

City of Duquesne
City Council Agenda
Tuesday, February 6, 2024
6:30 pm

Meeting being held in person and remotely using ZOOM:

<https://us02web.zoom.us/j/5251078707?pwd=Z01uVXlMMlZaYm5BazJnYmR4MwslQT09#success>

CALL TO ORDER (PLEASE MUTE YOUR PHONES)
MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE
ROLL CALL

Councilperson Elaine Washington
Councilperson Aaron Adams
Councilperson Derek Artim
Councilperson Denise Brownfield
Mayor R. Scott Adams

PUBLIC COMMENTS ON AGENDA ITEMS

At this time, citizens may address the Council of Duquesne on any issue appearing on today's agenda. Only residents and taxpayers of the City of Duquesne will be permitted to address the Council. Comments on non-agenda items will be taken at the end of tonight's meeting. Speakers will be permitted to speak for a maximum of 5 minutes. Groups of people will be required to designate a spokesperson to represent them before the Council who may speak for a maximum of 10 minutes. Speakers are asked to use the microphone at the speaker's stand, clearly state their name and address for the record and keep comments brief and to the point. Please spell your name for the record and sign in on the sign in sheet.

CONSENT AGENDA

- a. Approval of Minutes – January 23, 2024 Council Meetings
- b. Bill List – February 6, 2024

MOTION: to approve the February 6, 2024 Consent Agenda.

NEW BUSINESS

1. Public Safety – Report by Mayor Scott Adams

- a. Police Collective Bargaining Agreement – the issue regarding purchase orders has been addressed.

MOTION: I move to approve the Collective Bargaining Agreement between Teamsters Local Union No. 205 representing the City of

Duquesne Police Department and the City of Duquesne from January 1, 2024 through December 31, 2026.

b. **Planning Commission Appointment**

MOTION: to appoint Jake Zebelsky to the Planning Commission to fill a vacancy for a term to expire December 31, 2025.

MOTION: to appoint Robert Yoder to the Planning Commission to fill a vacancy for a term to expire December 31, 2027.

c. **Summer Schedule for Workshop and Council Meetings**

MOTION: to cancel the July 23, 2024 and August 6, 2024 Council Meetings for summer recess.

2. *Public Works – Report by Councilperson Elaine Washington*

3. *Water Dept. – Report by Councilperson Aaron Adams*

4. *Community & Economic Development – Report by Manager Douglas Sample*

- a. Civic Plus Website Update – please review the following draft:
<https://xd.adobe.com/view/c5504276-8679-4ffa-b0a3-cf02b3fbf966-9003/?hints=off>

MOTION: to approve Civic Plus draft mock-up of the City’s new website.

- b. Home Rule Charter – City Manager will be meeting with DCED on February 9, 2024 to discuss next steps for City moving towards Home Rule Charter.

5. *Accounts & Finances. – Report by Councilperson Derek Artim*

6. *Treasurer Dept. – Report by Maureen Strahl*

7. *Solicitor – Report by Myron Sainovich*

8. *City Manager – Report by Douglas Sample*

9. *Police Dept. – Report by Chief William Shaw*

10. *Fire Dept. – Report by Chief Frank Cobb*

11. *Police Citizen Review Board – Report by Debra Chaffin*

OLD BUSINESS

COMMUNITY ANNOUNCEMENTS

1. **Upcoming Council Meeting** – Tuesday, February 27, 2024 at 6:30 PM.
2. **Duquesne Volunteer Fire Department Fundraiser** – the Volunteer Fire Department will be having a Spaghetti Dinner Fundraiser on Saturday, February 24th, 2024 from 2 to 7 PM at the Croatian Club.
3. **Duquesne is Hiring** – the City is seeking qualified candidates for the position of Administrative Executive. The position performs a variety of clerical tasks directly related to the operation of the City including Administration, Community Development, and Finance. The Administrative Executive works under the direct supervision of the City Manager.

Preferred requirements include an Associate’s Degree, however five years of progressively responsible experience could be substituted. Salary range is between \$38,000 to \$45,000 and is commensurate with qualifications and experience. In addition, the City offers a generous benefit package including health care and pension.

Complete job description and application are available on the City of Duquesne website www.duquesnepa.us. Please submit your application and resume by February 23, 2024, by 3 PM to Douglas Sample, City Manager, City of Duquesne, 12 South Second Street, Duquesne, PA 15110.

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ADJOURNMENT