



*PARENT
HANDBOOK*

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Little Angels Daycare and Learning Center

Little Angels Daycare and Learning Center has developed a parent handbook to inform parents of the rules governing the center and to provide parents with adequate information about the program offered. Our center also has a written childcare program plan and child abuse and neglect policy, which is available for parents to review upon request

Our Mission

To offer a wholesome, safe, imaginative, and affordable experience, which will provide children long lasting memories. Ultimately giving each child opportunities that will encourage them to develop to their full potential.

Orientation

New families will be given an orientation when they enroll. You will have an opportunity to meet your child's teacher and see the classroom and playground. Any questions families have will be answered.

Our Goals

We, the staff of Little Angels Daycare and Learning Center, will provide for the children:

A pleasant and safe space to play and learn

A variety of multicultural experiences

A place to meet their emotional, physical, social and intellectual development

We will provide age-appropriate resources for parents to help educate their children at home.

ADMISSIONS: NON-DISCRIMINATION

Here at Little Angels Daycare and Learning Center, we do NOT discriminate against disability, race, religion, national origin, gender, source of income, or any other category designated by law in our hiring and enrollment policies. We provide children and parents with disabilities with an equal opportunity to participate in the child care center's programs and services. We welcome ALL children, families, and personnel.

**Please be aware that we reserve the right to change and update this information at any time, at which point we will notify parents & new handbooks will be available, it is your responsibility to pick up a new copy!

I. Welcome

On behalf of Little Angels Daycare and Learning Center, I thank you for choosing our facility as the place where your child will receive care. I want to take this time and review some of our policies and regulations that you may and should already be aware of and enlighten you on our program schedule and nutrition policy. Please read this handbook thoroughly and entirely, as you will be held responsible for knowing all information provided in it. If you have any questions, please contact us during regular office hours by phone or in person.

As you have all read and signed our “Parent’s Obligations” on the enrollment form upon enrolling your child, it is time that you become well aware of what each of these obligations are.

II. Parents & Guardians Obligations

Tuition Rates:

Registration Fee \$ 75.00 per family annually
NON-REFUNDABLE! Due upon enrolling your child.

Birth - 11mo. = \$225/ week

12mo. – 2yr. = \$210.00 / week

2yrs. – 3yrs. = \$190.00 / week

3yrs & Up = \$170.00 / week

VPK after care = \$110.00 / week

After School Care = \$80.00 / week

Single Non-School Day (School Age) = \$40.00 / day (**Upon Approval**)

***INCENTIVES/Referral Reward:** When siblings are enrolled, we offer a 10% discount off the lowest tuition. **PLUS** you can receive a **\$20 credit towards one week’s tuition** by referring someone who enrolls their child.
(credit will be issued upon first week’s payment of the new enrolled family)

- ✓ **PAYMENTS ARE DUE ON FRIDAYS OF THE WEEK BEFORE!** We allow you to make payments on Mondays because we are understanding. ANY payment made after Monday, will result in a late fees NO EXCEPTIONS!! So if you know your child will be absent Monday, make payment on Friday to avoid late fees!
- ✓ Tuition is due whether your child attends our facility or is absent part of the week, Including Holidays and Sick days.
(see sec. III Attendance & Holidays)

Late Pick-Up Fee \$5.00/ per MINUTE that child is pick up late!*

*Due at time of pick-up if not child will NOT be allowed to attend the following day.

Late Tuition Payment Fee \$10.00 / per DAY that payment is late!

III. Attendance & Holidays

Hours of Operation: M- F 6:00am -6:30pm

We will be CLOSED on the following Holidays:

Labor Day, Thanksgiving Day & The Day After Thanksgiving,
Christmas Day, New Year's Day, MLK Day Good Friday, Memorial
Day, and Independence Day.

(Christmas Eve and New Year's Eve vary from year to year)

*This list may be updated at which time you will be informed. Actual days may vary from year to year and is updated in July.

- Although on these Holidays our facility will be closed, you are still obligated to pay your dues for that week, including Holidays. Your child is allowed to be absent for **TWO Weeks**, per year, without tuition dues. If child is absent for more than that, regular week tuition will be due for the remainder of the time in order for your child's place to be reserved here at Little Angels Daycare & Learning Center.

Hurricane /Natural Disaster -- In the event of a hurricane or other natural disaster, our facility will close immediately and you will be required to pick up your child(ren). In the rare event of power/water outage lasting an extended time, we will also be required by the Health dept. to close, and you must pick up your child(ren) as soon as possible. Little Angels Daycare and Learning Center operates when it is safe, whenever in doubt call, or check local public school's schedule.

Please understand that it is important as childcare givers to maintain a secure and stable environment for your child (children). To accomplish this, we must also offer our staff the security of knowing that their employment is secured. This becomes an impossible task when some parents feel that they should not pay tuition when their child is absent from school part of the week. Tuition is what helps support our staff salaries, your child's food, and activities. For this reason, it is essential that you understand that upon enrolling your child, you have agreed to these terms and conditions. Your weekly tuition is due Fridays before the week starts, regardless of the days attended.

We invite you to share your questions suggestions and concerns with our management. Please contact us!

You are responsible for knowing all information provided to you on the enrollment forms as well as this handbook.

On occasions we may send out parent surveys, we ask that you take the time to inform us on your thoughts regarding whichever matter is being addressed. We appreciate your participation

IV. DISCIPLINE POLICY

Here at Little Angels Daycare and Learning Center LLC, we use praise and positive reinforcements as our form of discipline. We believe positive attention and motivation will lead to positive behavior. We are honored to be a part of your child's life and grateful for the opportunity to teach your child.

BEHAVIOR GUIDANCE

Little Angels Daycare and Learning Center has a philosophy that your children are important, and if given the opportunity, they will thrive emotionally, intellectually, socially, and creatively under the loving guidance of concerned parents and teachers.

Our staff will:

- model positive acceptable behavior
- redirect children away from conflict to constructive activity
- teach children alternatives to problem behavior
- protect the safety of children
- provide immediate guidance/direction if a child behavior is unacceptable
- recognize the age appropriate development of the child
- not allow the children to act in a manner which will endanger them, another child, or the staff.

The following actions are prohibited by any staff person:

- subjection of a child to emotional or physical abuse
- punishment for lapses in toilet training
- withholding food, light, warmth, clothing, or medical care as a punishment for unacceptable behavior
- physical or mechanical restraint such as tying, other than to physically hold a child when
- necessary to protect a child or others from harm

Please be aware that when a child whose behavior is causing disruption of a classroom continuously, we will bring the matter to your attention and ask that you work with us to correct the issue. If, after failed attempts and the continued behavior problem is beyond our staff's scope of expertise, we will hold the right to suspend or terminate that child from our center. Please see further explanation on page 8, number 23, Dismissal / Termination / Withdrawal / Expulsion. We wish never to reach such a point; therefore, we have set a Parent-Teacher Communication System, outlined further in this handbook.

V. Policies & Regulations

1. No child shall be admitted to Little Angels Daycare and Learning Center, without a complete **Enrollment Package** filled out and on file, which includes the Florida Health Department, **Meal Application Form**. Along with this package we will need a Student **Health Examination**, and **Florida Certification of Immunization**.
2. **PAYMENTS ARE DUE ON FRIDAYS OF THE WEEK BEFORE!** We allow you to make payments on Mondays without late fees. Starting Tuesday there will be a late fee of \$10.00 per day, if by Friday the outstanding balance is not paid your child will be withdrawn from our facility. **NO EXCEPTIONS!**
3. There will be **NO** refund of registration fees or tuition payments. Furthermore, we **DO NOT** prorate tuition – even if a child attends our facility for only one day during the week, the full weekly tuition will be due, regardless of attendance. You will be allowed **TWO** weeks of absence without dues per year. ***Vacation must be requested and approved at least two weeks in advanced.***
4. **NECESSARY ITEMS:** Each child **MUST** bring a change of clothes, and a blanket. Any child **THAT IS NOT COMPLETELY POTTY-TRAINED** (including those still in training) will need to bring **Diapers/Pullups & Wipes** for daily use. We can accommodate extra diapers/pullups & wipes in their cubby. Blankets must be taken home & washed on Fridays, then brought back Mondays.
5. Appropriate grooming, dress and footwear by children is required. We paint and play outside, so please send your child in **PLAY** clothes. No Flip Flops/ Sandals. You must maintain nails trimmed to avoid incidents.
6. **Hair bead policy.** Please be aware that hair beads are a choking hazard. When the beads fall on the floor or are taken out of the hair, they can end up in children's mouths, and they may get lodged in their throats. This can happen during nap time or just during the course of the day. We will continue not allowing beads to be worn in the hair in our facility because this choking

hazard has the potential to be very serious. We want to keep your child, as well as the other children, safe. We will not accept parents' claims that the beads are tight and won't come off because we know that children will play with their hair, take them out, break, or fall out.

6. We are open 6:00am to 6:30pm, however that does not mean that we recommend a child to stay at the facility for that entire time. We open early and close late in order to accommodate those parents that have early/ or late shifts. PLEASE be considerate of your child.
7. **NO OUTSIDE FOOD ALLOWED** - Food Program provides a full nutritional Breakfast, Lunch, and Snack daily for your child. It is your responsibility to make sure that they arrive in time for each meal. These meals are at no extra cost to you, however you must fill out & maintain the proper Food Program Meal Application Form, from the Florida Dept. of Health. [See enclosed Menu for meals provided pgs. 17-20] *Know that **cut off for Breakfast is 8:45am, and cut off for Lunch is 9:59am.*** Copy of menu available on request & posted on parent board.
8. **Medications** cannot be given to a child without a doctor's prescription; A parent will be required to sign a form giving Little Angels Daycare and Learning Center permission to administer the medicine. The form must be completely fill out. ALL medicine MUST have Dr's label on it. Physical barrier ointments & lotions, such as diaper rash cream & insect repellent are generally not medications. Therefore we will apply diaper rash creams & insect repellent (provided by the parent) at the parents' request. Parental consent is given by reading this policy & signing for parent handbook. We reserve the right to refuse non-traditional medications.
9. Our Facility is NOT responsible for any items that are not labeled with the child's name, such as clothing, lunch boxes, and backpacks. However keep in mind that mix-ups can occur, and it is your responsibility to inform any person(s) picking up your child, to collect all their belongings.

10. Children are NOT allowed to bring toys, jewelry, or any other objects to school. Please remember to keep all VALUABLES at home!
11. Chewing Gum is NOT permitted at school.
12. No one but those listed under the Enrollment Form for Authorized pick up are allowed to remove or take child from our facility. Please make sure that anyone that may pick up your child is listed, as we will NOT be accepting phone authorization for un-listed pick-ups. Everyone picking up a child must be able to show a valid **state issued Photo ID** when asked. If an unauthorized person or one who is incapacitated or suspected of abuse attempts to pick up a child, our facility will not release the child to that person.
13. **Sick Policy-** If your child becomes sick during the hours he/she is here at our facility we will notify you to come and pick up your child as soon as possible. Please be aware that in compliance with the Florida Health Dept. "Sick" does include but is not limited to diarrhea, vomiting, pink-eye, head lice, and fever. **24hrs (1 full day) out of the facility is mandatory before returning**, as well as a doctor's note specifically stating that your child is **"not contagious" & "is able to return"**. Please do not bring a sick child to our facility, keep him/her at home & call to notify us of their absence. In the rare case of head lice, same policy applies; child will be sent home and cannot return until after treatment, with evidence of treatment. For COVID-19 sick policy additional policy was given at time of enrollment & is posted in .
14. It is the Parent's responsibility to keep all emergency information current in your child's file. Including (but not limited to) Emergency Contacts, Telephone Numbers, and Health related info. **This is Very IMPORTANT!**
15. Be aware, our facility is equipped with a high security system that allows us to record and monitor your child as well as employees. Review of such material can be assessed in our main office upon request. Because we provided services to minors, **NO ONE IS ALLOWED TO TAKE PHOTOGRAPH OR VIDEO** without prior consent from administration.

16. Please note that children may watch developmental and educational movies at our facility during the day as well, all of which will be age appropriate.
17. **ARRIVAL/ DEPARTURE:** All children must be signed IN & OUT DAILY! With printed name and actual time in blue ink. This is not only mandatory, but also safety precaution.
18. **CUT OFF TIME FOR DROP OFF is 9:59AM** That means if your child arrives at 10am she/he will NOT be allowed in our facility. This allows us to have proper meal counts and show respect for those children who will be napping at our center. If you will be late due to the child's doctor appointment, proper paperwork is required as well a call-ahead notice (at least TWO hours).
19. **Nap time is from 12:00pm-2:30pm**, for which you must provide a blanket from home. This blanket is to be taken home on Fridays to be washed and brought back on Mondays. Children will not be allowed to sleep with bottles or toys. In addition to that for infants we do not have bumpers on cribs, pacifiers are not clipped on, and infants are placed on their back to sleep.
20. **Parent - Staff Interaction:** You are welcome to have a BRIEF conversation with your child's teacher at pick up or drop off, but if a lengthy conversation is necessary PLEASE LET US KNOW, we will arrange a conference time that is convenient for everyone. [see page 11 "PARENT-TEACHER COMMUNICATION SYSTEMS"]
21. **Open Door Policy:** We have an open-door policy which means parents are welcomed to come and visit without appointment. HOWEVER, we reserve the right to remove anyone from a classroom if it becomes a distraction.
22. In the event of a parent that we feel is not suited to pick up child (no car seat, intoxicated etc..) we will contact other guardian, or police to assist.
23. **Late Pick Up Policy:** It is important that you pick up your child PRIOR to closing time. A Late pick up fee will be charged (per child) after 6:30pm, BY OUR CLOCK at a rate of \$5 per MINUTE.

24. **Dismissal / Termination / Withdrawal / Expulsion:** We will first attempt to communicate with the parent with regards to the problem and attempt to remedy the issue and/ or assist in the referral process. We reserve the right to dismiss or terminate a child whose behavior (or circumstances) are beyond the scope of our expertise. The reason(s) for dismissal, termination, withdrawal, or expulsion will be provided in writing.
25. On a regular basis, we will have news and pertinent information posted for you on our **Parent Bulletin Board**, and front desk. It is VERY IMPORTANT that you read these flyers and signs; they are there for a reason! If you have any questions our staff is more than willing to help.
26. **Transition/ Transfer/ Change of Rooms:** For a child to be moved to the next room, a number of factors are taken into consideration, such as; child's age, developmental progression, availability in the next room, and in some cases parent and teacher input. When it becomes time for a child to move to a new room, parents will receive notice through a Transition Letter (see sample on page 12). This letter will give parents important information about their child's new daily schedule, items requested to be brought, and who the child's new teacher will be. In the weeks prior to the actual room change, we will have the child meet the new teacher, visit the room, and even participate in activities in the new room, in small time increments.
27. **Daily Observations & Documented Observations:** All children will be observed informally each day at our facility. We encourage that you do the same at home in order to prevent discrepancy within regards to the child's behavior or physical status. If you have concerns IMMEDIATELY contact management. Formal observations will be documented at least three times per year, where teachers will formally observe the child and record areas of needs and improvements.
28. **ALLERGIES/ Food Reactions:** If your child has any allergies, a doctor's note is required, and you must state them on the enrollment form. If a special diet is required that we can not provide, the parent is responsible for providing the child's food each day. Children's allergies will be posted in each classroom.

ACCIDENT OR EMERGENCY PROCEDURES

If your child becomes injured at the center, the teacher in charge will administer simple first aid such as washing the injury, applying ice and bandaging. The teacher will then fill out an accident report. One copy will go to the parent at pick up, and one copy will go in our file. If the injury is more serious but not an emergency, we will call the parent for instruction. The following procedure will be followed:

1. Call parent or guardian. (If no answer, proceed to #2)
2. Call one of the persons listed on the emergency card.
3. In the case that the above three fail, we will call an

ambulance or paramedic team and have the child provided medical care. **Any and all expenses incurred under #3 will be borne by the child's family or guardian. If an injury is severe, procedures 1-3 will be waived, and 911 will be immediately summoned.

SEVERE WEATHER: As per Palm Beach County Rules & Regulations, in case of severe weather or the rare event of loss of power or water supply while we are open and operating, will result in us having to close early. In the case of major flooding, power outage, storm damage, and/or other significant damage caused over the previous day, we will NOT be open on the following day. (Usually in conjunction with Palm Beach County Public Schools.) Please continue to watch the weather forecast, and CALL us that morning if you doubt whether we are open. *During hurricane season we provide reminders & information on how we will be updating families.*

Missing Child -- If a child is missing, the teachers will first conduct a search for the child. If the teachers don't find the child, 911 and the parents will be called.

Missing Parent -- If a child's parent does not appear to pick up their child, the staff member on duty will make attempts to reach the parents through the telephone numbers given and the contact persons authorized to pick up the child. If unable to contact anyone listed on the registration forms, DCF or the police may have to be notified.

Abuse/Neglect of a child -- will be reported by any person on our staff to the Department of Child Protection if it is suspected. We are legally required to report any suspected abuse or neglect of a child within 24 hours of the suspected abuse or neglect. All reports of suspected abuse or neglect of children occurring in a licensed facility should be made to the local county social services or law enforcement.

PARENT-TEACHER COMMUNICATION SYSTEMS

We have many forms of communication with the parents. Listed below are some of the ways the teachers, director, and parents can communicate with each other.

1. Initial meeting with parents: Pre-enrollment Conference -- When you enroll your child, the staff member in charge will show you through the center and answer any questions you may have. At which time you may wish to share any concerns, what you expect from the program, etc. Please tell us if your child is on medication, behaves in any uncommon ways, or has particular traits that the teachers should be aware of.
2. Parent-Teacher Conferences are held according to the parents or child's needs and at the parents and/or teacher's request. These conferences are beneficial for the teacher and the parents. During a meeting, teachers and parents will discuss the child's developmental assessments, day-to-day concerns, and any other issues that the parent or teacher would like to discuss.
3. Parent Information Board: The parent information board, located on the left wall in the hallway, serves to post the newsletters, flyers, and happenings of interest to children and families.
4. Daily written reports are notes made for infants and toddlers' parents about the child's food intake, sleeping patterns, projects, and general behavior upon the teacher's discretion. As mentioned earlier, daily informal observations will be conducted and at least three formal observations a year, which will be kept in each child's portfolio.

Substitute Teachers-- On the days when the staff ratio is low, a staff member is ill or absent, the director will call for a teacher substitute, assistant, or aide to assist in the daily activities. (If a low number of children are present, children may be temporarily moved from their classroom.)

GENERAL Daily Schedule:

(Actual schedule posted in Classroom)

Keep in mind each classroom varies in activities and exact times, for more accurate schedule see posting in classrooms. Depending on your child's age, this schedule may vary slightly. More specific schedules are included later in the handbook. [See Pages 13-16]

Early Morning:

Arrival Time
Breakfast
Large Group

Mid-Morning:

Music & Movement
Circle Time
Center Time
Outside Play
Bathroom

Noon:

Lunch
Bathroom
Nap Time

Afternoon:

Snack Time
Large Group
Choice Time

Late Afternoon:

Outside Time
Bathroom
Choice Time & Depart

POTTY TRAINING (2 year old)

Here at Little Angels Daycare, we encourage our kids to be potty trained. We are asking for all your cooperation in extensive potty training at home to prepare your child to start in the three year old classroom.

Helpful hints for potty training at home

- ** Ask your child routinely if he or she has to go to the bathroom.
- ** On the weekends use no diapers.
- ** Remember your child needs your help, patience, encouragement, and praise!
- ** Children can not move up to the next classroom unless completely potty trained. We will not enroll any 3+ child that is not potty trained.

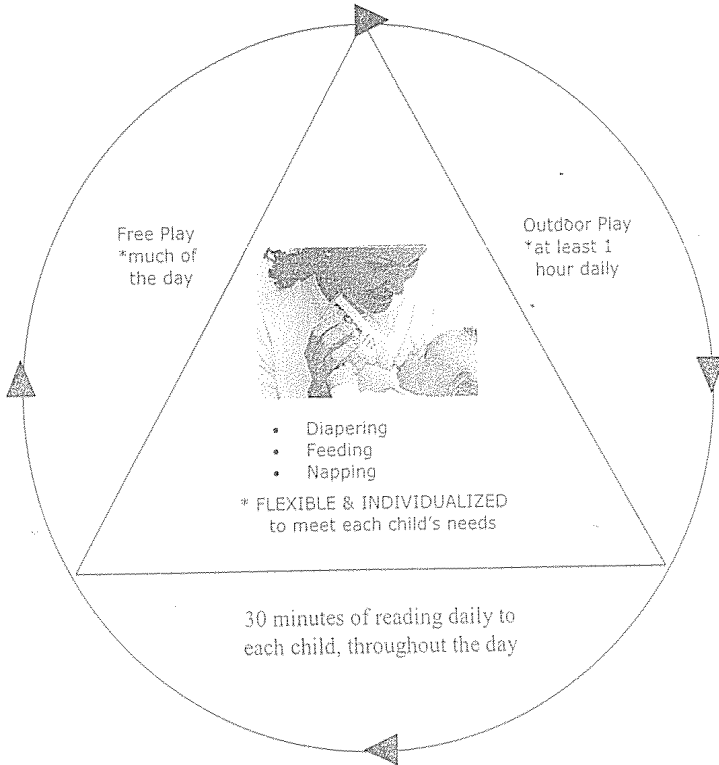
Thank you for your understanding and cooperation in these matters, while we do our part, we need each Parent or Guardian to do theirs. If you have any questions or concerns, please do not hesitate to contact us.

VPK DAILY SCHEDULE

6:00-7:00a	Arrival/Centers (in opening room)
7:00-8:15a	Centers (in VPK room)
8:15-8:30a	Breakfast
8:30-8:45a	Toileting Routines
8:45-9:00a	Journaling
9:00-9:15a	Large Group Circle Time
9:15-9:35a	Small Group Time
9:35-10:40a	Center Time / Free Play
10:40-10:55a	Literacy Circle Time
10:55-11:00a	Transition to Outside
11:00-11:30a	Outdoor Gross Motor Play
11:30-11:35a	Transition to inside
11:35-11:45a	Toileting Routines
11:45-12:15p	LUNCH
12:30-2:30p	Nap
2:30-2:45p	Snack
2:45-3:00p	Music and Movement
3:00-4:10p	Center Time
4:10-4:15p	Transition to outside
4:15-5:00p	Outdoor Gross Motor Play
5:00-5:15p	Transition to inside/Toileting Routines
5:15-6:30p	Center Time/Dismissal

Infant Schedule

Birth to 12 months



Arrival – Greet children and parents/guardians and share information related to the child's health and safety such as whether the child slept well; when last feeding was; any medications child is taking; if anything unusual is happening at home.

Departure – Share specific information with parents/guardians about child's day such as play activities the child enjoyed or new skills the child worked on. Provide parents/guardians with a written record of infant's daily feeding, diapering, and naps.

General Curriculum Areas

Art- We use a variety of materials so the child may experience the joy of creating by cutting, gluing, coloring and painting. Art may also be used for instructive purposes such as identification of shapes, learning to follow oral instructions, sequencing steps and learning various skills, such as cutting and pasting. Activities are geared to the child's level, and are concerned with the process of creating instead of the final product.

Science- A variety of science materials will be out for exploration by the child in learning centers, books and group experiments will be done frequently. Science study increases vocabulary and general knowledge, encourages curiosity, helps the child discover natural laws, and helps the child become more aware of his/her surrounding world.

Music- Music is used to express emotions, reinforce subject material, and as a source of joy. We use tapes, CD's, records, rhythm instruments, scarves, ribbon sticks, singing, clapping, and body movement.

Group Time- This is a period of 15-30 minutes which serves as a vehicle for teaching a wide variety of subjects. It often includes finger plays, stories, games, songs, and discussion centered around one topic. This topic is the basis for our weekly themes, which may include Zoo, Food, numbers, forest animals, etc. Monthly and weekly themes are posted for your information.

Small Muscle- Through manipulative table toys, games, and other activities, small muscle coordination grows. A variety of small motor toys are offered and changed weekly to coordinate with the weekly theme.

Large Muscle- Children received large muscle coordination through outside play, going for walks, or indoor play in the Commons room. Depending on the weather children are offered large muscle play two times a day.

Television- Watching television is not a regular occurrence, but is sometimes used to supplement a lesson. We strive to reduce screen time during the time your child is here.

Preschool and Toddler curriculum has a circle time, art project, learning activities, printable games, craft patterns, work sheets, coloring pages, activity sheets, words to songs and finger rhymes included in each month of themes purchased. Preschool and Toddler curriculum is designed to promote school readiness skills; help develop good manners, strength of character and social skills; and to foster creative play.

CONCRETE SKILLS:

Preschool and Toddler program will teach the children to identify and comprehend numbers 1 through 20 PLUS help them learn their alphabet, shapes and colors. They will learn math skills including recognizing basic shapes, counting, sorting, sequencing, sorting through lots of hands on activities, art projects, games, songs, stories and work sheets. Your children will learn through my educational program which provides a fun and creative curriculum which is based on a child-centered preschool program.

SOCIAL SKILLS:

Preschool and Toddler 1 program will help build a child's Self-Esteem by teaching self-care and self-respect. Program includes songs, games, and activities that will help the child learn and feel good about themselves. After a few months the children will gain a strong understanding of themselves and their environment around them.

LANGUAGE DEVELOPMENT SKILLS:

Preschool and Toddler program will help build a child's language skills. They will learn these skills through circle time, songs, stories, fun games and daily activities which will require their interaction with their friends, learning to take turns, sharing, laughter, participation and above all having a good time. Children learn best when they are happy and interested in what is being taught, teaching children with fun and creative activities will help stimulate their brains and help them to learn quicker when they get into school. These new skills that they will be learning will help to prepare them for when they begin to read and write.

The Creative Curriculum® Goals and Objectives at a Glance

SOCIAL/EMOTIONAL DEVELOPMENT	PHYSICAL DEVELOPMENT	COGNITIVE DEVELOPMENT	LANGUAGE DEVELOPMENT
<p>Sense of Self</p> <ol style="list-style-type: none"> Shows ability to adjust to new situations Demonstrates appropriate trust in adults Recognizes own feelings and manages them appropriately Stands up for rights <p>Responsibility for Self and Others</p> <ol style="list-style-type: none"> Demonstrates self-direction and independence Takes responsibility for own well-being Respects and cares for classroom environment and materials Follows classroom routines Follows classroom rules <p>Prosocial Behavior</p> <ol style="list-style-type: none"> Plays well with other children Recognizes the feelings of others and responds appropriately Shares and respects the rights of others Uses thinking skills to resolve conflicts 	<p>Gross Motor</p> <ol style="list-style-type: none"> Demonstrates basic locomotor skills (running, jumping, hopping, galloping) Shows balance while moving Climbs up and down Pedals and steers a tricycle (or other wheeled vehicle) Demonstrates throwing, kicking, and catching skills <p>Fine Motor</p> <ol style="list-style-type: none"> Controls small muscles in hands Coordinates eye-hand movement Uses tools for writing and drawing 	<p>Learning and Problem Solving</p> <ol style="list-style-type: none"> Observes objects and events with curiosity Approaches problems flexibly Shows persistence in approaching tasks Explores cause and effect Applies knowledge or experience to a new context <p>Logical Thinking</p> <ol style="list-style-type: none"> Classifies objects Compares/measures Arranges objects in a series Recognizes patterns and can repeat them Shows awareness of time concepts and sequence Shows awareness of position in space Uses one-to-one correspondence Uses numbers and counting <p>Representation and Symbolic Thinking</p> <ol style="list-style-type: none"> Takes on pretend roles and situations Makes believe with objects Makes and interprets 	<p>Listening and Speaking</p> <ol style="list-style-type: none"> Hears and discriminates the sounds of language Expresses self using words and expanded sentences Understands and follows oral directions Answers questions Asks questions Actively participates in conversations <p>Reading and Writing</p> <ol style="list-style-type: none"> Enjoys and values reading Demonstrates understanding of print concepts Demonstrates knowledge of the alphabet Uses emerging reading skills to make meaning from print Comprehends and interprets meaning from books and other texts Understands the purpose of writing Writes letters and words



WELCOME

Here at Little Angels Daycare & Learning Center we would like to extend a warm welcome to you and your child. We look forward to working with you

Our Mission

It is our mission to prepare children for school and to develop school readiness skills in an environment that encourages children to enjoy learning.

About Pre-Kindergarten

Little Angels is a provider for the Voluntary Prekindergarten Program (VPK).

The VPK Constitutional Amendment approved by Florida voters in 2002 requires that a high quality prekindergarten learning opportunity be available to all four-year old children in the state. The program is free and participation is voluntary. The state provides funding for 3 hours per day during the 180 day calendar school year, for a total of 540 instructional hours during the year.

Parents may choose either to enroll their child for the VPK ONLY program, which is **FREE from 8:30am to 11:30am**, or can elect to enroll in what we call a “**Wrap-around**” program, that entitles the child regular care anytime during our regular business hours. That is your child can be dropped off/picked-up anytime between 6:00am to 6:30pm, with all meals included, as well as continuous care on non-school days. The **Wrap-around tuition cost is \$110.00/week.**

About our Pre-Kindergarten Program

Our *High Reach* preschool curriculum contain teaching support materials and family components that provide a solid foundation from which explorations can be built and extended according to the specific curiosities of the children.

Curriculum for Pre-K develop essential readiness skills through play and investigation, while promoting best practices, enhancing new language and providing social navigation skills.

Through 20 topics, our curriculum provides developmentally- and age-appropriate early learning experiences and materials that develop essential readiness skills through exploration, investigation, and FUN!

HIGH REACH Pre-K Curriculum

Topic 1: From Home To School

Topic 2: Harvest Time

Topic 3: Sensational Senses

Topic 4: Let's Pretend

Topic 5: Terrific Tools

Topic 6: Trucks & Big Machines

Topic 7: Up in the Sky

Topic 8: In the Grass

Topic 9: Digging in the Dirt

Topic 10: Splish & Splash

Topic 11: Everyday Places & Routines

Topic 12: Skin Covers Many Things

Topic 13: Building

Topic 14: Textures & Fabrics

Topic 15: Creations & Innovations

Topic 16: Light & Dark

Topic 17: What Happens When...

Topic 18: Eco-Exploring

Topic 19: Traveling

Topic 20: Wings & Things That Fly



*Topics will be covered in non-specific order

VPK STANDARDS EXPECTATIONS

Little Angels Daycare is offering to your child a unique VPK Education. The VPK Education Standards describe skill that four- year- old children should know and be able to do by the end of their prekindergarten year. The VPK standards will be used to optimize the daily experiences of VPK children. Their uses include Domains of Development with developmental expectations during the schools year, measured during the ‘**Assessment Periods**’ as set forth by the Florida Department of Education.

SOCIAL/ EMOTIONAL DEVELOPMENT .

- Children demonstrate self-confidence and self-direction.
- Children identify and express feelings.
- Children exhibit positive interactions with other children and adults.
- Children exhibit pro-social behaviors.
- Children exhibit attending and focusing skills.
- Children participate in group routines.

CREATIVE ARTS.

- Children express themselves and develop an appreciation for music.
- Children develop an appreciation for dance and movement.
- Children develop an appreciation for dramatic play and storytelling.
- Children will develop awareness and appreciation for visual arts (e.g., painting, sculpting, and drawing).

HEALTH, SAFETY AND PHYSICAL EDUCATION.

- Children develop the knowledge and skills necessary to make nutritious food choices.
- Children develop self-help skills and personal hygiene skills.
- Children develop an awareness of potential hazards to their health.
- Children develop competence and confidence in activities that require gross motor skills.
- Children develop competence and confidence in activities requiring fine motor skills.

LANGUAGE ARTS / LITERACY.

- Children listen with understanding to environmental sounds, directions, and conversations.
- Children converse effectively in their home language, English, sign language for a variety of purposes relating to real experiences and different audiences.
- Children demonstrate emergent reading and writing skills.

MATHEMATICS.

- Children demonstrate an understanding of number and numerical operations.
- Children develop knowledge of spatial concepts, e.g., shapes and measurement.
- Children understand patterns, relationships and classification.
- Children develop knowledge of sequence and temporal awareness.
- Children use mathematical knowledge to represent, communicate and solve problems in their environment.

SCIENCE.

- Children develop inquiry skills, including problem solving and decision-making.
- Children observe and investigate the properties of objects, both living and nonliving.
- Children explore the concept of change in both living and non- living entities and in the environment.
- Children develop an awareness of the environment and participate in its care.

SOCIAL STUDIES.

- Children identify unique characteristics of themselves and others.
- Children communicate about their family, family roles, and family traditions.

WORLD LANGUAGE.

- Children know that others may use different languages (including sign) to communicate and will express simple greetings, words and phrases in a language other than their own.

When Your Child Comes Home Messy

Red paint in the hair? Blue paint on the jeans? Sand in the shoes?
Peanut butter on a favorite shirt? White socks that look brown?
Sleeves a bit damp?

YOUR CHILD PROBABLY.....

worked with a friend
solved a problem
created a masterpiece
negotiated a difference
learned a new skill
had a great time
developed new language skills

YOUR CHILD PROBABLY DIDN'T.....

feel lonely
become bored
do repetitive tasks that are too babyish
do worksheets that are too easy
do sit down work that is discouraging

YOU PROBABLY.....

paid good money for those clothes
will have trouble getting the red paint out
are concerned the caregiver isn't paying enough attention to your child

YOUR CAREGIVER PROBABLY.....

was aware of your child's special needs and interests
spent time planning a challenging activity for the children
encouraged the children to try new things
was worried you might be concerned

Young children really learn when they are actively involved in play.....not when someone is talking to them. There is a difference between "messy" and "lack of care." Your caregiver made sure your child was fed, warm, offered new skills and planned messy fun things to do because that's how young children learn!

Send your child in clothes that can get dirty! Keep extra clothes at the facility for times when the child gets really messy. But remember, young children need time to be kids.

~Thank You For Your Understanding~

