

THE WOODLOCH TOWN COUNCIL HELD A RESCHEDULED REGULAR MEETING ON MONDAY, OCTOBER 8, 2018 AT 7:00 PM.

1. Call to Order by Mayor Leino
2. Opening prayer and Pledge of Allegiance to the flag of the United States of America was led by Mayor Leino. Prayer lead by John Lohman.
3. Roll Call Present at the meeting were:  
Mayor, R. Leino Jr., Aldermen: J. Lohmann, Mathew Greening, Andrew Rutherford.  
Absent: Marcos Leal, B. Hackleman
4. Citizen Comments. Not to exceed thirty minutes, limited to three minutes per person.  
**Diane Lincoln: Re Budget:** The Texas State Statues are the laws that govern municipalities such as Woodloch, you have the authority to make these laws stronger, but no municipality has the authority to weaken them whatsoever. The Texas local government code, chapter 102 Municipal Budget, section 102.01 Budget Officer states that the Mayor of the municipality serves as the Budget Officer for the Governing body of the municipality and the very next session 102.002 states that the local officer shall prepare each year a municipal budget. The word "shall" is a legal term that means that the Budge officer must do something. You don't have the option of whether to do it or not. Ever since 1974 the Mayor of Woodloch has always prepared the budget and always in conjunction with the city council, the council always helps the mayor. What I don't understand why the Mayor seems unable or unwilling to prepare the budget. I see on the Agenda that you have a budget committee and I really think that you as the Mayor should be preparing the budget and this council should be working very closely with the Mayor because you as the council know the city, you know what the plans are, you know what needs to be done and you need to step on to the plate to help the Mayor very closely because you know what the finances are. I feel that if you are not willing or able to the budget, then the Mayor-Pro-Tem should do it and it the Mayor Pro-Tem can't do it then you should step up and do it.
5. Discussion and approval of minutes.  
Motion made to approve Sept 10, 2018 minutes by Alderman A. Rutherford seconded by J. Lohmann 4 ayes, 0 nays. Motion passed
6. Monthly Reports
  - A. Financial report - Presented to Council by Mayor Leino
    - Utility Fund: Total Income: \$24,606.04 Total Expenses: \$16,115.38. Net Income: \$8,490.66
    - General Fund: Total Income: \$12,521.10. Total Expenses: \$4,786.92 Net Income: \$7,734.18
  - B. Ad Valorem Activity - Presented by Tax Assessor Mr. Guy Griscom
    - No collections for the month of September. September 30, 2018 ends 2018 Fiscal year and new Fiscal year begins Oct 1, 2018 so it is not unusual that there are no collections for this month. We have \$5,434.35 pending taxes to collect. As far as the report goes, I made the mayor aware of this, staring on 1994 when the Town of Woodloch found itself in some severe financial issues I waved the \$200 per month fee for the fiscal year. So, beginning Oct 1<sup>st</sup>, I will not be billing for services. I will only bill for expenses and will provide the City Secretary a list of what those are. It will be but things like postage for tax property statements. Will wave the fee for 12 months and re-evaluate this when the fiscal year ends to see how things are going, this is a result of properties values being so low. We will wait to see what happens. Mayor asked a question of Mr. Guys Griscom: We are about to do some CSI reports. What will happen once properties have been finished and new assed values come in as it seems properties will be going up in value. Mr. Guy Griscom responded: It looks like the Montgomery Central Appraisal district has on their schedule to begin the 2019 tax year and their plan is subject to adjustment, but it looks like they are going to begin that process before the end of this Quarter, it will be sometime November or the latest on December before we can see what it will look like. RL: Need some clarity as to a rumor I heard

but I haven't been able to get in touch with anyone at the Manometry tax office. Because they cut everyone's value pretty much in half, they will be able to double from that, is that a possibility? G. Griscom: That is always a possibility but the last time they did it, they waited a second year before they did that to bring it back. This was a fairly high reduction, so I am sure it may go up. RL: I would like to give the residents notice of what is going on. G. Griscom: I have a direct link to the tax office and I will make you aware of anything I find.

C. Public Works – Operations – Presented by Mayor Leino as Jason was absent.

- No excursions to report
- Historical Water Pumpage for August: 1,111,100 gallons compared to 3 years ago, we are still low.
- We are okay of the Lone Star Permit
- Counted 50,000 for leaks and flushing
- We still have two leaks pending on Woodloch but because it has rained so much, and it is difficult to dig as is so close to the river and very sandy. The leaks are not getting any worse, but we will get it fixed.
- Accountability is at %88 because of the two leaks.
- Mailed off all 22 registers, we are down to 0 register, but we have 6 weeks lead way to get those registers back.
- Waste Water 600,000 total flow, it is standing fortunately but it is not in good condition

D. Engineering – Presented by Michael Mathena – Engineer

- **Wastewater Treatment Plant Permit:** All of documentation has been submitted to the TCEQ for the WWTP. We are waiting on the final permit.
- **Texas General Land Office-Tax Day Flood Relief:** We have provided all of the date that GrantWorks has requested.
- **Texas Water Development Board Drinking Water State Revolving Fund Loan – Pressure Tank No.1 Replacement (2017 Loan with 100% Loan Forgiveness):** The TWDB has told us that the previous engineer never submitted a request for an Environmental Categorical Exclusion or a Preliminary Design report. We have submitted both the rest for a Categorical Exclusion and the Preliminary Design report. To date, we have received approval on the Categorical Exclusion.
- **TWDB 2018 Hurricane Harvey Emergency Clean Water State Revolving Fund Intended Use Plan:** we are waiting on the final audit to be completed, however, we are still working with Bill Blich and the Auditor to get the project moving.
- **TML Insurance Coordination:** The new generator at the Water Plant has been installed and is currently being connected. We anticipate a start-up later this week. We are also going to be scheduling a meeting in the next few weeks with TML to discuss the remaining items left on our claim.

7. Discuss and Approve Accounts Payable - Presented by Mayor, R. Leino Jr.

Motion made to approve Accounts Payable by Alderman J. Lohmann seconded by Alderman M. Greening 4 ayes, 0 nays. Motion passed

8. Consider Discuss and Approve adoption of resolution R-10082018 Hazard Mitigation Plan that is required by FEMA to be eligible for future Hazard Mitigation Grant Funding – Motion made to approve by Alderman J. Lohmann seconded by M. Greening. 4 eyes, 0 nays, motion passed

9. Discuss, consider and adopt resolution designating a management service provider for application and project implementation of the Community Development Block Grant-Disaster Recovery Program as administer by GLO. Resolution was read and proposals have been reviewed to determine most qualified. Let it be resolved that GrantWorks Inc. is selected to provide CDBG application and project related administration services for the CDBG Disaster Recovery Project. Section 2: That any and all project related services, contracts or commitments made with the above name service provider, are dependent on successful negotiation with the contract with the service provider. Motion made by Alderman A. Rutherford seasoned by M. Greening. 4 eyes, 0 nays. Motion passed

10. Discuss, consider and adopt resolution designating a management service provider for application and project implementation of the 2019-2020 Community Development Funds as administered by TDA. Resolution was read, and it was awarded to GrantWorks Inc. That any and all project related services, contracts or commitments made with the above name service provider, are dependent on successful negotiation with the contract with the service provider. Motion made to approve by Alderman: M. Greening seconded by J. Lohmann.

11. Closed Executive Session (no closed

12. Other Business

- Appoint a Budget committee for the 2018-2019 fiscal year. Mayor stated that he has gone over the 2018-2019 budget and that at this point will like to appoint a budget committee. Appointed Mike Mathena, John Lohman and the Mayor. Will like to appoint a customer as well in the future. Quarterly budget assessments will be conducted.
- Doug McCormick from Entergy donated \$10,00 to the Town of Woodloch due to Harvey flood and it could not have come at a better time as a water pump just went down and it is going to cost around \$10,000. Picture was taken.

13. Adjournment

- Motion made to adjourn by Alderman M. Greening seconded by J. Lohmann 4 ayes, 0 nays. Motion passed.  
7:33 PM

Respectfully Submitted,



Carmen Loor  
City Secretary