

THE WOODLOCH TOWN COUNCIL HELD A REGULAR MEETING ON MONDAY, May 14, 2018 AT 7:04 PM.

1. Call to Order by Mayor Leino
2. Opening prayer and Pledge of Allegiance to the flag of the United States of America
3. Roll Call Present at the meeting were:  
Mayor, R. Leino Jr., Aldermen John Lohmann, M. Greening, Marcos Leal (over the phone). Quorum was established
4. Discussion and approval of minutes for April 9<sup>th</sup> and Nov 14, 2017

Motion made to approve minutes by: Alderman John Lohman seconded by Alderman Mathew Greening 4 ayes, 0 nays. Motion passed

5. Affirm oath of office and swear in Belinda Hackleman to Alderman Position 4  
Belinda Hackleman was sworn in by Mayor R. Leino for the Alderman Position No. 4
6. Monthly Reports

A. Financial report - Presented to Council by Mayor Leino

B. Ad Valorem Activity – Presented by Guy Griscom

- YTD Collection \$35,226.47 April 2018: \$1,033.07

C. Public Works – Presented by Jason Sessum

- Water Pumpage for April 2018: 1,168.600
- Had an excursion this month on the waste water plant for E-coli due to pump failure, suction #2 broke but has now been replaced. We will collect another sample

D. Engineering – Presented by Michael Mathena – Engineer

- Wastewater Treatment Plant Permit: Declaration of Administrative Completeness was received May 1<sup>st</sup>. Notices will be published in the Conroe Courier
- Continuing to work with the Town to solicit consultants for the Tax Day Flood Fund.
- TWDB Pressure Tank No. 1 Replacement Loan: The geotechnical investigation has been completed and once the Terracon report is received the structural engineer can start the design of the foundation
- FEMA/TML Insurance Coordination: Waiting final answer from TML. The emergency repairs to the foundation of the Wastewater Treatment Plant have been completed. Site inspection with Paul Tierce, a TML representative has been completed. A TML representative to go over the remaining items including the GST, Controls, Controls Room, Lift Stations, and Final WWTP Repairs. Working with Jason and other contractors to provide TML with all requested estimates and information

7. Discuss and Approve Accounts Payable - Presented by Mayor, R. Leino Jr.

Motion to approve Accounts Payable was made by Alderman Mathew Greening seconded by John Lohman 4 ayes, 0 nays. Motion passed

8. Discuss and Approve “DROUGH CONTINGENCY AND WATER CONCERVATION PLAN” Presented by LightPoint. An updated Drought Contingency and Water Contingency is needed, the current one for the Town of Woodloch is outdated

Motion to Approve was made by Alderman Belinda Hackleman seconded by Alderman Mathew Greening 4 ayes, 0 nays. Motion passed

9. Discuss and Approve TWDB Loan Representative Resolution to assign Financial Advisor, Engineer and Bond Consul. Table and Hold until next month
10. Pierson & Pierson CPA's PLLC 2015/2016 Audit Proposal presented by Mathew Gerdin CPA, CFE. Documents are missing, so this is going to be hard to complete. Mr. Gerdin provided a presentation explaining their process to the council members. Estimated cost is \$23,000 to complete. Need audit to move forward with GLO application and other available loan applications for the Town of Woodloch

Motion to approve audit was made by Alderman Mathew Greening and seconded by Alderman Belinda Hackleman 4 ayes, 0 nays. Motion passed.

11. Citizen Comments. Not to exceed thirty minutes, limited to three minutes per person. (none)
12. Montgomery County Veteran's Presentation – The Montgomery County Veteran Memorial representative gave a presentation. They are a nonprofit organization dedicated to honoring Veterans and bring awareness to the needs of the veterans in our community, state and country
13. Closed Executive Session
  - PUC Docket No. 46224-Updated council members
  - Personnel Matters:

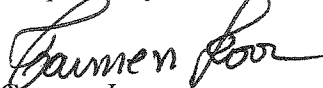
14. Discuss and Approve personnel for the position of City Secretary. Mayor Leino suggested to hire in house. Ms. Carmen Loor has been working as an assistant of the Town and working close with Tina and is familiar with the Town's business.

Motion to approve appointment of Carmen Loor as city secretary made by Alderman John Lohman seconded by Alderman Belinda Hackleman 4 ayes, 0 nays. Motion passed

15. Other Business
  - Insurance rates update and status of open claims – Working with insurance company, we have been paying a low insurance premium but after all Harvey settlements, we can expect a much higher premium.
  - Dumpster for Town hall and utility operations – The Mayor to get in touch with Waste Management to get roll off dumpster for the Town and Utility. Then we will get a permanent dumpster for the use of the Town and Utilities.

16. Adjournment  
Alderman John Lohman made a motion to Adjourn seconded by Mathew Greening 4 ayes, 0 nays. Motion passed. 9:37 PM

Respectfully Submitted,

  
Carmen Loor  
City Secretary