

# CLIENT INFORMATION FORM

DATE \_\_\_\_\_

## GENERAL INFORMATION

Name: \_\_\_\_\_ Gender \_\_\_\_ Age \_\_\_\_ Birthdate \_\_\_\_\_  
(Previous names including maiden name)

Address: \_\_\_\_\_ Phone: Home \_\_\_\_ - \_\_\_\_ - \_\_\_\_ Cell \_\_\_\_ - \_\_\_\_ - \_\_\_\_

Status:  
Single \_\_\_\_ Married \_\_\_\_ Divorced \_\_\_\_ Partnered \_\_\_\_ Remarried \_\_\_\_ Separated \_\_\_\_ Widowed \_\_\_\_

Referred By: \_\_\_\_\_ Race/Ethnic Background \_\_\_\_\_

How long have you lived in this area? \_\_\_\_\_ County: \_\_\_\_\_

## CURRENT PROBLEM/HISTORY

1. Briefly state what brings you into counseling? \_\_\_\_\_

2. How long have you been experiencing these problems? \_\_\_\_\_

3. Describe how these problems affect your daily living:

At work \_\_\_\_\_

At home (family) \_\_\_\_\_

At school \_\_\_\_\_

Socially/Relationships \_\_\_\_\_

Self-Care \_\_\_\_\_

Legally \_\_\_\_\_

4. What are your goals for counseling? \_\_\_\_\_

5. How will you know when you have achieved your goal? \_\_\_\_\_

6. Have you ever had fears of doing harm to self, others, or of losing control? Yes \_\_\_\_ No \_\_\_\_

If yes, please explain: \_\_\_\_\_

## STRESSORS

1. Which of the following have you experienced in the past two years (check all that apply):

- |  |  |  |
|--|--|--|
| <input type="checkbox"/> Divorce                 | <input type="checkbox"/> Marital Separation              | <input type="checkbox"/> Conflict with spouse      |
| <input type="checkbox"/> Married                 | <input type="checkbox"/> Marital Reconciliation          | <input type="checkbox"/> Retirement                |
| <input type="checkbox"/> Change of job           | <input type="checkbox"/> Change in financial status      | <input type="checkbox"/> Fired at work             |
| <input type="checkbox"/> Personal injury/illness | <input type="checkbox"/> Pregnancy                       | <input type="checkbox"/> Gain of new family member |
| <input type="checkbox"/> Death of spouse/partner | <input type="checkbox"/> Death of close family member    | <input type="checkbox"/> Death of close friend     |
| <input type="checkbox"/> Jail term               | <input type="checkbox"/> Health changes in family member | <input type="checkbox"/> Other: _____              |
| <input type="checkbox"/> Legal problems          | <input type="checkbox"/> Conflict with family member     |  |

Please check all the problems/symptoms which you are experiencing:

- depressed mood
- appetite disturbance
- difficulty falling asleep or staying asleep
- fatigue or low energy level
- low self-esteem
- irritability
- difficulty concentrating or making decisions
- feelings of hopelessness
- depressed mood nearly every day for 2 wks
- loss of interest or pleasure nearly every day for 2 wks
- decreased appetite nearly every day for 2 wks
- difficulty sleeping nearly every night for 2 wks
- feeling slowed down nearly every day for 2 wks
- fatigue or a loss of energy nearly every day for 2 wks
- feeling guilty or worthless nearly every day for 2 wks
- difficulty concentrating nearly every day for 2 wks
- recurrent thoughts of death or dying
- reduced sexual interest
- feeling "on top of the world" without any special reason
- decreased need for sleep
- being more talkative than usual (pressure to keep talking)
- having racing thoughts or "flight ideas"
- being distractible (by unimportant or irrelevant things)
- being hyperactive, agitated, or "speeded up"
- being impulsive (overspending, sexual sprees, or reckless driving)
- hearing a voice even when no one else is around
- knowing special secrets which no one else believes
- having someone else read my mind or tamper with my thoughts
- having an outside force control my brain or thoughts
- using my own thought waves to control the thoughts of others
- feeling shaky or trembling
- muscle aches, soreness, or tension
- shortness of breath or smothering sensations
- palpitations or accelerated heart rate
- sweating or cold clammy hands
- dry mouth
- dizziness or lightheadedness
- hot flashes or chills
- difficulty swallowing or a "lump in the throat"
- feeling "keyed up" or "on edge"
- exaggerated startle response (feeling jumpy)
- unsuccessfully trying to cut down or control drinking
- spending a lot of time drinking or recovering from being drunk
- drinking alcohol in large amounts or longer than intended
- drinking at times when I should have been doing other things
- giving up social or recreational activities because of drinking
- drinking/using larger amounts of chemical to get the same effect
- unsuccessfully trying to cut down or control use of a drug
- spending time using a drug or recovering from drug use
- using a drug when supposed to be working or driving
- giving up social or recreational events because of drug use
- using a drug despite arguments of family members/friend
- panic attacks with shortness of breath/smothering

- sensations
- panic attacks with dizziness or faintness
- panic attacks with trembling or shaking
- panic attacks with sweating
- panic attacks with choking
- panic attacks with nausea or abdominal distress
- panic attacks with feelings or unreality
- panic attacks with hot flashes or chills
- panic attacks with chest pain or discomfort
- panic attacks with a fear of dying
- panic attacks with a fear of "going crazy" or losing control
- vomiting (other than during pregnancy)
- pain in extremities
- shortness of breath (when not exerting effort)
- amnesia
- burning sensation in sexual organs (other than during sex)
- painful menstruation
- loss of voice
- fainting or loss of consciousness
- blurred or double vision
- seizure or convulsion
- deafness
- abdominal pain (other than when menstruating)
- nausea (other than motion sickness)
- diarrhea
- back pain
- impotence
- headaches
- time loss
- recurrent episodes of binge eating
- feeling a lack of control during periods of binge eating
- self-induced vomiting, dieting, or laxatives to prevent weight gain
- an average of 2 eating binges a week for at least 3 months
- persistent concern with body shape or weight
- significant concern with body shape or weight
- intense fear of gaining weight or becoming fat
- "feeling fat" regardless of actual body weight
- eating in large amounts or more than intended
- self injuring behaviors
- \_\_ cutting \_\_ burning \_\_ carving \_\_ hair pulling
- \_\_ body piercing \_\_ other
- missing at least three consecutive menstrual periods
- remembering painful things from the past
- needing everything to be perfect
- having thoughts that repeat themselves over and over
- feeling need to repeat certain behavior over and over
- being really upset about something that has happened in the past 6 months
- having sexual problems
- difficulty keeping relationships/friendships lasting
- chronic pain
- losing control with anger
- aggressive behavior, fighting
- destruction of property
- job/occupational difficulties
- concerns about children
- legal problems
- physical health problem

## PATIENT HEALTH QUESTIONNAIRE-9 (PHQ-9)

Over the **last 2 weeks**, how often have you been bothered by any of the following problems?  
(Use "✓" to indicate your answer)

	Not at all	Several days	More than half the days	Nearly every day
1. Little interest or pleasure in doing things	0	1	2	3
2. Feeling down, depressed, or hopeless	0	1	2	3
3. Trouble falling or staying asleep, or sleeping too much	0	1	2	3
4. Feeling tired or having little energy	0	1	2	3
5. Poor appetite or overeating	0	1	2	3
6. Feeling bad about yourself — or that you are a failure or have let yourself or your family down	0	1	2	3
7. Trouble concentrating on things, such as reading the newspaper or watching television	0	1	2	3
8. Moving or speaking so slowly that other people could have noticed? Or the opposite — being so fidgety or restless that you have been moving around a lot more than usual	0	1	2	3
9. Thoughts that you would be better off dead or of hurting yourself in some way	0	1	2	3

FOR OFFICE CODING   0   +      +      +       
=Total Score:     

If you checked off **any** problems, how **difficult** have these problems made it for you to do your work, take care of things at home, or get along with other people?

Not difficult at all	Somewhat difficult	Very difficult	Extremely difficult
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

## GAD-7

Over the last 2 weeks, how often have you been bothered by the following problems?

Not at all

Several days

More than half the days

Nearly every day

(Use "✓" to indicate your answer)

	Not at all	Several days	More than half the days	Nearly every day
1. Feeling nervous, anxious or on edge	0	1	2	3
2. Not being able to stop or control worrying	0	1	2	3
3. Worrying too much about different things	0	1	2	3
4. Trouble relaxing	0	1	2	3
5. Being so restless that it is hard to sit still	0	1	2	3
6. Becoming easily annoyed or irritable	0	1	2	3
7. Feeling afraid as if something awful might happen	0	1	2	3

(For office coding: Total Score T \_\_\_\_ = \_\_\_\_ + \_\_\_\_ + \_\_\_\_ )

This page of the questionnaire asks about difficulties due to health conditions. Health conditions include diseases or illnesses, other health problems that may be short or long lasting, injuries, mental or emotional problems, and problems with alcohol or drugs.

Think back over the past 30 days and answer these questions, thinking about how much difficulty you had doing the following activities. For each question, please indicate only one response.

In the past 30 days, how much difficulty did you have in:		None	Mild	Moderate	Severe	Extreme or cannot do
1	Standing for long periods such as 30 minutes?					
2	Taking care of your household responsibilities?					
3	Learning a new task (for example, learning how to get to a new place)?					
4	How much of a problem do you have joining community activities (for example, festivities, religious, or other activities) in the same ways as anyone else can?					
5	How much have you been emotionally affected by your health problems?					
6	Concentrating on doing something for 10 minutes?					
7	Walking a long distance?					
8	Washing your whole body?					
9	Getting dressed?					
10	Dealing with people you do not know?					
11	Maintaining a friendship?					
12	Your day-to-day work?					

H1	Overall, in the past 30 days, how many days were these difficulties present?	Number of Days _____
H2	In the past 30 days, for how many days were you totally unable to carry out your usual activities or work because of any health condition?	Number of Days _____
H3	In the past 30 days, not counting the days that you were totally unable, for how many days did you cut back or reduce your usual activities or work because of any health condition?	Number of Days _____

**MENTAL HEALTH HISTORY**

1. Please list any previous or present counseling experiences and/or hospitalizations:

<u>Date of Service</u>	<u>Agency, Counselor, or Hospital</u>	<u>Problem</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____

**DEVELOPMENTAL HISTORY**

1. How would you characterize your childhood? (check all that apply)

- |   |                                      |                                  |                                     |
|---|--------------------------------------|----------------------------------|-------------------------------------|
| <input type="checkbox"/> Happy            | <input type="checkbox"/> Frightening | <input type="checkbox"/> Unhappy | <input type="checkbox"/> Dull       |
| <input type="checkbox"/> Hard to Remember | <input type="checkbox"/> Carefree    | <input type="checkbox"/> Nervous | <input type="checkbox"/> Perfect    |
| <input type="checkbox"/> Insignificant    | <input type="checkbox"/> Secure      | <input type="checkbox"/> Painful | <input type="checkbox"/> Regimented |
| <input type="checkbox"/> Other: _____     |                                      |                                  |                                     |

2. Which descriptors characterize you as a child (0-12 years of age)? (check all that apply)

- |  |                                       |  |   |
|--|---------------------------------------|--|---|
| <input type="checkbox"/> Happy         | <input type="checkbox"/> Outgoing     | <input type="checkbox"/> Shy           | <input type="checkbox"/> Active         |
| <input type="checkbox"/> Aggressive    | <input type="checkbox"/> Calm         | <input type="checkbox"/> Nervous       | <input type="checkbox"/> Awkward        |
| <input type="checkbox"/> Friendly      | <input type="checkbox"/> Emotional    | <input type="checkbox"/> Rebellious    | <input type="checkbox"/> Serious        |
| <input type="checkbox"/> Stubborn      | <input type="checkbox"/> Unhappy      | <input type="checkbox"/> Temperamental | <input type="checkbox"/> Self-confident |
| <input type="checkbox"/> Irresponsible | <input type="checkbox"/> Other: _____ |  |   |

3. What fears did you experience as a child (0-12 years of age)? (check all that apply)

- |   |  |   |   |
|---|--|---|---|
| <input type="checkbox"/> No significant fears | <input type="checkbox"/> Death               | <input type="checkbox"/> Might fail       | <input type="checkbox"/> May become ill |
| <input type="checkbox"/> Strangers            | <input type="checkbox"/> Might be laughed at | <input type="checkbox"/> May be abandoned | <input type="checkbox"/> Animals        |

4. Did you experience any trauma or abuse as a child? Yes\_\_\_\_\_ No\_\_\_\_\_

If yes: Emotional \_\_\_\_\_ Physical \_\_\_\_\_ Sexual \_\_\_\_\_ Other: \_\_\_\_\_

**CHEMICAL HEALTH HISTORY**

1. Please check current chemical use.

- |  |   |  |
|--|---|--|
| <input type="checkbox"/> No chemical use | <input type="checkbox"/> Alcohol            | <input type="checkbox"/> Amphetamines        |
| <input type="checkbox"/> Marijuana       | <input type="checkbox"/> Speed              | <input type="checkbox"/> LSD/acid/angel dust |
| <input type="checkbox"/> Cocaine/crack   | <input type="checkbox"/> Heroin             | <input type="checkbox"/> Diet pills          |
| <input type="checkbox"/> Sleeping pills  | <input type="checkbox"/> Prescription Drugs | <input type="checkbox"/> Other: _____        |

2. Do you smoke cigarettes? Yes\_\_\_\_\_ No\_\_\_\_\_ If yes, how much and for how long? \_\_\_\_\_

3. Do you have a history of chemical use/abuse? Yes\_\_\_\_\_ No\_\_\_\_\_

If yes, please explain \_\_\_\_\_

4. Have you ever attended chemical dependency treatment? Yes\_\_\_\_\_ No\_\_\_\_\_

If yes, please describe program and date of service \_\_\_\_\_

5. Any family history of alcohol/drug use? Yes\_\_\_\_\_ No\_\_\_\_\_

If yes, who? \_\_\_\_\_

	YES	NO
Have you ever felt that you ought to cut down on your drinking or drug use?		
Have people annoyed you by criticizing your drinking or drug use?		
Have you ever felt bad or guilty about your drinking or drug use?		
Have you ever had a drink or used drugs first thing in the morning to steady nerves or get rid of hangover?		

**MEDICAL HISTORY**

1. Name and address of physician or medical group \_\_\_\_\_

2. Last appointment with physician \_\_\_\_\_ Reason \_\_\_\_\_

3. Please list other providers you visit (chiropractors, acupuncture, etc.): \_\_\_\_\_

4. Are you taking any prescription medications? Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, list \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

5. Please list any over-the-counter medications/nutritional supplements you take (e.g., aspirin, sinus tablets, laxatives, vitamins, minerals, herbal remedies, etc.)

<u>Name</u>	<u>Amount</u>	<u>How Often</u>	<u>Last Use</u>
_____	_____	_____	_____
_____	_____	_____	_____

6. Have you ever had: (For any yes responses, please give date/outcome)

	<u>Yes</u>	<u>Date/Outcome</u>		<u>Yes</u>	<u>Date/Outcome</u>
Accidents	_____	_____	Hearing Problems	_____	_____
Allergies	_____	_____	High Blood Pressure	_____	_____
Anorexia	_____	_____	High Cholesterol	_____	_____
Arthritis	_____	_____	Kidney problems	_____	_____
Asthma	_____	_____	Liver disease	_____	_____
Attention Deficit Disorder	_____	_____	Lung disease	_____	_____
Back pain	_____	_____	Lupus	_____	_____
Brain Injury	_____	_____	Lyme disease	_____	_____
Breathing Problems	_____	_____	Menopause	_____	_____
Broken Bones	_____	_____	Muscle Spasms	_____	_____
Bulimia	_____	_____	Neurological problems	_____	_____
Cancer	_____	_____	Numbness	_____	_____
Cardiac Problems	_____	_____	Pain in chest	_____	_____
Chest pressure/heaviness	_____	_____	PMS	_____	_____
Chronic Fatigue Syndrome	_____	_____	Rheumatic fever	_____	_____
Dental Problems	_____	_____	Seizures	_____	_____
Diabetes	_____	_____	Surgery	_____	_____
Enlarged heart	_____	_____	Thyroid Problems	_____	_____
Fibromyalgia	_____	_____	Ulcers	_____	_____
Gastrointestinal Problems	_____	_____	Visual Problems	_____	_____
Headaches	_____	_____	Work injury	_____	_____
Heart Murmur	_____	_____	Other _____	_____	_____

**FAMILY OF ORIGIN/HEALTH HISTORY** (Regarding the family you grew up with)

1. Who primarily raised you?

- |  |  |  |
|--|--|--|
| <input type="checkbox"/> Biological parents    | <input type="checkbox"/> Father only           | <input type="checkbox"/> Mother only           |
| <input type="checkbox"/> Mother and stepfather | <input type="checkbox"/> Father and stepmother | <input type="checkbox"/> Adoptive parents      |
| <input type="checkbox"/> Foster parents        | <input type="checkbox"/> Maternal grandparents | <input type="checkbox"/> Paternal grandparents |
| <input type="checkbox"/> Other: _____          |  |  |

2. Describe your biological parent's marital history and current status (Include step-parents/partners)

<u>Name</u>	<u>Age</u>	<u>Marital Status</u>	<u>Occupation</u>	<u>Mental Health/ Abuse History</u>	<u>Drug/Alcohol Abuse History</u>	<u>Legal Problems</u>
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____

3. Which descriptors characterize your mother or maternal caretaker (check all that apply)?

- |  |                                  |                                       |  |
|--|----------------------------------|---------------------------------------|--|
| <input type="checkbox"/> Warm          | <input type="checkbox"/> Distant | <input type="checkbox"/> Domineering  | <input type="checkbox"/> Abusive         |
| <input type="checkbox"/> Uncaring      | <input type="checkbox"/> Strict  | <input type="checkbox"/> Unpleasant   | <input type="checkbox"/> Rejecting       |
| <input type="checkbox"/> Understanding | <input type="checkbox"/> Perfect | <input type="checkbox"/> Affectionate | <input type="checkbox"/> Over-protective |
| <input type="checkbox"/> Fault finding | <input type="checkbox"/> Lenient | <input type="checkbox"/> Inconsistent | Other: _____                             |

4. Which descriptors characterize your father or paternal caretaker (check all that apply)?

- |  |                                  |                                       |  |
|--|----------------------------------|---------------------------------------|--|
| <input type="checkbox"/> Warm          | <input type="checkbox"/> Distant | <input type="checkbox"/> Domineering  | <input type="checkbox"/> Abusive         |
| <input type="checkbox"/> Uncaring      | <input type="checkbox"/> Strict  | <input type="checkbox"/> Unpleasant   | <input type="checkbox"/> Rejecting       |
| <input type="checkbox"/> Understanding | <input type="checkbox"/> Perfect | <input type="checkbox"/> Affectionate | <input type="checkbox"/> Over-protective |
| <input type="checkbox"/> Fault finding | <input type="checkbox"/> Lenient | <input type="checkbox"/> Inconsistent | Other: _____                             |

5. How many brother and sisters did you have? Brothers \_\_\_\_\_ Sisters \_\_\_\_\_

What was your birth order? (Example: 2<sup>nd</sup> of 4) \_\_\_\_\_ of \_\_\_\_\_

Describe your siblings in your family of origin (include yourself and any step or half siblings)

<u>Name</u>	<u>Age</u>	<u>Marital Status</u>	<u>Occupation</u>	<u>Mental Health/ Abuse History</u>	<u>Drug/Alcohol Abuse History</u>	<u>Legal Problems</u>
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____

6. Is there any family history of the following problems?

- |  |  |   |
|--|--|---|
| <input type="checkbox"/> Depression          | <input type="checkbox"/> Suicide thoughts/attempts | <input type="checkbox"/> Bipolar Disorder |
| <input type="checkbox"/> Eating Disorder     | <input type="checkbox"/> Anxiety                   | <input type="checkbox"/> Schizophrenia    |
| <input type="checkbox"/> ADHD                | <input type="checkbox"/> Learning Disabilities     | <input type="checkbox"/> Seizure Disorder |
| <input type="checkbox"/> Chemical Dependency | <input type="checkbox"/> Physical Health problems  | Other: _____                              |



**CURRENT LIVING SITUATION** (Regarding the family you live with currently)

1. Please provide your current family information: (include all pregnancies & adoptions)

<u>Name of family member</u>	<u>Relationship</u>	<u>Age</u>	<u>Occupation</u>	<u>Live with me Yes or No</u>
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

2. Do you feel safe in your current neighborhood/community? Yes \_\_\_\_ No \_\_\_\_  
If no, please list your concerns: \_\_\_\_\_

3. Are there firearms in the home? Yes \_\_\_\_ No \_\_\_\_  
If so, how are firearms secured? \_\_\_\_\_

4. Are there any concerns relating to the family's financial status? Yes \_\_\_\_ No \_\_\_\_  
If yes, please explain: \_\_\_\_\_

5. Are basic needs met (housing, clothing, food, etc.)? Yes \_\_\_\_ No \_\_\_\_  
If no, specify need not being met: \_\_\_\_\_

6. What is your family's primary source of income?  
\_\_\_\_ My earnings      \_\_\_\_ My partner's earnings      \_\_\_\_ Relatives      \_\_\_\_ SSI or Disability  
\_\_\_\_ Unemployment      \_\_\_\_ Government assistance      \_\_\_\_ Investments      \_\_\_\_ Other: \_\_\_\_\_

**EDUCATION HISTORY**

1. Please list all that apply to your level of education:  
\_\_\_\_ Some high school      \_\_\_\_ Some college course work      \_\_\_\_ Master's Degree  
\_\_\_\_ High school diploma      \_\_\_\_ Associate's Degree      \_\_\_\_ Doctoral Degree  
\_\_\_\_ GED      \_\_\_\_ Bachelor's Degree      \_\_\_\_ Professional Degree

2. How would you rate your intellectual ability?  
\_\_\_\_ Below average      \_\_\_\_ Average      \_\_\_\_ Above average      \_\_\_\_ Gifted

3. In general, what grades did you achieve in school?  
\_\_\_\_ Mostly A's      \_\_\_\_ Mostly A's/B's      \_\_\_\_ Mostly B's/C's      \_\_\_\_ Mostly C's      \_\_\_\_ Many D's/F's

4. Were you ever held back in school? \_\_\_\_ Yes \_\_\_\_ No      If so, when: \_\_\_\_\_

5. Did you ever get into trouble in school? \_\_\_\_ Often      \_\_\_\_ Occasionally      \_\_\_\_ Seldom

6. Did your peers ridicule, tease, or make fun of you more than other kids? \_\_\_\_ Yes \_\_\_\_ No

**EMPLOYMENT HISTORY**

1. Employment status: Are you currently...?

- Employed full-time     Student     Self-employed     Stay-at-home parent  
 Employed part-time     Unemployed     Retired     Other: \_\_\_\_\_

	<u>Occupation</u>	<u>Name of Employer</u>	<u>Yrs/Months Employed</u>
Present	_____	_____	_____
Previous	_____	_____	_____
	_____	_____	_____

**MILITARY HISTORY**

1. Have you or someone in your family ever served in the military? Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, which branch and what was your occupational specialty? \_\_\_\_\_  
\_\_\_\_\_

**PERSONAL STRENGTHS/SUPPORT NETWORK**

1. Please list some of your personal strengths: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

2. Who is part of your support network? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**SPIRITUAL/RELIGIOUS BACKGROUND**

1. Please briefly describe your spiritual/faith background and its importance in your life: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_