

**City of Duquesne**  
**Council Agenda**  
Tuesday, April 2, 2024  
6:30 pm

Meeting being held in person and remotely using ZOOM:

<https://us02web.zoom.us/j/5251078707?pwd=Z01uVXlMMlZaYm5BazJnYmR4MWs1QT09#success>

**CALL TO ORDER (PLEASE MUTE YOUR PHONES)**  
**MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE**  
**ROLL CALL**

**Councilperson Elaine Washington**  
**Councilperson Aaron Adams**  
**Councilperson Derek Artim**  
**Councilperson Denise Brownfield**  
**Mayor R. Scott Adams**

**PUBLIC COMMENTS ON AGENDA ITEMS**

*At this time, citizens may address the Council of Duquesne on any issue appearing on today's agenda. Only residents and taxpayers of the City of Duquesne will be permitted to address the Council. Comments on non-agenda items will be taken at the end of tonight's meeting. Speakers will be permitted to speak for a maximum of 5 minutes. Groups of people will be required to designate a spokesperson to represent them before the Council who may speak for a maximum of 10 minutes. Speakers are asked to use the microphone at the speaker's stand, clearly state their name and address for the record and keep comments brief and to the point. Please spell your name for the record and sign in on the sign in sheet.*

**CONSENT AGENDA**

- a. Approval of Minutes – March 5<sup>th</sup> and 26<sup>th</sup>, 2024 Council Meetings
- b. Bill List – April 2, 2024

**MOTION: to approve the April 2, 2024 Consent Agenda.**

**NEW BUSINESS**

- 1. Public Safety – Report by Mayor Scott Adams**
  - a. No Parking Ordinance – Overland Avenue between Clearview Avenue and Richford Street
- 2. Public Works – Report by Councilperson Elaine Washington**
- 3. Water Dept. – Report by Councilperson Aaron Adams**
- 4. Community & Economic Development – Report by Councilperson Denise Brownfield**
  - a. Allegheny County Vacant Property Program – this program allows individuals/entities to acquire vacant and blighted properties. The City is required to

complete an Assessment of the Property being requested, confirm the applicant has no outstanding Code Violations at their primary residence, and pass a Resolution that subsequent disposition of the property would be in accordance with the comprehensive plan of the Municipality.

- i. Jamie Gatewood, 122 Overland (304-L-92)

**MOTION: to adopt Resolution 2024-001 authorizing the acquisition and subsequent disposition of parcel(s) 304-L-92 and would be in accordance with the Comprehensive Plan of Crafton Borough.**

- ii. Mustard Seeds and Soil Properties, Viola Ave (305-M-308 and 305-M-309)

**MOTION: to adopt Resolution 2024-002 authorizing the acquisition and subsequent disposition of parcel(s) 305-M-308 and 305-M-309 and would be in accordance with the Comprehensive Plan of Crafton Borough.**

- b. Community Day Parade – plans are being finalized for the parade on August 3<sup>rd</sup>, 2024 starting at 10 AM on 4th and Grant and proceed upwards towards Polish Hill Park.

**5. *Accounts & Finances. – Report by Councilperson Artim***

**6. *Treasurer Dept. – Report by Maureen Strahl***

**7. *Engineer – Report by Laura Branthoover***

**8. *Solicitor – Report by Myron Sainovich***

**9. *City Manager – Report by Douglas Sample***

- a. Home Rule Charter

- i. **Second and Third Reading of Ordinance No. 2024-02** – Authorizing a Referendum on the question of creating a Government Study Commission (GSC) of 7 Members to study the existing form of government and advisability of adoption of a Home Rule Charter.

**MOTION: move to adopt Ordinance 2024-02 authorizing a referendum on the question of creating a Government Study Commission (GSC) of 7 Members to study the existing form of government and advisability of adoption of a Home Rule Charter.**

- ii. Next Steps

- 1. Those running for GSC must obtain signatures of registered voters of at least 2% of votes cast in last gubernatorial election (will need

approximately 30-35 signatures to get on the ballot for the November 5<sup>th</sup> Election).

2. GSC will either recommend no change after 9 months of study or must produce report to DCED with proposed changes after 18 months.
3. Following review by DCED, the Home Rule Charter Adoption will be on the next regularly scheduled election to either accept or reject the charter as a whole. The earliest a Home Rule Charter could be on the ballot for the voters to decide would be General Election in November, 2026.

***10. Police Dept. – Report by Chief William Shaw***

***11. Fire Dept. – Report by Chief Frank Cobb***

***12. Police Citizen Review Board – Report by Debra Chaffin***

## **OLD BUSINESS**

## **COMMUNITY ANNOUNCEMENTS**

1. **Upcoming Council Meeting** – Tuesday, April 2, 2024 at 6:30 PM.
2. PRIDE (People Residing in Duquesne Equally), co-sponsor, along with the city and the Duquesne PartnerSHIP, the annual community Easter Egg Hunt celebration will be held on Saturday, April 13, 2024 in Polish Hill Park from noon to 2:00 PM.

## **PUBLIC COMMENT**

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## **ADJOURNMENT**