

City Council  
Meeting Agenda  
Tuesday, July 11, 2023  
6:30 pm

**CALL TO ORDER (PLEASE MUTE YOUR PHONES)**  
**MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE**  
**ROLL CALL**

**Councilperson Timothy Caldwell**  
**Councilperson Aaron Adams**  
**Councilperson Derek Artim**  
**Councilperson Elaine Washington**  
**Mayor R. Scott Adams**

**PUBLIC COMMENTS ON AGENDA ITEMS**

*At this time, citizens may address the Council of Duquesne on any issue appearing on today's agenda. Only residents and taxpayers of the City of Duquesne will be permitted to address the Council. Comments on non-agenda items will be taken at the end of tonight's meeting. Speakers will be permitted to speak for a maximum of 5 minutes. Groups of people will be required to designate a spokesperson to represent them before the Council who may speak for a maximum of 10 minutes. Speakers are asked to use the microphone at the speaker's stand, clearly state their name and address for the record and keep comments brief and to the point. Please spell your name for the record and sign in on the sign in sheet.*

**Consent Agenda: Motion needed to accept the consent agenda for July 11th,**

1. Approval of Council Meeting Minutes – May 2, 2023.
2. Approval of Council Workshop Minutes - May 30, 2023.
3. Approval of Council Meeting Minutes for June 6, 2023.
4. Approval of Council Workshop Meeting Minutes June 27, 2023.
5. Bill List ending – June 30, 2023.

**New Business:**

**1. Public Safety – Report by Mayor Scott Adams**

- a. Accept resignation of Officer Hunter Scherf effective June 23, 2023.
- b. Appointment of City Manager retroactively effective May 22, 2023 and approval of City Manager Employment Agreement.
- c. Motion to approve the Emergency Operations Plan (EOP) dated May 2023.

- d. Motion to approve facility use – Pastor Stubbs for August 19, 2023 from 1-4 pm.
- e. Permits – 108 Auriles Street.
- f. Solicitation Ordinance
- g. Appreciation Luncheon - July 12, 2023.
- h. Industrial Appraisal.
- i. Duquesne Light Energy Efficiency.
- j. Reservoir site shed.
- k. Lincoln Avenue – street lights
- l. Discuss Fire Department vehicle maintenance and fuel issue – need clarification.
- m. Next meeting is August 29, 2023.

**2. Public Works – Report by Councilperson Elaine Washington**

- a. Public Work Director/Codes Officer.
- b. Public Works – Summer position.
- c. Precious Angels Daycare – request for traffic signs.
- d. Written report.

**3. Water Dept. – Report by Councilperson Aaron Adams**

- a. Report will be submitted for July 11th Council Meeting
- b. Status of Water Rate Study.
- c. Bid documents and Invitation to Bid document distributed to Council on 6/8/2023. Begin process to bid out solid waste collection beginning January 2, 2024.
- d. Discussion on minimum billing on water bills and adjusting meter readings.
- e. Consider policy changes for waiving new account fee for immediate family and current legal resident of the property.

**4. Community & Economic Development – Report by Councilperson Timothy Caldwell (Engineers also Report here)**

- a. Engineer’s Report submitted in writing.

**5. Accounts & Finances. – Report by Councilperson Derek Artim**

- a. Discussion debit card readers and point of purchase. Process started with fact finding.

**6. Treasurer Dept. – Report by Maureen Strahl**

**7. Solicitor – Report by Myron Sainovich**

**8. City Manager – Report by Samuel Sulkosky**

- a. Accept the resignation of Autumn Milton as treasurer clerk.
- b. Treasurer Clerk position applicants distributed to Council, Mayor and Treasurer.
- c. Special meeting for hiring of Codes Officer/Public Works and Tax Clerk.
- d. Safe Neighborhoods Demolition Program.

**9. Police Dept. – Report by Chief William Shaw**

**10. Act 47 Coordinator – Report by George Dougherty**

- a. City of Duquesne's Act 47 Exit Hearing for Monday, July 17, 2023 at 6pm.

**11. Fire Dept. – Report by Chief Frank Cobb**

**12. Citizen Review Board Report**

**Old Business:**

1. Public Safety (Mayor Adams)
  - a. Grant(s) updates
2. Public Works (Councilperson Elaine Washington)
3. Water Dept. (Councilperson Aaron Adams)
4. Community & Economic Development (Councilperson Timothy Caldwell)
5. Accounts & Finances (Councilperson Derek Artim)
6. Treasurer Dept. (Maureen Strahl)
7. Solicitor (Myron Sainovich)
8. City Manager (Samuel Sulkosky, CPM, CBO)
9. Police Dept. (Chief W. Shaw)
10. Act 47 Coordinator (George Dougherty)
  - a. Act 47 Exit strategy
11. Fire Dept. (Chief Frank Cobb)

**Executive Session:** Personnel issues and collective bargaining issues.

**Adjournment:**

**Next Meeting is August 29, 2023**

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**Mayor R. Scott Adams**

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**Samuel Sulkosky – City Manager**

