
Meeting Minutes from February 6, 2014

PRESENT:

Adele Bovard, Tom Spoonhower, Ann Kowal, Ron Nesbitt, Tom Smith, Pat Murray, Tim Mason, Darrell Byerts, Chris Passero, Greg Chambery, Matt Chatfield, Robyn Whittaker.

Adele Bovard welcomed everyone to the meeting.

Approval of Minutes: Minutes from the meeting held on January 9, 2014 were reviewed with no changes. Approval of the minutes – moved by Ron Nesbitt; seconded by Darrell Byerts – all approved.

Financial Report: Tom Spoonhower provided the Board with the 2014 Budget. The organization expects to carry-over \$6,800 into 2015, however the long-term need for additional annual revenue was identified in the amount of approximately \$5,000. Approval of financial report - moved by Ron Nesbitt; seconded by Ann Kowal - all approved.

Staff Activity Report: Matt Chatfield provided an update on networking and business development activities including attendance at the NYS Economic Development Council Annual Conference in Albany, NY.

Economic Development Strategy Working Session: Matt Chatfield facilitated a discussion on the priorities for WCCED during the near-term (18-24 months) and long-term. Board members were asked to bring to the meeting a listing of their top 3 to 5 priority initiatives or projects for discussion.

Board members broke into small groups of two for detailed discussion and the establishment of top priorities for three separate categories:

- WCCED Organizational;
- Community Development; and
- Economic Development.

Each small group posted their results on the wall for enhanced discussion. Matt Chatfield forwarded a summary of the findings to each board member and requested a reply indicating individual near-term and long-term priorities. The results of this exercise have been analyzed and included in the development of a draft Strategy Document for Board review and discussion. See attached for more information.

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Meeting Adjourned: President Bovard adjourned the meeting at 8:32 a.m.

Next Meeting: Thursday, March 6, 2014 – 7:30 A.M. / Webster Chamber Offices

Respectfully submitted,

John Cahill

Secretary, WCCED

JA/ja