

# CBIS Life Experience Portfolio Assessment



The Bible places a very high priority on learning through the experiences of life, even higher than on classroom learning.

Credit can be awarded when you demonstrate two things:

1. You've spent a certain number of hours in a learning experience, and
2. You've learned something.

## What life experiences can be applied toward each degree?

**Bachelor degrees** tend to deal with general studies. Therefore, Life Experience credits applied to undergraduate degrees may come from any and all life learning experiences.

**Graduate-level degrees** involve *specialized training*, so any Life Experience credits applied to graduate degrees must be from actual training in the specialized area which relates to the degree title being awarded. This means *actual training seminars and courses attended, and books read, not just the fact that you worked in the area.*

Submit the following:

1. Jobs (with titles) that I held. Length of time I held them. Average hours per week involved in the job. Total estimated number of hours I spent. Job responsibilities included.... Skills and lessons I learned were.... (Complete these steps for EACH job or ministry you have performed.) Two examples are below:
  - **Sunday School teacher of teenagers at Calvary Church (1996-1998)**  
Estimated hours involved – 3 hours per week – 300 hours  
Lessons learned: how to hold a class' attention; how to impart life change; conflict resolution skills; covered the book of Acts in-depth; covered dating and marriage in-depth.
  - **Receptionist in office for three years at Harpers, Inc. (1997-2000)**  
Estimated hours involved – 40 hours per week – 6000 hours

Lessons learned: typing; computer skills with Microsoft Word, Access and PowerPoint; filing; telephone conversation skills; management of two other employees.

Provide third-party documentation whenever possible to verify the above activities. This could include newspaper articles, church bulletins, certificates, etc. Also, provide two character endorsements from those under whom you have worked.

2. Student must submit a copy of their High School Diploma or GED
3. Acquire your previous Official Transcripts from all schools previously attended and have them forwarded to CBIS
4. List all books previously read. Include Title, Author, Publisher, ISBN number, Copyright Date, and Edition for each book
5. Conferences I have attended... titles ... hours involved... lessons learned
6. Conferences I have led... titles... hours involved... lessons learned
7. Sermons I have preached... titles
8. Other ministry activities I have been involved in... description of them, length of time and lessons learned
9. Other activities I have been involved in... description of them, length of time and lessons learned
10. Submit your personal/professional resume, which can be copied and pasted from a Word.doc and submitted via email or U.S. mail.
11. Submit three (3) or more personal character references. Include Name, Address, Phone number, Email address, and years acquainted.
12. Answer all questions on the LEAD application. Please provide all requested documents and or information needed to process your application.
13. Indicate the Degree you are applying for.
14. Student must pass the CBIS 100 question Bible, Theology, and Apologetics Assessment Test (This is a proctored exam)
15. Student must complete a 25 page essay on a topic selected by the President and or the Dean of the School.

Submit with the \$100.00 Portfolio Assessment Fee payment (Check, Credit Card, Cash, Money Order, Cashier's Check, Moneygram and Western Union) Make checks and or money orders payable to Christian Bible Institute & Seminary. Our mailing address is 15814 Champions Forest Dr #115, Spring, TX 77379.

If you have any further questions, contact Dr. Tony V Lewis at 888-360-0004 or email him at [drlewis@christianbibleinstitute.net](mailto:drlewis@christianbibleinstitute.net)