
WESTERN COW HORSE ASSOCIATION

Clinic Date April 14th
Show Dates for 2012

April 15th
June 9th
Aug 11th
Sept 8th

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WESTERN COW HORSE ASSN

P. O. Box 1069, Kenwood, CA 95452

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WESTERN COW HORSE ASSOCIATION

Statement of Purpose

The **Western Cow Horse Association**, formed in 1986, is an all breeds organization dedicated to the continuing development and growth of the **Working Cow Horse** sport by promoting facets of a working cow horse. To this end, we offer opportunity for riders and horses to further their education and gain experience through various activities. We sponsor horse shows offering a wide variety of classes to suit all levels of riders and horses. To further encourage participation, we also offer Clinics at a reasonable cost. The ultimate goal of all WCHA activities is to establish a degree of proficiency that allows horses and riders to progress to more advanced levels of competition. If you are interested in learning how to show a working cow horse, Reiner, or cutting horse; if you need to practice showing a working cow horse, Reiner, or cutting horse in a low pressure situation; or, if your working cow horse, Reiner, or cutting horse can benefit from schooling show experiences, Western Cow Horse Association provides these opportunities.

WCHA 2012 Board of Directors

President: Dawn Betts

Vice President: Lisa Jensen

Treasurer: Pat Alexander

Secretary: Sherry Oncale

BOARD MEMBERS

Maria Fonseca

Brian Gruenig

Melanie Gruenig

Dave Oncale

Michele Ulrech

BOARD OF DIRECTORS Duties and Responsibilities

1. Attend all Board and Special meetings.
2. Attend all Planning Committee functions.
3. Participate and support all WCHA activities.
4. Assist in promoting the goals and objectives of WCHA.
5. Volunteer time and *effort* for special events.
6. Provide creative input to Board for continued growth of the organization.

SHOW COMMITTEE

Function - To organize, promote and manage horse shows.

SHOW SECRETARY - Tereasa Canada

RESPONSIBILITIES

1. Recommend dates, times and locations to the Board for monthly shows.
2. Arrange for facilities and judges, keeping within budget.
3. In conjunction with Show Grounds Committee, order chemical toilets or Other items needed such as coffee and refreshments, if necessary.
4. Take reservations for clinic, cattle and team sport participants.
5. Order cattle for the shows.
6. Arrange for volunteer(s) to help at show desk.
7. Coordinate with Site Management.
8. Enter contestants in appropriate classes, collect entry fees and obtain signature on release forms.
9. Instruct Judges and announcer on show procedure. Prepare clipboard for use by Judge and scribe with score sheets & pattern copies. Provide stopwatch, whistle, etc.
10. Post patterns and other information such as rules and regulations for show participants.
 11. Prepare an accounting for each show indicating income and expenses, and Provide the Treasurer a copy as soon as possible after each show.
 12. Calculate payment and prepare State Drug Fee form for submittal to State If required.
13. Provide the Points Tabulator copies of the Judge's score sheets as soon as possible after each show.
 14. Provide information to the person in charge of the newsletter with regard To patterns to be used, announcements and entry forms, if any, in time to Be mailed at least ten (10) days in advance of events.
 15. Communicate appropriate thanks o Judges and others.
 16. Send show information to Judge which includes directions to the show, Class patterns to be used, and score sheets, if requested.
 17. Prepare, maintain and budget for events and present to the Board for Approval.

AUTHORITY

1. Purchase supplies as necessary to run the events up to \$150.00 per event without Board approval.
2. Contract with cattle supplier and facilities management at price levels that will allow the event to be profitable as budgeted.
3. Determine appropriate classes for entrants and combine classes when necessary.
4. Select Judges.

POINTS TABULATOR

RESPONSIBILITIES

1. Maintain records of participants points and other requirements for Year End Awards.
2. Compile for publication in the monthly newsletter the top contenders in each class and the past show's standings.
3. Calculate payout for jackpot classes, if any, and send tally sheet to Treasurer so checks may be issued. Keep tally of participant's moneys earned.
4. Inform Show Secretary and participant if a participant is not in the correct class category.
5. Maintain Green Reiner points and records. Notify Board when Green Reiner is to receive a certificate or buckle.

ACCOUNTABILITY

1. To the President, Publicity Chairman and Newsletter.
2. To the Treasurer for financial information.

REPORTABILITY To the Board of Directors.

SITE MANAGEMENT COMMITTEE

FUNCTION - Show ground crew, cattle handlers, equipment managers, maintenance, and repairs.

RESPONSIBILITIES

1. Preview facilities to make sure cattle pens etc. are available and safely constructed as needed for the show.
2. Inform Show Secretary of the set up and what is required at the site (i.e. chemical toilets, panels for cow pens, mesh fencing, etc.)
3. Arrange for manpower to transport and set up panels or other equipment for show.
4. Arrange for manpower to put up arena mesh fencing or other necessary arena fixtures.
5. Be in charge of transport and storage of any team sport equipment.
6. Transport, set up and maintain P.A. system.
7. Responsible for the care of the cattle, making sure the pens are of adequate size and that the cattle have water tubs and water.
8. Arrange for volunteers to help with cattle and the cattle gates.
9. If necessary, place directional signs to show facility and remove signs after show.
10. Coordinate with volunteers to make sure facilities are cleaned up after the event.
11. Make any repairs necessary to facility necessitated by Club's use.

AUTHORITY

1. Purchase materials and supplies as necessary to make necessary repairs up to \$250 per repair without Board approval.
2. Solicit help from other club members to assist when necessary.

ACCOUNTABILITY

To the President.

Coordinate with Show Secretary.

REPORTABILITY To the Board of Directors.

SPECIAL EVENTS & PUBLICITY COMMITTEE

FUNCTION - To develop ideas, organize and execute plans for Special Events and Publicity and promote the club to the community.

RESPONSIBILITIES

1. To hold a limited number of Special Events such as clinics, seminars, tack swaps, etc., to promote the club, raise money and benefit the membership.
2. To publicize the club's activities through the media, i.e., Calendar of Events listings in magazines and local newspaper and television.
3. To organize and manage the year-end meeting and awards dinner.
4. To prepare and submit to the Board a plan and a budget for each event and remit and report finances to the Treasurer.

AUTHORITY

1. To carry out all necessary duties to operate Special Events within budgeted limits including all income and expense transactions.
2. To edit and/or write all media releases, news articles or other publicity material.

ACCOUNTABILITY

1. To the President and Newsletter Editor for meeting plans and developments.
2. To the Treasurer for financial information.
3. To the President or Vice-President for copy approval on all media releases.

REPORTABILITY

To the Board of Directors.

MEMBER SERVICES COMMITTEE

FUNCTION - To provide a variety of information services to the membership and foster an outreach and welcoming atmosphere for new members.

A. NEWSLETTER CHAIR: RESPONSIBILITIES

1. Compile information, assemble, and send out a monthly newsletter to the membership which includes show information, previous show results, point standings, WCHA calendar of events, sponsors, ads, and other club information and reports.

B. MEMBERSHIP CHAIR: RESPONSIBILITIES

1. Maintain a current membership list.

2. Provide all members with a member's information handbook and send out updated information as appropriate.

3. Have a representative available at all club events to welcome and provide information to prospective new members and accept membership applications.

4. Follow up with a personal contact and/or mail our information to anyone expressing interest in the club's activities.

AUTHORITY

1. Edit and/or write the monthly newsletter.

2. Incur expenses for publishing the newsletter and the member information handbook within budgeted limits.

ACCOUNTABILITY

1. To the President, Publicity Chairperson, and Newsletter Editor for committee meeting plans and activity.

2. To the Treasurer for financial information.

REPORTABILITY

To the Board of Directors.

RULES, JUDGING & BY-LAWS COMMITTEE

FUNCTION - To prepare and submit for adoption or change, the By-Laws, rules and judging system for the Association.

RESPONSIBILITIES

1. Review the By-Laws at least annually and recommend any appropriate revisions to the Board.
2. Review the rules and definitions used for judging and awarding points in the classes offered by the club.
3. Review protests and complaints, and inform the Board of all findings.
4. Develop and maintain a system for judging events.
5. Instruct Judges as requested by the Show Committee.

AUTHORITY

This committee has no specific authority. It acts solely in an advisory role. The committee chairperson shall act as parliamentarian for the Association.

ACCOUNTABILITY

To the President for meeting plans and activity.

REPORTABILITY

To the Board of Directors.

PLANNING COMMITTEE

FUNCTION - To assist all committees to achieve their stated yearly goals and objectives.

RESPONSIBILITIES

Develop an overview of all WCHA activities, listing specific goals and objectives to be obtained and to communicate same to the membership.

AUTHORITY

This committee has no specific authority. It acts solely in an advisory role.

ACCOUNTABILITY

To the President and Committee Chairpersons.

REPORTABILITY

To the Board of Directors.

IT IS RECOMMENDED THAT THIS COMMITTEE BE COMPRISED OF, BUT NOT LIMITED TO, THE FOLLOWING: Current President, Past President, Show Committee Chairperson, Rules Committee Chairperson, Special Events Chairpersons

BY-LAWS OF THE WESTERN COW HORSE ASSOCIATION

ARTICLE I , Name, Purpose, Office

Section 1: Name: The name of this corporation shall be and is Western Cow Horse Association (the "Association"), and shall at all times be operated and conducted as a non-profit mutual benefit corporation in accordance with the laws of the State of California.

Section 2: Purpose: The purpose of this corporation is to engage in any lawful act or activity for which a corporation may be organized under the Non-profit Mutual Benefit Corporation Law. Such purposes for which this corporation is formed are educational, recreational, and other non-profit purposes in connection with cow horse and reining horse activities, contests and associated social events.

. Section 3: Principal Office: The principal office of this Association shall be in Sonoma County. The initial principal office shall be at 510 Kenilworth Ave., Kenwood, CA 95452. The Board of Directors may change the location of the principal office. Any change of location shall be noted by the Secretary on these by-laws opposite this section or this section may be amended to state the new location.

ARTICLE II Membership

Section 1: Eligibility for Membership: Any individual, firm or corporation (ranch, stable, etc.) dedicated to the purposes of the Association shall be eligible for regular membership in the Association upon approval of the Board of Directors and upon payment of such dues and fees as the Board of Directors may fix from time to time.

Section 2: Admission to Membership: All applications for membership shall be in writing on a form specified by the Board of Directors, along with the advance payment of annual dues as provided in these by-laws. All applications submitted will be considered new membership applications each and every year by the Board of Directors. All existing rules pertaining to new membership in WCHA will apply. All new applications shall be subject to rejection by the Board of Directors for a period of sixty (60) days after such presentation. During said 60-day period, the applicant may participate in Association activities as a regular member, except such applicant, may not vote in Association elections or at membership meetings. Membership is a privilege. If any applicant is rejected, all dues paid will be refunded.

Section 3: Life Member: Any regular member in good standing may elect to become a life member upon payment of a, fee fixed by the Board of Directors. Thereafter, the life member will have no further obligation to pay annual dues.

Section 4: Honorary Life Member: An honorary life membership in the Association may, at the discretion of the Board of Directors, be bestowed upon a deserving individual, firm or corporation (ranch, stable, etc.). An honorary member may participate in all activities of the Association. Honorary members shall pay no dues.

Section 5: Voting Privileges: All regular, life and honorary life members in good standing shall have the right to vote on the election of directors and officers,' on the disposition of

all or substantially all of the assets of the Association, on any merger and its principal terms, and on any election to dissolve the corporation, each such member having one vote. In additions, each such member shall have all of the rights afforded members under the California Non-profit Mutual Benefit Corporation Law; provided, however, that no such member who shall be delinquent by reason of non-payment of dues or other debts due the Association shall be entitled to vote while such delinquency continues.

Section 6: Assessments: Each member must pay, within the time and upon the conditions set by the Board of Directors, dues and fees in the amounts to be fixed from time to time by the Board of Directors. See section 10, article C. No member shall be subject to any assessments or liability by reason of membership in the Association.

Section 7: Dues and Fees: Each member must pay, within the time an upon the conditions set by the Board of Directors, dues and fees in amounts to be fixed from time to time by the Board of Directors.

Section 8: Good Standing: Those members who have paid the required dues and fees in accordance with these by-laws and who are not suspended shall be members in good standing.

Section 9: Property Rights: The Association does not contemplate pecuniary gain or profit to the members thereof. Upon dissolution of the Association, all obligations and debts shall be paid and any assets remaining distributed in the manner designated by the Board of Directors, or in lieu of such designation, as provided by law.

ARTICLE II Membership (continued)

Section 10: Termination and Suspension of Membership: A member shall terminate on occurrence of any of the following events:

(A) Resignation of a member.

(B) Expiration of the period of membership, unless the membership is renewed upon terms fixed by the Board of Directors.

(C) Failure of a member to pay dues or fees as set by the Board of Directors within 30 days after they become due and payable.

(D) Occurrence of any event that renders a member ineligible for membership or failure to satisfy membership qualifications.

(E) Expulsion of a member under section 11 of these by-laws, based upon a good faith determination of the Board of Directors that the member has failed in a serious and material degree to observe the rules of conduct of the Association or has engaged in conduct materially and seriously prejudicial to the purposes and interests of the corporation.

(F) A member may be suspended under section 11 of these by-laws based upon a good faith determination by the Board of Directors that the member has failed in a material and serious degree to observe the Association's rules of conduct or has engaged in conduct materially and seriously prejudicial to the purposes and interests of the Association. A person whose membership is suspended shall not be considered a member during the period of suspension.

Section 11: Procedure for suspension and expulsion: If grounds appear to exist for expulsion or suspension of a member under section 10 of these by-laws, the procedure set forth below will be followed:

(A) The member shall be given fifteen (15) days prior notice of the proposed expulsion or suspension and the reasons therefore. Notices shall be by any method reasonably calculated

to provide actual notice.

(B) The member shall be given an opportunity to be heard either orally or in writing at least five (5) days before the effective date of the proposed expulsion or suspension. The hearing shall be held and/or the written statement considered by the Board of Directors.

(C) The Board of Directors shall decide whether or not the member should be expelled or suspended.

(D) Any ruling by the Board of Directors resulting in suspension or expulsion may be appealed by the suspended or expelled member to the general membership at a special meeting of the membership called at the request of the expelled or suspended member and duly noticed pursuant to Article IV, section 3, of these by-laws for the purpose of considering such an appeal. At such meeting both the expelled or suspended member and the Board of Directors shall have the opportunity to be heard by the membership and the membership shall then vote by secret ballot on the questions of expulsion or suspension. It shall require the vote of a majority of a quorum of the membership as defined in section 4 of Article IV of these by-laws against expulsion or suspension to overturn the ruling of the Board of Directors. If a quorum does not appear at the time and place designated in the special meeting, the action of the board shall be final.

Section 12: Transfer of membership: Neither membership nor any right arising from membership shall be transferred. All membership rights shall cease upon a member's death or dissolution of the Association.

ARTICLE III Dues

Section 1: Dues: Each regular member's dues in the amount fixed by the Board of Directors are due and payable on the first of each year. Anyone joining and paying dues after the September show will be considered paid up for the following year.

ARTICLE IV Membership Meetings

Section 1: Regular membership meetings: There shall be two meetings of the members of the Association during the course of each calendar year for receiving the reports of the previous months' activities and the transactions of other business. Said regular meetings shall be held in June or at the time of the clinic and the second held in November or at the time of the awards banquet, or on such dates as designated by the Board of Directors.

Section 2: Notice of regular membership meetings: Notice of each regular meeting of the membership shall be given to each voting member in writing at least ten (10) days prior to said meeting. Approval by members of any of the following proposals, other than by unanimous approval of those entitled to vote, is valid only if the notice states the general nature of the proposal or proposals:

- (A) Removing a director without cause.
- (B) Filling vacancies on the Board of Directors.
- (C) Amending the Articles of Incorporation.
- (D) Electing to wind-up and dissolve the Association.

Section 3: Special membership meetings: Special meetings of the Association may be called by the President or the Board of Directors; provided, however, that written notice of such a meeting shall be sent to all voting members in good standing at least five (5) days

prior to the date of the meeting and that said notice shall specify the general nature of the business to be transacted at said meeting, and no other business may be transacted.

Section 4: Quorum: Ten percent (10%) of the voting power shall constitute a quorum. However, if any regular meeting of the membership is attended by less than one-third of the voting power, the only matters that may be voted on are those of which notice of their general nature was given.

Section 5: Loss of Quorum: Members present at a duly called or held meeting at which a quorum is present may continue to transact business until adjournment even if enough majority vote until adjournment notwithstanding the withdrawal of sufficient members to leave less than a quorum.

Section 6: Powers:

(A) The corporate powers of this Association shall be vested in the Board of Directors.
(B) The directors, by majority vote, shall have the power to incur indebtedness within the limits fixed by the corporation law of the State of California. The terms and amounts if such indebtedness shall be entered in a cash book or journal or ledger of the corporation and reported at the next directors and membership meeting and entered in the minutes of such meetings.

Section 7: Duties:

It shall be the duties of the directors to conduct, manage and control the affairs and business of the Association and to promulgate and enforce rules and regulations therefore not inconsistent with the laws and regulations of the by-laws of the Association. It shall be the duty of the directors to cause to be kept a complete record of all their minutes and acts of all proceedings of the members, and to present a full statement of the board meetings showing, in detail the assets and liabilities of the Association and the condition of its affairs. The directors shall, by resolution, regularly passed and recorded in the minutes of their meetings, designate the manner in which checks on any bank account of the Association shall be signed, as well as the form of endorsement of the Association to be placed upon checks or other instrument for the purpose of deposit or otherwise.

Section 8: Absence:

Any member of the Board of Directors who is unable to attend a Board meeting shall telephone the reason for his absence. If a director is absent from two consecutive Board meetings for reasons which a majority of the Board find insufficient, his resignation shall be demanded. The board will then fill the vacancy caused by his resignation as provided in these by-laws.

ARTICLE V Board of Directors

Section 1: Number of Members: The Board of Directors shall consist of nine voting members of the Association, in good standing. Four of the directors shall be the elected officers. The remaining five directors shall consist of the immediate past president and four elected directors or, if the past president does not serve, then five elected directors.

Section 2: Term of Office: Each director may serve an unlimited term when duly elected.

Section 3: Election: The election of directors shall be held each year prior to or at the November meeting or awards banquet. Directors shall assume office at the first board meeting of the new year. Election shall be held by secret ballot. No more than two persons of the same immediate family may hold office at the same time. Only voting members who

have been members in good standing may hold office in the Association.

Section 4: Vacancies: Any vacancy on the Board of Directors caused by death, resignation, or any other cause, shall be filled by appointment by a majority of the remaining directors, through less than a quorum. Any qualified voting member of the Association, so appointed, shall serve for the balance of the unexpired term of his predecessor in office, or until the qualification and election of his successor.

Section 5: Quorum: Five members of the Board of Directors shall constitute a quorum for the transaction of any and all business which may come before it. If a quorum is present at the beginning of a meeting, the Board may continue to act by a majority of the members present, even if some members have withdrawn to leave less than a quorum, provided that any action (other than adjournment) is approved by a majority of the members required to constitute a quorum.

Section 6: Parliamentary Rules: The usual parliamentary rules as laid down in "Robert's Rules of Order," as may be amended from time to time, shall govern all deliberations insofar as such rules are not inconsistent with or in conflict with these bylaws, the Articles of Incorporation of this corporation, or the law.

Section 7: Manner of Casting Votes: Voting may be by voice or ballot except that any election of directors or officers must be by ballot.

Section 8: Approval by Majority Vote: If a quorum is present, the affirmative vote of a majority of the voting power present at the meeting, entitled to vote and voting on any matter shall be the act of the members unless vote of a greater number is required by the California Non-profit Mutual Benefit Corporation Law.

ARTICLE VI Officers

Section 1: Elected Officers: The elective officers of the Association shall be President, Vice-President, Secretary and Treasurer, to be elected by voting membership. Such election shall take place annually at or prior to the November membership meeting or awards banquet by secret ballot. Each elective officer shall assume office at the first board meeting of the new year.

Section 2: Vacancies: Vacancies in any office may be filled for the balance of the term thereof by a majority vote of the directors at any board meeting.

Section 3: President: The President shall be the chief officer of the organization and shall preside at meetings of the Association and of the Board of Directors and shall be a member ex-officio of all committees. He/she shall also preside at the general meetings of the Association and at such other times as he/she shall deem proper, communicate to the Association or the Board of Directors such matters and make suggestions as may, in his/her opinion, tend to promote the welfare and increase the usefulness of the Association. He/she shall perform such other duties as are necessarily incident to the office of President or as may be prescribed by the Board of Directors.

Section 4: Vice-President: In the absence of the President, the Vice-President shall have the powers and shall perform the duties of the President and such other duties as may be prescribed by the Board of Directors.

Section 5: Secretary: The Secretary shall keep the minutes of all membership and board meetings. It shall be the Secretary's duty to give notice of, and attend all board and membership meetings. The Secretary shall conduct correspondence and carry into execution all orders, votes and resolutions not otherwise specified by the Board of Directors. The Secretary shall keep all records of membership.

Section 6: Treasurer: The Treasurer shall cause to be kept an account of all monies received and expended for use of the Association. The Treasurer shall deposit all sums received in the bank, or banks, approved by the Board of Directors, and shall make a report at meetings or when called upon by the President. At the expiration of the term of office, the Treasurer shall deliver over to his/her successor all books, monies, or other property, or in his/her absence of the Treasurer-elect, to the President.

ARTICLE VII Past President

Section 1: Past President: The immediate Past President shall remain as a member of the Board of Directors with voting privileges.

ARTICLE VIII Calendar Year

. Section 1: Calendar Year and Auditing Accounts: The Association shall conduct its affairs on the calendar year basis, same to begin on January 1 and, end December 31 of the same year. An annual auditing of the account of the Association shall be made by three members in good standing or CPA selected by them appointed by the Board of Directors. The results of said audit shall be available to all members of the Association.

ARTICLE IX Meetings of Directors

Section 1: Meetings of Board of Directors: Monthly meetings of the Board of Directors shall be held at a time an place designated by the Board of Directors.

ARTICLE X Committees

Section 1: Committees and Standing Committees: The President, subject to approval of the Board of Directors, shall annually appoint such standing committees as may be required by the by-laws, and such special committees as deemed necessary. Each committee shall have one chairman. Committee members shall be appointed from the Board of Directors or the voting membership.

(A) Nominating Committee: To be appointed on or before September 15 of each year. It shall consist of three members.

(B) Show, Playday and Contest Committee: To be appointed by the new President each year at the first meeting of the Board of Directors. This committee shall consist of members and shall plan and arrange all shows, contests and playdays.

(C) Special Events and Publicity Committee: To be appointed by the new President each year at the first meeting of the Board of Directors. This committee will have the responsibility of publicizing the Association activities in the appropriate media and organizing clinics and award banquets.

(D) Membership Services committee: To be appointed by the new President each year at the first meeting of the Board of Directors. This committee shall provide a variety of information services to the membership and foster an outreach and welcoming atmosphere for new members. This committee shall compose and distribute the monthly newsletter.

(E) Site Management committee: To be appointed by the new President each year at the first meeting of the Board of Directors. This committee shall consist of members and shall be responsible for the set-up at show facilities, cattle, equipment, maintenance, clean-up,

and repairs made necessary by Association use of any ranch or show property.
(F) Rules, Judging and By-laws committee: To be appointed by the new President each year at the first meeting of the Board of Directors. This committee shall annually review, for adoption or change, the by-laws, rules and judging system for the Association. The committee chairperson shall also be the parliamentarian of the Association.

ARTICLE XI Amendment or Reveal of By-Laws

Section 1: Power to repeal or amend by-laws: Said power is hereby delegated to the Board of Directors, subject to the conditions and limitations expressed in section 7150 of the Corporations Code of the State of California (Non-Profit Mutual Benefit Corporation) as it may be amended from time to time.

Be it known by these by-laws as herein written by the Board of Directors of the Western Cow Horse Association have been adopted, and that the Secretary of the Association has in his or her possession a copy of the organization's original by-laws.

WESTERN COW HORSE ASSOCIATION

STANDING RULES

1. ABUSE - Anyone abusing or mistreating a horse will be excused from the show ring by the judge or show management. Abuse in arena or on grounds is not permitted.
2. ATTIRE - Riding boots, long sleeved western shirt, a western hat, WCHA cap, or a helmet approved for riding by an equine organization, shall be required of those members riding in club functions. Chaps optional.
3. CHALLENGE OF RIDER OR HORSE ELIGIBILITY FOR CLASS - Any member who challenges a competitor's eligibility must present to the Show Secretary in writing their complaint and shall furnish information to back up such a complaint with a refundable fee of \$50.00.. The Show Secretary shall then take that information to the Rules Committee which will act upon the information and shall require the competitor to answer such a complaint. The burden of proof is on the competitor the complaint was lodged against. The Rules Committee will determine whether the rider is eligible, or not.
4. COACHING - Coaching during the class is acceptable. However, if overdone or disruptive, can result in disqualification of rider, at Judge's discretion.
5. COMBINING CLASSES - Classes with less than 5 entries may be combined at the discretion of the event management. Combined classes will work under the rules of the more difficult class.. Combined classes will be judged under the equipment rules of the entrant's original class. Points will be awarded to the class the entrant signed up for.
6. DEBTS - It shall be the policy of the club that any member who gives a check that does not clear the bank shall be responsible for paying any bank charges that are assessed each time the check does not clear. Said member cannot' participate in club functions until said debt and return check fee is paid by cash or money order only. (Also see Reserving Cattle and Reservations for Clinic.)
7. DEFINITIONS
 - NON-PRO (Working Cow Horse):** Non-Pro status may be given to any rider who qualifies for a NRCHA Non-Pro Card or is a youth under 18 years old.
 - NON-PRO (Reining):** Non-pro status may be given to any rider who qualifies for a NRHA Non-Pro card or is a youth under 18 years of age.
 - OPEN (Working Cow Horse):** Open to any rider.
 - OPEN (Reining):** Open to any rider.
 - NON-PRO LIMITED (Working Cow Horse):** Riders may not have shown down the fence 3 times. (in lifetime.) Rider must be a Non-Pro.
 - YOUTH (Reining):** Riders that have not reached the age of 18 years by the first show of the year. Youth riders may ride as Non-Pro.
 - All AQHA Classes are defined by AQHA Rules.**

8. DRAW - Order of work will be drawn. Whenever possible there will be two horses between horses ridden by the same person.

9. EQUIPMENT (Rules and requirements differ in Working Cow Horse and Reining. See current NRCHA or AQHA rule books for complete rules and clarification.)

SADDLE - Horses must be ridden astride in a western saddle.

BRIDLE - With romal: One hand to be used around the reins with no fingers between the reins. The romal should be held in the free hand with at least 16" between hands. Either hand may be on the reins but they may not be changed during the work. (AQHA / NRCHA)

BRIDLE - With split reins: (*Reining classes only*) One hand to be used, one finger (index or first finger) permissible between reins. The 'free' hand is to be kept free of any part of the reins at all times, except to untangle them (this must be done when it obviously does not affect the run). Hands may not be changed during work.

BRIDLE SPECIFICATIONS - Cheek pieces must not exceed 8-1/2" in length. Leather chin strap must be flat and at least 1/2 inch wide. (NRCHA rule) The diameter of the bar must be a minimum of 3/8th inch for working cow horse (NRCHA rule) and no less than 5/16th of an inch for reining (AQHA rule).

TWO-REIN - The reins are to be held with one hand in any manner preferred by the rider with any number of fingers between the reins permissible. Hands are not to be changed during the work.

HACKAMORE - Hackamores shall be round in shape and constructed of uniform braided rawhide or leather and have non metal flexible core. No gimmick of any kind may be used in conjunction with the basal. (NRCHA)

SNAFFLE BIT - Shall be either "D" or ring type, no larger than 3 inches in diameter on the inside of the ring. They must have a broken mouth piece being a minimum of 3/8 inch in diameter from the comers, with a gradual taper ending in no less than 5/32 of an inch at the middle of the bit. These bits must be such that when the reins are pulled no undue leverage is applied. Leather or other woven material curb strap is to be used. No iron, chain or other material may be used. Reins are to be attached above the curb strap. Split or tied reins may be used. (NRCHA)

NOT ALLOWED - Crops, bats, whips, tack collars, cavessons, twisted wire snaffle bits, or any gimmicks (i.e. martingale on bridle). (See NRCHA and AQHA Rules Books for other illegal bits and equipment). All bits must be free of any mechanical device or wire. Use of romal or spurs in front of the cinch will result in a penalty.

10. EXHIBITOR IDENTIFICATION – If exhibitors are given numbers, Any rider entering the arena without a number is subject to disqualification. Schooling exhibitors are required to turn their number upside down.
11. JUDGING/SCORING (WORKING COW HORSE AND REINING CLASSES) - Working cow horse classes will be judged and scored according to the rules and regulations of the National Reined Cow Horse Association (NRCHA) and the AQHA. Reining classes will be judged and scored according to the rules and regulations of the American Quarter Horse Association (AQHA). WCHA reserves the right to modify any rules and will notify membership of any changes. The judge's ruling **is final**.
12. MEMBERSHIP - Any person on a horse on the event grounds or in the arena must have signed a current year Release form as required by the facility. Facility owner's employees excepted. If the owner of a horse shown in a WCHA show is not a member of WCHA, points cannot be kept for the rider/horse combination or for the horse. If membership is obtained at some time during the year, point accrual shall begin from the date of membership. Anyone joining and paying dues after the September show will be considered paid up for the following year.
13. NEW COW/"REUSED COW" - A new cow will be given to an exhibitor at judge's discretion. Cows may be reused at the discretion of Show Management.
14. NUMBER OF HORSES RIDDEN - An exhibitor may ride any number of horses in classes in which they are eligible.
15. PATTERNS - Show management will select patterns to be used. The patterns will be posted in the newsletter in advance. AQHA patterns may be used for WCHA classes. AQHA patterns are available in AQHA current Rule Book or from the Show Secretary.
16. POST ENTRIES - Post entries will be accepted in reining classes only, up till the start of the class preceding the class being post entered.
17. RAINED-OUT SHOWS - If a show is rained out and no make up show is rescheduled, all current members as of the date of the canceled show will be given "participation credit" for the Year-End Awards Program requirement regarding number of show participation. . This rule applies only if there are 8 or less shows scheduled in the show season.
18. REFUNDS - WCHA will not refund any fees, clinic reservations, or cattle charges.
19. REPAIR TIME - Three (3) minutes will be allowed to repair broken equipment. If rider is unable to finish work, they will receive a zero.
20. RESERVING CATTLE - Any member planning on showing or schooling in a cow class must reserve cattle by the deadline published in the show announcement. If cattle are not ordered (reserved) by rider, participation in the class is at show management's discretion. Any member reserving cattle for club functions must give notice to the person taking cattle reservations if they are unable to attend. Notice must be given in time to cancel the cattle ordered from the supplier, or the member must pay for the work missed. The member will not be able to participate in club functions until the amount owed is paid.

21. RESERVATIONS FOR CLINIC - Show clinics are limited and reservations must be made and cattle reserved prior to the day of the clinic. Additional participants in the Clinic is at the Clinician's discretion. If cattle are ordered and rider does not use them, or if rider reserves a spot in the clinic and does not show up, rider must still pay clinic/cattle fees unless show management is notified prior to show date in sufficiently enough time to cancel the cattle ordered from the supplier.

22. SADDLE HORN -

Working Cow Horse: In the cow work phase of any class one hand on the horn may be used to prevent the fall of the rider.

Reining: Penalty points will be assessed rider for holding saddle with free hand.

23. SAFETY - Show management, judge, cattle owner or his representative may stop a work at any time in consideration of the safety of the horse, rider or cow.

24. SCHOOLING IN A CLASS - When a rider enters a class to school (not to be judged), no score will be given and entry will not be counted toward Year-End points nor show participation requirements. The rider is required to turn his/her number upside down which indicates to the judge that the rider is schooling. A rider schooling in a working cow horse class will be allowed up to 4 minutes to complete reining pattern and 2-1/2 minutes to complete cow work. A rider schooling in a reining class will be allowed up to 4 minutes to complete reining pattern. Generally riders schooling will be placed at the end of the class order. Rider must qualify for the class (see class definitions) to school in that class. (Example: only Youths, 17 years & under, may school in the Youth Class; only Non-Pros can school in Non Pro classes.)

25. TIES (Judge's scoring) Working Cow Horse Classes: Ties will be broken by using the highest cow work-score-wins method.. In Reining Classes, ties will remain ties.

26. TIE LIMIT - A rider in a working cow horse class will be allowed up to 4 minutes to complete reining pattern and 2-1/2 minutes to complete cow work. A rider in a reining class will be allowed up to 4 minutes to complete reining pattern.

27. YEAR-END AWARDS - A rider must participate in a minimum of 3 shows and receive a minimum of 1 point; or 2 of 3 shows in a given show season participating in classes with a minimum of 3 riders; to qualify for Year-End Points and Awards. In the Open classes, the owner of the horse receives the award

CASEBOOK

1. In which classes is the non-pro rider required to own the horse they are riding ("own" per AQHA definitions) in order to enter the class as well as to qualify for Year-End Points and Awards?

Answer: The two classes are the Non-Pro Working Cow Horse class and the Non-Pro Reining class. The other WCHA classes offered: Open, Rookie, Youth, and Non-Pro Limited, are exempt from this horse ownership rule.

2. Can a non-pro rider enter in the Open classes and qualify for Year-End Points and Awards?

Answer: Yes. Subject to the general conditions of AQHA, any rider may showy horse in the Open classes.

3. There are two riders in a non-pro working cow horse class - Rider A receives a score of 69 in the dry work and 70 in the cow work. Rider B enters in the same class and requests a schooling score only. Rider B receives a score of 68 in the dry work and 69 in the cow work. Does Rider A receive 2 Year-End points or 1 Year-End point?

Answer: Rider A receives 1 Year-End point. Riders requesting schooling scores are not counted in the tabulation of Year-End points nor do schoolers get credit towards the "number of class participation" requirement rule.

4. Rider A enters the non pro working cow horse class, works a cow only and receives a high score of 73. Rider B enters the same class, goes off pattern receiving a 60 score in the dry work and then receives a 63 in the cow work portion. Who wins the class?

Answer: Rider B wins the class and Rider B would earn 1 Year-End point (assuming the Rider B qualified in all other regards). For point purposes, Rider A is not counted in the overall class count because Rider A only performed one element of the working cow horse class.

5. Can a rider in the Non Pro Limited class this year still ride in the same class next year.

Answer: Yes, so long as the rider is still qualified (not having gone down fence 3 times in lifetime)

6. If a rider shows in a class and declares that they are schooling, what, if any, credit do they get toward Year-End points?

Answer: None. No points are awarded, no placing, and no credit for the "number of show participation" requirement.

7. If a rider has never shown down the fence, can the rider compete both in the Non Pro Limited class and the Non Pro Working Cow Horse class consecutively their first year of showing?

Answer: No. As soon as the rider has gone done the fence 3 times, they are no longer eligible to compete in the Non Pro Limited Class. **Suggestion: Rider may want to try riding one time in both classes at the beginning and decide which class is more comfortable for them. But do not "try it out" three times down the fence or you will disqualify yourself from showing in the Non Pro Limited class forever_**

8. If a show is rained out or canceled and no make-up show is scheduled, does a rider get credit for "participation" for the Year-End Award "number of shows" requirement?

Answer: If there are 8 or less shows scheduled for the show season, all current members as of the date of the canceled show will get participation credit for that canceled show.

WCHA POINTS SYSTEM INFORMATION
FOR YEAR-END AWARDS
(Also refer to Standing Rules, and Casebook)

WORKING COW HORSE CLASSES

A rider must perform both elements of the working cow horse class, the reined section and the cow work section, to qualify for points or the "number of show participation" requirement for Year End Awards.

SCHOOLING

Only judged entrants in a class will be counted as an entry for point purposes. If a rider is schooling, participation in the class does not count toward Year-End requirements for awards, nor will schoolers be considered in the overall count of entrants in a class.

TIES (JUDGE'S SCORING)

Points (see Points Table) for tied places will be added and split evenly. Calculations resulting in a fraction of a point will be carried out to the nearest half or whole point. (Generally this applies to Reining classes. In Working Cow Horse classes ties will be broken by using the highest-cow work-score-wins method.)

NO SCORE OR SCRATCH

Riders receiving a -0- score, a "no score," or disqualification (DQ) will not receive points, BUT riders receiving a -0- score, a "no score," or DQ will receive credit for "show participation" and these riders will be counted in the overall count of entrants in the class. If a horse is scratched, no "show participation" credit will be given and the horse will not be counted in the overall count of entrants in the class.

UPDATED POINT TOTALS

Running point totals will be updated after each event and published as often as possible. Running totals will be available from the points keeper upon request at any time.

DISCREPANCIES

Any discrepancy of tabulated points or published show placings must be brought to the attention of the points keeper. Any discrepancies of the year-end final points tabulation, which will be published in the newsletter, must be reported and corrected within 10 days of publication.

POINTS - CLASSES

Points will be tabulated for the following classes:

Ranch Cutting

Open Ranch Cutting

Non-Pro Ranch Cutting (Rookie Non-Pro to ride concurrent unless there are 3 or more qualified participants)

Working Cow Horse Classes

Open Working Cow Horse

Non-Pro Working Cow Horse (Rookie Non-Pro to ride concurrent unless there are 3 or more qualified participants)

Non-Pro Limited

Reining Classes

Open Reining

Non-Pro Reining (Rookie Non-Pro to ride concurrent unless there are 3 or more qualified participant)

WCHA RANCH CUTTING, WORKING COW HORSE & REINING CLASSES QUALIFICATIONS & DEFINITIONS

OPEN (RANCH CUTTING, WORKING COW HORSE and REINING CLASS)

Rider: Subject to the general conditions of AQHA, any rider may show any horse in this class. **Horse/Owner of Horse:** Rider does not have to own the horse they are riding. (NRCHA/AQHA)

Mouthpiece Requirement: Horses 5 years of age and under may be shown in either a snaffle bit or hackamore. Horses of any age may be shown in a bridle or two-rein. (NRCHA/AQHA) If bridle, romal reins are required. Split Reins ok in Ranch Cutting & Reining

Year-End Award Awards given to 5th Place to qualifying riders (see rules for Year-End Awards). In the Open class, points are accumulated for the horse and the owner of the horse receives the award.

NONPRO (RANCH CUTTING, WORKING COW HORSE and

REINING CLASS)

Rider: Non-Pro status may be given to any rider who would qualify for a NRCHA OR NRHA Non-Pro Card or is a youth under 18 years old.

Horse/Owner of Horse: A Non-Pro horse must be owned by the Non-Pro or his/her immediate family or may be owned by a corporation so long as the Non-Pro or an immediate family member owns 100% of the corporation. (NRCHA)

Mouthpiece Requirement: Horses 5 years of age and under may be shown in either a snaffle bit or hackamore. Horses of any age may be shown in a bridle or two-rein. (NRCHA/AQHA) If bridle, romal reins are required. Split Reins ok in Ranch Cutting & Reining.

Year-End Award: Awards given to 5th Place to qualifying riders (see rules for Year-End awards).

ROOKIE NON-PRO (RANCH CUTTING, WORKING COW HORSE and REINING CLASS)

Purpose of Class: WCHA offers this class to provide an opportunity for horses and riders of entry skill levels to have a comfortable place to show as well as learn.

Rider: A Non-Pro who, by the first WCHA show of the year, has not earned any points in any breed association cutting, working cow horse or reining class and does not have lifetime earnings in excess of \$200 in that discipline..

Horse/Owner of Horse: Rider does not have to own the horse they are

riding.

Mouthpiece requirement: Horses of 5 years of age and under may be shown in a snaffle bit or hackamore. Horses of any age may be shown in a bridle or two rein. If bridle, romal reins are required. Split reins ok in Ranch cutting and reining.

Year-End Award: Awards given to 5th Place to qualifying riders (Rookie Non-Pro to ride concurrent unless there are 3 or more qualified participants see rules for Year-End Awards).

NON-PRO LIMITED (WORKING COW HORSE CLASS)

Work to consist of reining pattern and single cow work (boxing) on the end of the arena. Rider: Riders may not have shown down the fence 3 times. (in lifetime). Rider must be a Non-Pro. (AQHA) (Non-Pro status may be given to any rider who would qualify for a NRCHA Non-Pro Card or is a youth under 18 years old.) (Excerpts of NRCHA Non-Pro definition are on page 29 of this handbook. See current NRCHA Rule Book for complete description.) **Horse/Owner of Horse:** Rider does not have to own the horse they are riding. (NRCHA) **Mouthpiece requirement:** Horses 5 years of age and under may be shown in either a snaffle bit or hackamore. Horses of any age may be shown in a bridle or two-rein. (NRCHA) If bridle, romal reins are required.

Year-End Award: Awards given to 5th Place to qualifying riders (see rules for Year-End Awards).

*PLEASE NOTE: In all working cow horse classes, horses of **any age shown in a bridle must use romal reins.***