

**City of Duquesne
Workshop Agenda**

Tuesday, October 22, 2024

6:30 pm

Meeting being held in person and remotely using ZOOM:

<https://us02web.zoom.us/j/5251078707?pwd=Z01uVXlMMlZaYm5BazJnYmR4MWs1QT09#saccess>

**CALL TO ORDER (PLEASE MUTE YOUR PHONES)
MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE
ROLL CALL**

**Councilperson Elaine Washington
Councilperson Aaron Adams
Councilperson Derek Artim
Councilperson Denise Brownfield
Mayor R. Scott Adams**

PUBLIC COMMENTS ON AGENDA ITEMS

At this time, citizens may address the Council of Duquesne on any issue appearing on today's agenda. Only residents and taxpayers of the City of Duquesne will be permitted to address the Council. Comments on non-agenda items will be taken at the end of tonight's meeting. Speakers will be permitted to speak for a maximum of 5 minutes. Groups of people will be required to designate a spokesperson to represent them before the Council who may speak for a maximum of 10 minutes. Speakers are asked to use the microphone at the speaker's stand, clearly state their name and address for the record and keep comments brief and to the point. Please spell your name for the record and sign in on the sign in sheet.

CONSENT AGENDA

- a. Approval of Minutes – October 1, 2024
- b. Bill List – October 22, 2024

MOTION: to approve the October 22, 2024 Consent Agenda

NEW BUSINESS

1. Public Safety – Report by Mayor Scott Adams

- a. Public Vehicle Charging Stations – School District approved 2 charging stations for the parking lot
- b. Change of meeting due to Election Day

MOTION: to advertise the change of Council Meeting from November 5th to November 12th, 2024 at 6:30 PM due to the general election.

2. *Public Works – Report by Councilperson Elaine Washington*

- a. Blue Collar Collective Bargaining Agreement

MOTION: to approve full job classification wage rate retroactive to October 6, 2024 for Ulysses Brown.

3. *Water Dept. – Report by Councilperson Aaron Adams*

4. *Community & Economic Development – Report by Councilperson Denise Brownfield*

- a. **Demolition of Dangerous Structures Ordinance No. 2024-006** – adopting procedures and policy related to the Dangerous Structures. The First Reading will take place at the November 12, 2024 Council Meeting. Second and Third Readings and consideration have been advertised for the December 3, 2024 Council Meeting.
- b. Active Allegheny Grant – apply for funds to conduct a plan to develop a wayfinding system for active transportation needs. Wayfinding – is a fancy way of putting up signs to direct people around the town. Total cost of the project is \$25K (\$5K local match).

MOTION: to adopt Resolution 2024-009 requesting a grant of \$20,000.00 from 2024 Active Allegheny Grant for Wayfinding Study for the City.

- c. Rezoning request of the following parcels:
- i. 1015 Duquesne Blvd (304-B-264)
1. Request to change from R-2 to C-1
 2. Currently located in R-2 Zone
 3. Prospective buyer wants to put in a laundromat, which is considered a Personal Service Business (laundry, dry cleaner, barber, etc.). Personal Service Business is a permitted use in a C-1 and nowhere else in the zoning (either as a permitted, conditional, or special exception)
- ii. 105 S. 5th Street (378-E-24)
1. Request to change from R-1 to R-2
 2. Currently located in R-1 Zone
 3. The applicant has an Occupancy Permit for a single-family home and church
 4. The applicant is using the property as a Single Use Occupancy (boarding house)

5. Our Zoning allows for Single Use Occupancy as a Conditional Use under at R-2 Zoning

- iii. 12 Norman Street (305-H-362 and 305-H-364)

1. Request to change from R-1 to R-2
2. Currently located in R-1 Zone
3. Expands the number of potential development opportunities

5. *Accounts & Finances. – Report by Councilperson Artim*

- a. Ratify the Sale of 2006 Dodge Ram

MOTION: I move to ratify the sale of a 2006 Dodge Ram to high bidder Jim Pierre for \$2,000.00 sold through Auction website Municibid.

- b. 2025 Budget Review

- c. **2025 Budget Ordinance No. 2024-007** – adopting the Annual Budgets for the 2025 Fiscal Year. The First Reading will take place at the November 12, 2024 Council Meeting. Second and Third Readings and consideration have been advertised for the December 3, 2024 Council Meeting.

- d. **2025 Millage Ordinance No. 2024-008** – adopting the Tax Millage for the 2025 Fiscal Year. Tax millage will remain 23 mills if Home Rule is adopted. If Home Rule fails, there will likely be a 1 mill increase. The First Reading will take place at the November 12, 2024 Council Meeting. Second and Third Readings and consideration have been advertised for the December 3, 2024 Council Meeting.

- e. 2025 Budget Resolutions

- i. Water Rate Fee – proposing 5% increase per Glenn Engineering report from 2023. Residents should expect 5% increase per year over the next 4 years.

6. *Treasurer Dept. – Report by Maureen Strahl*

7. *Engineer – Report by Laura Branthoover*

8. *Solicitor – Report by Myron Sainovich*

9. *City Manager – Report by Douglas Sample*

- a. Home Rule Charter

1. Write-in candidates are permitted. To have sufficient votes to claim a write in position, that person must have at least the number of write in votes as was required for petition candidates (29 votes).
2. If not, enough commission candidates are elected, by appearing on the ballot or by sufficient write in votes, the question regarding a government study commission fails.
3. If the measure passes, the Government Study Commission will either recommend no change to our current form of government after 9 months of study or must produce report to DCED with proposed changes after 18 months.
4. Report review by DCED, the Home Rule Charter Adoption will be on the next regularly scheduled election to either accept or reject the charter as a whole. The earliest a Home Rule Charter could be on the ballot for the voters to decide would be General Election on November 3, 2026.

10. Police Dept. – Report by Chief William Shaw

11. Fire Dept. – Report by Chief Frank Cobb

12. Police Citizen Review Board – Report by Debra Chaffin

OLD BUSINESS

COMMUNITY ANNOUNCEMENTS

1. **Upcoming Council Meeting** – Tuesday, November 12, 2024 at 6:30 PM.
2. **Community Envisioning Town Hall Meeting** – Wednesday, October 23, 2024 at 6 PM at St. Hedwig Church at 101 S. Fifth Street.
3. **Halloween Celebration** – People Residing in Duquesne Equally (PRIDE) will be hosting its annual Halloween Celebration on October 31, 2024 from 5:00 to 6:00 PM in Veteran’s Memorial Park (Police Garage if raining). Regular Trick or Treating will run from 6:00 to 8:00 PM door to door throughout the City.

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ADJOURNMENT