Providing and Evaluating Space

Sunday School/Open Group Ministries
Georgia Baptist Convention

Previous Assignments:

1. Determine a plan for developing and communicating expectations.
2. Develop a training plan for your Sunday School leaders for the next twelve months.
3. Read chapter 5 of "Key Strategies."
4. Complete reading of second of four books.

Opening Thoughts:

- Your members may be _____ with the space as it is.
- Some churches are _____ and do not even know it.
- Planning use of space is _____ to "Great Commission" work.
- Guests will not give _____ feedback on your facilities.

One Other Note:

"Rules of Thumb" versus "Laws"

"Houston, we have a problem."

- The more wisely you use the space you have, the more _____ and _____ you will be in providing the best environment for accomplishing the purpose of the Sunday School.

- "_____ *is doing things right, and effectiveness is doing the right things."*

  - Peter Drucker

Out of space?

A study of Georgia's fastest growing Sunday Schools in 2001 revealed that they were continuing to _____ beyond _____. Why?

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Why Do They Continue To Grow?

"The members make _____ by meeting in less than desirable settings if needed in order to sustain growth. The focus is on reaching the _____. Schedules and room assignments are not held sacred in these churches. People are _____ to change rooms, locations and meeting times in order for more people to be reached for Christ and included in Bible Study."

Finding The Right Combination:

- There needs to be an adequate _____ of space.
- The size of "the pot" can be a determining factor in attendance.
- There needs to be an adequate _____ of Spaces (or rooms).
- There should be at least one room for every 20 enrolled.
- There needs to be an adequate _____ of space.
- _____ and _____make a difference!

Your Space Is Limited By The Smallest Of These:

- _____ Space
- _____ Space
- _____ Space
- _____ Space
- _____

Education Space:

- If you do not have any _____ _____ to create new classes…
- You are "out of space" regardless of the square footage of your facility!

Room by Room:

- _____: Divide square footage of each room by 35 and multiply times .80 for potential average.
- _____: Divide square footage of each room by 25 and multiply times .80 for potential average.
- _____: Divide square footage of each room by 18 and multiply time .80 for potential average.
- Compare enrollment and attendance in each room to _____average of allotted space.

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Why is 80% full?

1. What are the chances that you will have exactly 100% of capacity in _____ individual room _____ week?
2. Do people tend to sit "elbow to elbow" or to _____ _____?
3. Are _____ inclined to ask people to move?
4. Do people prefer more or less "elbow room?"
5. Do you want to _____ people being turned away from worship or Bible Study?
6. Once you are 100% full, can you immediately _____ new space?

Worship Space:

- Add the total inches of pews _____ the platform and _____ by 21.
- OR add up the total number of _____.
- _____ times .80.
- Add this number to the total seating capacity of the platform.
- This will give you the _____ Attendance Capacity of the Worship Area.

You Should Know:

- You will average about 10-20% more in _____ than in Sunday School.
- If there is _____ than 10% difference you may have a Sunday School Ministry that is stronger than the Worship Ministry.
- If there is _____ than a 20% difference you may have a Worship Ministry that is stronger than the Sunday School Ministry.

Fellowship Space:

- _____ the total square footage of the Fellowship area.
- For _____ tables: divide by 12.
- For _____ tables: divide by 15.
- This will give the _____ Fellowship Capacity.

Parking Space:

- Determine the total number of _____ parking spaces.
- Multiply the total times 2.0 for total _____.
- For unmarked or unpaved areas you can assume about _____ cars per acre.

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Land:

- Determine the total acreage _____ cemetery or other unusable space.
- Multiply times 100 for _____ level buildings.
- Multiply times 125 for _____ level buildings.
- This is the _____ _____ the property can accommodate in worship, Sunday School, and your parking lot during a given hour.

Quality of Space:

- Key Areas: Preschool, Children, and _____.
- _____ all space by asking:
    - 1. How _____ is the space? What year would you best associate with the décor and furniture?
    - 2. How _____ is the space? Is the space cleaned after each session?
    - 3. How _____ is the space? Is the space free of unnecessary, irrelevant or outdated material, information, or other items?

Options when out of space:

- _____ to maximize
- Master-Teacher in _____ area(s)
- _____ rooms (storage, kitchen, choir)
- _____ Units
- _____ _____ Classes
- _____ Sessions
- _____ _____
- Construction or Reconstruction

Assignments:

1. Evaluate the quantity and quality of your space. Determine the top three recommendations for improvement.
2. Read chapter 6 of *Key Strategies*.

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