

City of Duquesne
February 28, 2023
6:30 pm
Workshop Agenda Meeting Minutes

CALL TO ORDER (PLEASE MUTE YOUR PHONES)
MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE
ROLL CALL

Councilperson Caldwell (Excused)
Councilperson A. Adams
Councilperson Washington
Councilperson Artim
Mayor R. Scott Adams

Consent Agenda: Motion needed to accept the consent agenda for February 28, 2023

Motion by Councilperson Washington, second by Councilman Artim. Motion passed 4-0.

New Business:

1. *Public Safety – Report by Mayor Scott Adams*

- a. Item #1 – Hiring of Hunter Scherf to Police Department
 - i. *Added to agenda for council meeting.*
- b. Item #2 – Dissolving Redevelopment Authority
 - i. *Added to agenda for council meeting.*
- c. Item #3 – Start Process to join Allegheny County Redevelopment Authority
 - i. *Discussion*
- d. Item #4- Mon-Fayette Expressway Issues
 - i. *Discussion over noise ordinance.*

2. *Public Works – Report by Councilperson Elaine Washington*

- a. Item #1 – Appoint Councilperson as Deputy Mayor
 - i. *Added to agenda for a vote at council meeting.*
- b. Item #2 – Expedite hiring process for all open positions
 - i. *Currently working on job descriptions.*

3. *Water Dept. – Report by Councilperson Aaron Adams*

- a. Item #1 – Report Submitted
 - i. *Report to be submitted at council meeting.*
 - ii. *Landlord fees, investigate the current ordinance in place and work to collect payments for landlords.*
 - iii. *Backflow preventer estimates presented to council to report the BFP at the pump station.*

iv. *PAAW bill, needs to be discussed with Westmoreland Water Authority*

**4. Community & Economic Development – Report by Councilperson Timothy Caldwell
(Engineers also Report here)**

- a. Item #1 – Grant updates
 - i. *Presented by engineer.*
- b. Item #2-Property Donations to the City
 - i. *Review literature from Myron and discuss the direction the city would like to go in.*

5. Accounts & Finances. – Report by Councilperson Derek Artim

- a. Item #1 – Report Submitted
 - i. *To be submitted at council meeting.*
- b. Item #2 – Meeting with Act 47 (2/21/23)

6. Treasurer Dept. – Report by Maureen Strahl

- a. Item #1 – Report submitted
 - i. *At council meeting.*

7. Solicitor – Report by Myron Sainovich

- a. Item #1 – Report Submitted
 - i. *At council meeting.*
- b. Item #2 – Motions Hearing for EIT rates
- c. Item #3--Updates on upcoming ordinances

8. City Manager – Report by Scott Crawford

- a. Item #1 – Resident Issues
- b. Item #2 – Liquid Fuel Funds
 - i. *Deposit tomorrow.*
- c. Item #3 – Ongoing Insurance Renewal Process
- d. Item #4 – Completion of State Ethics Forms
 - i. *Council to complete forms.*
- e. Item #5 – Bank Accounts/MS
- f. Item #6 – Film Crew returning with request
 - i. *March 6 at 6:30 AM.*

9. Police Dept. – Report by Acting Chief William Shaw

- a. Item #1 – Report submitted
- b. Item #2 – Results of most recent officer tests
 - i. *Not present, not discussed until council meeting.*

10. Act 47 Coordinator – Report by George Dougherty

- a. Item #1 – Home Rule presentations

i. *Discussed Home Rule Charter*

11. Fire Dept. – Report by Chief Frank Cobb

- a. Item #1 – Report submitted
 - i. Not present, report given at council meeting.

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Old Business:

- 1. Public Safety (Mayor Adams)
 - a. Grant(s) updates
- 2. Public Works (Councilperson Elaine Washington)
- 3. Water Dept. (Councilperson Aaron Adams)
 - a. Garbage complaints
 - b. Landlord fee
- 4. Community & Economic Development (Councilperson Timothy Caldwell)
 - a. Grants
 - b. Ongoing – vacant home acquisition program
- 5. Accounts & Finances (Councilperson Derek Artim)
- 6. Treasurer Dept. (Maureen Strahl)
- 7. Solicitor (Myron Sainovich)
 - a. Job descriptions
- 8. City manager (Scott Crawford)
- 9. Police Dept. (Chief W. Shaw)
 - a. Report submitted
- 10. Act 47 Coordinator (George Dougherty)
 - a. Home Rule
 - b. Act 47 Exit strategy
- 11. Fire Dept. (Chief Frank Cobb)

Motion to adjourn by Councilperson Washington, second by Councilperson Artim. Motion carried 3-0.

Adjournment:



Mayor R. Scott Adams



MaryLouise Bittner – Interim City Manager