

Malcolm X Festival Vendor Informational Guidelines

May 19 - 20, 2018
West End Park, Atlanta, GA

- Set up begins Saturday, 5/19, at 8 am. Breakdown is on Sunday, 5/20 at 8 pm.
- All vendors' space purchases are final. No refunds. Full payment is required to reserve a space. This event will be held rain or shine.
- **Registration is for the two-day event. You may NOT register for one day.**
- Booth spaces measure approximately 10 ft X 10 ft; you must provide your own tent, table & chairs.
- All tents must have one 2-A type Fire Extinguisher.
- All vehicles must be removed from the festival area immediately following unloading or they will be towed away at the owner's expense.
- Non-Food booth - *nothing eatable or drinkable* - fee is **\$250.00** (includes one vehicle off street parking, all required city & county permits, sanitation, Atlanta Police, stage & performers).
- Food Booth fee is **\$450.00** (includes one vehicle off street parking, all required city & county permits, sanitation, Atlanta Police, stage & performers). No other license is required however; all food vendors must set up in keeping with Fulton County requirements. All Food booths must have one 2-A type Fire Extinguisher, and if **"Deep Frying"**, a **Class K Fire Extinguisher is required. All grease must be properly disposed of or vendor will be immediately ejected from the event.**
- **A \$25.00 late registration fee will be added after 5/12/2018.**
- Vendors participate at their own risk and take full responsibility for all of their products and equipment; personal safety; damaged, lost or missing merchandise. The organizers are not liable in any way.
- Each vendor sells their food, crafts, etc., at their own risk. If insurance is desired, it must be arranged and purchased by the vendor.
- No roaming vendors are allowed.
- There will be no loud music or microphones allowed from any booth without approval from the event's organizer. Violators will be removed without a refund.
- Failure to leave you booth area clean following breakdown on Sunday will result in an additional \$50.00 fee.