



## Volunteer Hour Requirement

Volunteering is a very important part of your commitment to Christian Life School. We rely on your participation to maintain reasonable tuition.

### **REQUIRED VOLUNTEER HOURS**

- One Part-Time K-3, K-4 & K5 ► 20 hours
  - One Full Time Grades K-4-12 ► 30 hours
  - Two Part-Time K-3, K-4 & K5 ► 40 hours
  - Multiple Students ► 50 hours maximum per family
- Pay-off option of \$12.00 per hour.**

If your hours are not completed by May 30<sup>th</sup> 2013, you will be billed \$12.00 per hour for each remaining hour.

- Any member of the family 14 years or older may help to fulfill this obligation. Volunteer hours may be completed between June 1<sup>st</sup> 2012 and May 30<sup>th</sup> 2013.
- If your child is involved in sports, the 10 hour athletic volunteer requirement counts towards your school requirement. This means the 10 sports hours does not increase your school requirement. You are not limited to 10 hours for sports. For example, you may complete your full school requirement in the athletic department whether your child participates in sports or not.
- Volunteer opportunities are posted on the Sycamore news page, or see your child's classroom page.

### **ENTERING SERVICE HOURS ON SYCAMORE**

It is each family's responsibility to record their hours on Sycamore. Please keep your service log up-to-date.

To enter service hours completed in Sycamore:

1. ***My school***
2. ***My service logs***, new log tab (blue tab on right of screen), change date to the date of service, use drop down for opportunity choice, add note for detail of service, put in total time served.
3. Hit the ***submit*** button.

All hours submitted must be approved by the office before you see them on your family totals.

Thank you for your support of Christian Life School and its programs.

Please remember to check the Volunteer article on Sycamore as the opportunities change often.

## **Volunteer Opportunities**

### Bus Drivers

#### Formal

- Chaperone
- Planning/Committee
- Set-Up/Tear Down

#### Fundraising

- Jog-A-Thon
- Auction

#### General Activities

- Recess Monitor
- Field Trip Chaperone
- Evening Activities
- Photographer

#### Health

- Hearing/Vision Screening Help
- Scoliosis Screening Help

#### Hot Lunch

- Kitchen Help
- Lunchroom Monitor

#### Library

- Accelerated Reader Coordinator
- Accelerated Reader Tester
- Book Database updates

### Music Programs

- Costume/Set Help
- Refreshment Coordinator
- Piano Accompanist

### Picture Day

- Spruce up children
- Runners

### Retreats

- Chaperone
- Driver

### Spelling Bee

- Judges
- Helpers

### Sports

- Coaching
- Concessions
- Admissions
- Banquet Coordinator

### Teacher Assistance

- Bulletin board updating
- Classroom volunteer
- Teach Art
- Special Projects

### Yearbook

- Photographs
- Preparation