

City Council  
Meeting Agenda  
Tuesday, September 05, 2023  
at 6:30 pm

**CALL TO ORDER (PLEASE MUTE YOUR PHONES)**  
**MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE**  
**ROLL CALL**

**Councilperson Timothy Caldwell**  
**Councilperson Aaron Adams**  
**Councilperson Derek Artim**  
**Councilperson Elaine Washington**  
**Mayor R. Scott Adams**

**PUBLIC COMMENTS ON AGENDA ITEMS**

*At this time, citizens may address the Council of Duquesne on any issue appearing on today's agenda. Only residents and taxpayers of the City of Duquesne will be permitted to address the Council. Comments on non-agenda items will be taken at the end of tonight's meeting. Speakers will be permitted to speak for a maximum of 5 minutes. Groups of people will be required to designate a spokesperson to represent them before the Council who may speak for a maximum of 10 minutes. Speakers are asked to use the microphone at the speaker's stand, clearly state their name and address for the record and keep comments brief and to the point. Please spell your name for the record and sign in on the sign in sheet.*

**Consent Agenda: Motion needed to accept the consent agenda for July 11th,**

1. Approval of Council Meeting Minutes – July 11, 2023.
2. Approval of Council Special Meeting Minutes - August 01, 2023.
3. Bill List ending – June 30, 2023, July 31, 2023, and August 31, 2023.

**New Business:**

- 1. Public Safety – Report by Mayor Scott Adams**
  - a. PA American Water fee.
  - b. Cellular Company antenna fee on water tower.
  - c. Codification update.
    - i. General Codes Proposal for Codification (motion to approve).
    - ii. Steel Rivers COG – Proposal for Professional Services for Municipal Records Management (motion to approve).

- d. Police vehicles.
- e. Landlord list.
- f. Home Rule Charter.
- g. Solicitation Ordinance.
- h. Duquesne Light Energy Efficiency.
- i. Lincoln Avenue – street lights.
- j. Next meeting is September 26, 2023.

**2. Public Works – Report by Councilperson Elaine Washington**

- a. Codes Officer - MOU.
- b. Public Works Supervisor started September 5, 2023.
- c. CDBG and Home Programs – Opt-in or Opt-out –
  - i. Motion to approve Resolution No. 2023-8 – Opt-in
  - ii. Motion to approve Resolution No. 2023-9 – Cooperation Agreement for CDBG and Home with Allegheny County (ACED).
- d. Request to close Hillview Street on September 9, 2023 from 2 pm to 9 pm by the Collins Family.

**3. Water Dept. – Report by Councilperson Aaron Adams**

- a. Report
- b. Update pump station 2 and 3.
- c. Discussion on minimum billing on water bills and adjusting meter readings.

**4. Community & Economic Development – Report by Councilperson Timothy Caldwell (Engineers also Report here)**

- a. Engineer’s Report submitted in writing.
- b. Water Rate Study - update.
- c. DEP Water Supply Inspection Report.
- d. Paving Bid – W. Grant via LSA Grant.
- e. Grant update.

**5. Accounts & Finances. – Report by Councilperson Derek Artim**

- a. PLGIT update.
- b. Credit/debit card update – Heartland and MunicPay.

**6. Treasurer Dept. – Report by Maureen Strahl**

- a. Report in writing – tax collectors for June, July and August.
- b. Bank balances for July 2023.

**7. Solicitor – Report by Myron Sainovich**

- a. Solicitation Ordinance
- b. City Manager – Employment Agreement update.

**8. City Manager – Report by Samuel Sulkosky**

- a. Refuse contract – pre-bid meeting on August 29, 2023, bids due by September 14, 2023.
- b. Industrial Appraisal Agreement.
- c. Budget Overview.

**9. Police Dept. – Report by Chief William Shaw**

**10. Act 47 Coordinator – Report by George Dougherty**

**11. Fire Dept. – Report by Chief Frank Cobb**

**12. Citizen Review Board Report**

**Old Business:**

1. Public Safety (Mayor Adams)
  - a. Grant(s) updates
2. Public Works (Councilperson Elaine Washington)
3. Water Dept. (Councilperson Aaron Adams)
4. Community & Economic Development (Councilperson Timothy Caldwell)
5. Accounts & Finances (Councilperson Derek Artim)
6. Treasurer Dept. (Maureen Strahl)
7. Solicitor (Myron Sainovich)
8. City Manager (Samuel Sulkosky, CPM, CBO)
9. Police Dept. (Chief W. Shaw)
10. Act 47 Coordinator (George Dougherty)
  - a. Act 47 Exit strategy
11. Fire Dept. (Chief Frank Cobb)

**Executive Session:** Personnel issues and collective bargaining issues.

**Adjournment:**

**Next Meeting is September 26, 2023**

---

**Mayor R. Scott Adams**

---

**Samuel Sulkosky – City Manager**

DRAFT

DRAFT