

Webster Community Coalition for Economic Development

Meeting Minutes from March 5, 2015

PRESENT:

Carmen Gumina, John Cahill, Ann Kowal, Tim Mason, Greg Chambery, Matt Chatfield, Ginny Nancy, Robyn Whittaker, Chris Passero

Carmen Gumina welcomed everyone to the meeting.

Approval of Minutes: Minutes from the meeting held on February 5, 2015 were reviewed with no changes. Approval of the minutes – moved by Robin Whittaker; seconded by Ginny Nancy - all approved.

Financial Report: Matt Chatfield provided the Board with a financial report for the month of February, 2015 and Budget Review for 2015. Approval of financial report – moved by Ginny Nancy; seconded by Robin Whittaker; – all approved.

Staff Activity Report:

Matt Chatfield provided an activity update for February and said he met with Monroe County Sports Authority and helped them visit some industrial sites within the Town. He showed both the Xerox property and the property on Basket Road for potential use of industrial space for sports athletic teams. These are properties that are vacant and ready to go. Matt also facilitated a meeting between the Sports Authority and the Webster Soccer Association. The Soccer Association is putting together this massive nine or ten field complex on Basket Road. These will be full size fields and there will be nothing like it in the region. This will have the ability to attract other potential tournaments and the Sports Authority would help bring in the other tournaments from the outside and their funding is paid for through the hotel tax (D&C Article) and they will actually pay the Soccer Association for the use of the Facility. This makes the Soccer Association whole and brings people into the community spending and this is the relationship between our position as a travel sports mecca in many respects. Yet how do we translate this to economic development success and that is why we have been reaching out to these partners and getting a dialogue going.

The RFQ for engineering services was developed and sent out, with two submissions received. These two responses included teams of firms with significant experience in the design, engineering and development of district cooling systems, including those

constructed at Cornell University and Toronto, Ontario Canada. A consultant selection subcommittee was formed consisting of: John Cahill, Carmen Gumina, Chris Passero, Pat Murray, Dick Metzger, and Matt Chatfield. The committee scored both responses and came up with the recommendation to proceed with the O'Brien & Gere team based on their team's extensive experience/skill in district financing and formation. A motion was made to move forward with the recommendation of O'Brien and Gear Consultants for the project. Approval of recommendation - moved by John Cahill; seconded by Ginny Nancy.

Next steps include contracting with both NYSERDA and then with O'Brien & Gere. This will require legal counsel, and names of several competent lawyers were discussed; Ginny Nancy will make contacts and get back to board.

WCCED met with the NYSDOT and the Village of Webster regarding the improvements along the North Avenue corridor and this will look like a brand new road.

Matt said he reached out to an architect from HBT Architects and was able to secure a relationship for future graphics/design assistance for WCCED initiatives.

Matt Chatfield discussed the invitation list for the Development & Investment breakfast forum which is scheduled for Wednesday, March 11, 2015 at the Holiday Inn. He also discussed the overview of the presentation.

Motion to move forward with new name/DBA to be The Webster Economic Development Alliance – moved by John Cahill; seconded by Robin Whittaker.

Motion to move forward for Matt Chatfield title to be changed to Executive Director- moved by John Cahill; seconded by Robin Whittaker.

Meeting Adjourned: Carmen Gumina adjourned the meeting at 8:33 a.m.

Next Meeting: Thursday, April 2, 2015 – 7:30 A.M. / Webster Chamber Offices

Respectfully submitted,



Secretary, WCCED
JC/ja