

**CITY OF DUQUESNE  
TUESDAY, MAY 2, 2023  
6:30 PM  
CITY COUNCIL AGENDA**

**CALL TO ORDER (PLEASE TURN OFF CELL PHONES)  
MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE  
OPENING PRAYER**

**ROLL CALL**

**Councilperson Timothy Caldwell  
Councilperson Aaron Adams  
Councilperson Derek Artim  
Councilperson Elaine Washington  
Mayor R. Scott Adams**

**PUBLIC COMMENTS ON AGENDA ITEMS**

*At this time, citizens may address the Council of Duquesne on any issue appearing on today's agenda. Only residents and taxpayers of the City of Duquesne will be permitted to address the Council. Comments on non-agenda items will be taken at the end of tonight's meeting. Speakers will be permitted to speak for a maximum of 5 minutes. Groups of people will be required to designate a spokesperson to represent them before the Council who may speak for a maximum of 10 minutes. Speakers are asked to use the microphone at the speaker's stand, clearly state their name and address for the record and keep comments brief and to the point. Please spell your name for the record and sign in on the sign in sheet.*

**CONSENT AGENDA**

1. Bill List – April 2023
2. May 2,2023 Consent Agenda

**MOTION: I motion to approve the May 2, 2023 Consent Agenda which includes the Bill list for April 2023 and Meeting Minutes from the following meeting dates: February 28, 2023, March 7, 2023, March 28, 2023, April 4, 2023 and April 25, 2023.**

**PUBLIC SAFETY**

1. Report from Mayor R. Scott Adams
2. Cooperative Agreement for the Allegheny County Vacant Property Program
3. MOU with Duquesne City School District
4. Agreement between City of Duquesne/Duquesne City School District/Carnegie Library of McKeesport

**Motion to approve the Cooperative Agreement for the Allegheny County Vacant Property Program.**

**Motion to approve the Memorandum of Understanding between the City of Duquesne and the City of Duquesne School District.**

**Motion to approve the agreement among the City of Duquesne, the City of Duquesne School District and the Carnegie Library of McKeesport.**

**PUBLIC WORKS**

1. Report from Councilperson Elaine Washington

**WATER DEPARTMENT**

1. Report from Councilperson Aaron Adams
2. Begin process to bid out solid waste collection beginning January 2, 2024
3. PAAW reached out regarding assistance of sewage bills. Propose the city hold a utility fair at city hall to assist with billing questions and processes.
4. Discussion with engineer regarding water study and request a financial report of the water fund at the end of June to see 6 month period progress.

**Motion to have the Engineer draw up bid specifications for the solid waste collection contract beginning January 2, 2024.**

**COMMUNITY AND ECONOMIC DEVELOPMENT**

1. Report from Councilperson Timothy Caldwell
2. Engineer Report
3. Use of Polish Hill Park on July 29 from 8am-5pm to host Children's Business Fair by Acton Academy and How To HR LLC
4. Block off N 5<sup>th</sup> Street between Grant and Hamilton from 8am-5pm on May 13 for a garage sale by New Evangelistic Ministries Hospitality Ministry
5. Use of Ballfield on August 5 from 8am-7pm for Duquesne Community Day with hand washing stations, port-a-johns and electricity
6. Block off S 4<sup>th</sup> between Kennedy and Grant on May 20 from 10am-2pm for a resource fair and kindergarten recruitment by the City of Duquesne School District

**Motion to approve use of Polish Hill Park on July 29 from 8am-5pm by Acton Academy and How To HR LLC.**

**Motion to approve blocking off N 5<sup>th</sup> Street between Grant and Hamilton on May 13 from 8am-5pm by New Evangelistic Ministries Hospitality Ministry.**

**Motion to approve use of Ballfield on August 5 from 8am-7pm by Duquesne Community Day with hand-washing stations, port-a-johns and electricity.**

**Motion to approve blocking off S 4<sup>th</sup> between Kennedy and Grant on May 20 from 10am-2pm by the City of Duquesne School District.**

**ACCOUNTS AND FINANCE**

1. Report from Councilperson Derek Artim
2. Financial Policies and Budget Process

**Motion to approve the Financial Policies and Budget Process.**

**TREASURER**

1. Report from Maureen Strahl.

**CONTROLLER**

**SOLICITOR**

1. Report from Solicitor Myron Sainovich

**CITY MANAGER**

2. Report from MaryLouise Bittner

**Motion to approve annual contract for cleaning services at City Hall beginning April 2, 2023 at a cost of \$585/week.**

**POLICE DEPARTMENT**

1. Report from Chief Thomas Shaw

**ACT 47 COORDINATOR**

1. Report from George Dougherty

**FIRE DEPARTMENT**

1. Report from Chief Frank Cobb

**POLICE CITIZEN’S REVIEW BOARD**

1. Report from Debra Chaffin

\*\*\*Members of the Duquesne City Council will meet in Executive Session (if needed)

**PUBLIC COMMENT**

*At this time, citizens may address the Council on any issue. Only residents and taxpayers of the City of Duquesne will be permitted to address the Council. Comments on non-agenda items will be taken at the end of tonight’s meeting. Speakers will be permitted to speak for a maximum of 3 minutes. Groups of people will be required to designate a spokesperson to represent them before the Board who may speak for a maximum of 3 minutes. Speakers are asked to use the microphone at the speaker’s stand, clearly state their name and address for the record and keep comments brief and to the point. Please spell your name for the record.*

**ADJOURNMENT:**

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**R. Scott Adams, Mayor**

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**MaryLouise Bittner, Interim City Manager**