO ADJOURN – A motion was made to adjourn. Motion carried in favor 3-0.

- 10/3/18 meet with possible investor for development
- Consortium for Public Education-By working with businesses and education leaders, we can shape our schools' curricula, so our students are better prepared for today's competitive economy.
- 10/4/18 Met with Steel River Council of Government regarding assisting Fire Department with Federal grant with Federal Emergency Management Agency, Assistance to Fighters Grant Program (AFG)
- Finalizes meeting with COG on RoundTable talks on health-breakfast
- 10/10/18 African American /Latino Round Table in Harrisburg
- 10/11/18 Spirit of Excellence Award recipient
- Meeting with teachers aids on educational changes
- 10/12 Met with former Mayor of Chester PA regarding best practices for the city
- Attended Meet the candidates in Wilkinsburg
- Attended Mon Valley People Action Committee event
- 10/15 Health Discussion at City Hall
- Meeting with new Solicitor
- Attended Business Expansion at Duquesne University- Fortune 500 companies and had discussion of coming to Duquesne
- 10/16 CONNECT health working group
- 10/17/18 Met with Magee Opioids
- Attended the International Business Networking
- Mon Valley Initiative Annual
- 10/20 Invited to Atlanta, GA for early voting canvassing
- 10/22 Sewage problem on Orchard Court
- 10/23 Met ABS
- Flu Shot began today
- 10/29 Honored at Annual Autumn Black History Achievement Awards

City of Duquesne
Building Code Report

October - 2018

STREET DEPARTMENT REPORT

Picked up trash
Empied Barrels
Secured Properties
Assisted on water breaks
Used 4 tons of Cold Patch
Cut grass/weedwacker
Cut vacant lots
Picked up branches for residents

City of Duquesne
Building Code Report

October - 2018

OCCUPANCY PERMITS

	<u>PROPERTY</u>	<u>DATE</u>	<u>STATUS</u>	<u>FEE</u>
1	1208 Savey	10/4/18	Pass	\$50.00
2	1006 Lincoln	10/4/18	Pass	\$50.00
3	224 W Grant - 2nd fl	10/4/18	Pass	\$50.00
4	224 W Grant - 3rd fl	10/4/18	Pass	\$50.00
5	937 High	10/4/18	Pass	\$50.00
6	511 Crawford	10/4/18	Pass	\$50.00
7	600 Pricilla	10/4/18	Pass	\$50.00
8	901 Orchard Court	10/11/18	Pass	\$50.00
9	216 Commonwealth	10/11/18	Pass	\$50.00
10	1417 Duq Place Dr #317	10/11/18	Pass	\$50.00
11	2300 Duq Place Dr #101	10/11/18	Pass	\$50.00
12	2300 Duq Place Dr #102	10/11/18	Pass	\$50.00
13	2300 Duq Place Dr #103	10/11/18	Pass	\$50.00
14	2300 Duq Place Dr #104	10/11/18	Pass	\$50.00
15	2300 Duq Place Dr #201	10/11/18	Pass	\$50.00
16	2300 Duq Place Dr #202	10/11/18	Pass	\$50.00
17	2300 Duq Place Dr #203	10/11/18	Pass	\$50.00
18	2300 Duq Place Dr #204	10/11/18	Pass	\$50.00
19	2301 Duq Place Dr#105	10/11/18	Pass	\$50.00
20	2301 Duq Place Dr#106	10/11/18	Pass	\$50.00
21	2301 Duq Place Dr#107	10/11/18	Pass	\$50.00
22	2301 Duq Place Dr#108	10/11/18	Pass	\$50.00
23	2301 Duq Place Dr#205	10/11/18	Pass	\$50.00
24	2301 Duq Place Dr#206	10/11/18	Pass	\$50.00
25	2301 Duq Place Dr#207	10/11/18	Pass	\$50.00
26	2301 Duq Place Dr#208	10/11/18	Pass	\$50.00
27	2302 Duq Place Dr#109	10/11/18	Pass	\$50.00
28	2302 Duq Place Dr#110	10/11/18	Pass	\$50.00
29	2302 Duq Place Dr#111	10/11/18	Pass	\$50.00
30	2302 Duq Place Dr#112	10/11/18	Pass	\$50.00
31	2302 Duq Place Dr#209	10/11/18	Pass	\$50.00
32	2302 Duq Place Dr#210	10/11/18	Pass	\$50.00
33	2302 Duq Place Dr#211	10/11/18	Pass	\$50.00
34	2302 Duq Place Dr#212	10/11/18	Pass	\$50.00
35	639 Hill	10/11/18	Fail	\$50.00
36	639 Hill	10/18/18		*
37	949 High	10/18/18	Fail	\$50.00
38	836 Hinnerman	10/18/18	Fail	\$50.00
39	1133 Maryland Apt#1	10/18/18	Pass	\$50.00
40	1133 Maryland Apt#3	10/18/18	Pass	\$50.00
41	704 Catharine	10/18/18	Pass	\$50.00
42	100 N Second Apt#1	10/18/18	Pass	\$50.00
43	100 N Second Apt#2	10/18/18	Fail	\$50.00
44	100 N Second Apt#3	10/18/18	Fail	\$50.00
45	100 N Second Apt#4	10/18/18	Fail	\$50.00
46	100 N Second Apt#5	10/18/18	Fail	\$50.00
47	100 N Second Apt#6	10/18/18	Pass	\$50.00
48	100 N Second Apt#11	10/18/18	Pass	\$50.00
49	100 N Second Apt#13	10/18/18	Pass	\$50.00
	TOTAL			\$2,400.00

Second Inspection - Charged \$50 for each re-inspection after the 2nd inspection

City of Duquesne
Building Code Report

October - 2018

BUILDING PERMITS

	<u>PROPERTY</u>	<u>DATE</u>	<u>RE:</u>	<u>FEE</u>
1	1305 Crawford	10/2/18	Roof	\$69.50
2	1126 Grant	10/5/08	Roof	\$59.50
3	35 W Grant	10/18/19	Sign	\$59.50

TOTAL **\$188.50**

TOTALS **\$2,588.50**

City of Duquesne
Building Code Report

October - 2018

COMPLAINTS

Garbage calls	28
Abandoned home calls	9
Dead Animal calls	1
Pick-up debris requests	16
Overgrown Properties	26

**City of Duquesne
Monthly Expense Report
January 2018 through September 2018**

	<u>Monthly Expenses</u>
Jan-18	\$119,086.35
Feb-18	\$278,850.52
Mar-18	\$343,778.91
Apr-18	\$238,933.65
May-18	\$254,768.24
Jun-18	\$284,941.85
Jul-18	\$215,100.89
Aug-18	\$219,936.83
Sep-18	\$197,819.57
Total	\$2,153,216.81

Summary January 2018 through September 2018

Total Revenues	\$3,366,796.44
Total Expenses	\$2,153,216.81
Balance	\$1,213,579.63



MOCKENHAUPT
BENEFITS GROUP

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Pittsburgh, PA 15222

Gabrielle Slaughaupt
Consulting Senior Analyst

412.394.9387 (direct)
1.800.405.3620

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www.mbgbenefits.com*