

**City Duquesne  
City Council  
Workshop Minutes  
Tuesday, January 31, 2023  
6:30 pm**

**CALL TO ORDER (PLEASE MUTE YOUR PHONES)**

**MOMENT OF SILENCE**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

Councilperson Caldwell -Not Present

Councilperson A. Adams -Not Present (excused on Business)

Councilperson Washington-Present

Councilperson Artim -Present

Mayor R. Scott Adams -Present

**Councilperson Washington made the motion to accept the consent agenda for January 31, 2023 Workshop seconded by Councilperson Artim. (Motion passed 3/0)**

**Mayor Adams and City Manager Crawford provided information concerning polling place location for the upcoming Special Election on 2/7/23.**

**New Business:**

***1. Public Safety – Report by Mayor Scott Adams***

- a. Item #1 – Resignations of officer(s)
- b. Item #2 – Vendor fees (previously tabled)-**Mayor would like to move forward with the previously table ordinance.**
- c. Item #3 – Allegheny Cty. vacant recovery property program

**Mayor Adams provided updates on Grants for Police Department, a need for a One Way sign at Harden and Commonwealth and upcoming Police Test.**

**Mayor requests guidance from the City Solicitor in appointing Councilperson Washington President of Council to be able to act in the Mayor's absence.**

***Public Works – Report by Councilperson Elaine Washington***

- d. Item #1 – Resignation of worker
- e. Item #2 – Worker switching positions

**Councilperson Washington would like council to begin to think of what next steps in collecting delinquent property taxes after MBM has made their attempts.**

***2. Water Dept. – Report by Councilperson Aaron Adams***

- a. Item #1 – Rate increases(s)
- b. Item #2 – Connector road discussion (previously tabled)
- c. Item #3 – Employee X out on medical leave
- d. Item #4 – Credit application

***3. Community & Economic Development – Report by Councilperson Timothy Caldwell (Engineers also Report here)***

- a. Item #1 – Grant update.

**Mayor Adams requests the City Engineer to inspect the wall on Center street.**

***4. Accounts & Finances. – Report by Councilperson Derek Artim***

- a. Item #1 – Report Submitted
- b. Item #2 – Meeting with Act 47

***5. Treasurer Dept. – Report by Maureen Strahl***

- a. Item #1 – Report submitted

***6. Solicitor – Report by Myron Sainovich***

- a. Item #1 – Report Submitted
- b. Item #2 – Motions Hearing for EIT rates

***7. City Manager – Report by Scott Crawford***

- a. Item #1 – 128 South 6<sup>th</sup> Street repairs
- b. Item #2 – Fuel issue with VFD
- c. Item #3 – Meeting with County Hauling

- d. Item #4 – Job descriptions for open positions
- e. Item #5-Insurance Review
- f. Item #6-620 Grant Street, 113 Auriles St.
- g. Item #7-DPW Uniforms-Budget Adjustment
- h. Item#8-Completion of State Ethics Forms
- i. Item #9-Resignation of Administrative Assistant
- j. Item 10-Currnent and Ongoing Employee issues

**8. Police Dept. – Report by Acting Chief William Shaw**

- a. Item #1 – Report submitted
- b. Item #2 – Results of most recent officer tests

**9. Act 47 Coordinator – Report by George Dougherty**

- a. Item #1 – Home Rule presentations

**10. Fire Dept. – Report by Chief Frank Cobb**

- a. Item #1 – Report submitted
- b. Item #2 – Fuel issue with VFD

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**Old Business:**

- 1. Public Safety (Mayor Adams)
  - a. Grant(s) updates
- 2. Public Works (Councilperson Elaine Washington)
- 3. Water Dept. (Councilperson Aaron Adams)
  - a. Garbage complaints
  - b. Landlord fee
- 4. Community & Economic Development (Councilperson Timothy Caldwell)

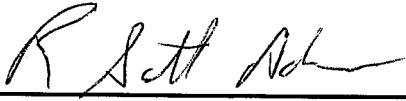
- a. Grants
  - b. Ongoing – vacant home acquisition program
5. Accounts & Finances (Councilperson Derek Artim)
6. Treasurer Dept. (Maureen Strahl)
  - a. Report submitted.
  - b. Discussed developing a report to give to council for delinquent taxes
7. Solicitor (Myron Sainovich)
  - a. Job descriptions
8. City manager (Scott Crawford)
  - a. Garbage
  - b. Exiting Act 47
9. Police Dept. (Chief W. Shaw)
  - a. Report submitted
10. Act 47 Coordinator (George Dougherty)
  - a. Home Rule
  - b. Act 47 Exit strategy
11. Fire Dept. (Chief Frank Cobb)
  - a. Obtained a grant
  - b. Gas for VFD

**Resident Comments:**

**Ms. Pat Bluett-Commented on quick removal of snow from the roads in the morning. She also inquired about the digital sign on the front of City Hall (City Manager provides information on its replacement.). Ms. Pat stated she will have dates for this year's Easter Egg Hunt in the coming weeks. She also provide an update on were voting locations are currently.**

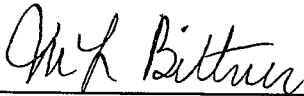
**Adjournment:**

**Councilperson made a Motion to adjourn the meeting, Councilperson Washington seconds the Motion. (Motion Passed 3-0) Meeting adjourned at 7:31p.m. (1 hour 0 minutes)**



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**Mayor R. Scott Adams**



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~~Scott Crawford~~ - City Manager - Interim  
Marylouise Bittner