

ALLEGHENY COUNTY DEPARTMENT OF ADMINISTRATIVE SERVICES  
ELECTIONS DIVISION  
COUNTY OFFICE BUILDING, 542 FORBES AVENUE, SUITE 312  
PITTSBURGH, PA 15219-2953 – PHONE - (412) 350-4528

2024 GENERAL ELECTION - INSTRUCTIONS AND REGULATIONS  
FOR GOVERNMENT STUDY COMMISSIONER CANDIDATES  
(ALL INFORMATION IS SUBJECT TO CHANGE BY ACT OF THE GENERAL ASSEMBLY)

<b>FIRST DAY TO CIRCULATE NOMINATION PAPERS</b>	<b>AUGUST 6, 2024</b>
<b>LAST DAY TO FILE NOMINATION PAPERS AT 5:00 P.M.</b>	<b>AUGUST 27, 2024</b>
<b>LAST DAY TO FILE OBJECTIONS TO NOMINATION PAPERS</b>	<b>SEPTEMBER 3, 2024</b>
<b>LAST DAY TO WITHDRAW NOMINATION PAPERS</b>	<b>SEPTEMBER 11, 2024</b>

Candidates for Government Study Commissioner shall be registered voters of the Municipality. Each candidate shall be nominated by Independent Nomination Papers signed by a number of qualified electors of the Municipality equal to at least 2% of the number of electors voting for the office of Governor in the last gubernatorial general election within the Municipality or 200 registered voters, whichever is less. **The Nomination Paper must contain at least 29 signatures.** There is no filing fee.

- 1) Type or print the name of the candidate on the face of the paper exactly as it is to appear on the ballot. Do not use nicknames.
- 2) Each signer may sign papers for as many candidates for each office as he is permitted to vote for, and no more.
- 3) Each signer shall, insert the information concerning printed name, residence and date of signing. The date of signing may be expressed in words or numbers, i.e., August 6, 2024 or 8/6/2024. **DO NOT USE "DITTO" MARKS.**
- 4) The Circulator Shall be present when each elector signs his or her name to the paper.
- 5) Do not attempt to execute the Statement of Circulator until the paper is fully signed and completed.
- 6) Be sure to complete the separate "Candidate Affidavit and Consent" that was supplied with the Nomination Papers.
- 7) Casting of lots for ballot position will be Tuesday, September 3, 2024 in the Elections Division, 3<sup>rd</sup> Floor, Room 326, County Office Building, commencing at 10:00 A.M.

**STATEMENT OF FINANCIAL INTERESTS**

The State Ethics Law, Act No. 9-1989, requires all candidates for Government Study Commissioner to file copies of the "Statement of Financial Interests" for the preceding calendar year with this Division **AND** the local political sub-division in which they are a candidate.

- 1) **THIS DIVISION CANNOT ACCEPT YOUR NOMINATION PAPER UNLESS A COPY OF THE STATEMENT IS ATTACHED.**

ALL CANDIDATES ARE ALSO REQUIRED TO FILE A copy of the "Statement" with the Political Subdivision in which they are candidates, **ON OR BEFORE AUGUST 27, 2024 (THE LAST DAY TO FILE NOMINATION PAPERS.)**

**WARNING: Failure to file the required copies of the "Statement of Financial Interests" is a fatal defect to your Nomination Paper and may disqualify your candidacy.**

**ELECTION EXPENSE REPORTS**

The Campaign Expense Reporting Law, Act No. 171 of 1978, requires all candidates for Government Study Commissioner and all Committees supporting those candidates, to file Campaign Expense Reports. Failure to comply may result in a late filing fee of up to \$250.00. Late filing fees are the personal liability of the candidate or committee treasurer, and campaign funds cannot be used for the payment of such late filing fees.

<b><u>SCHEDULE FOR FILING</u></b>	<b><u>DUE DATE</u></b>	<b><u>COMPLETE AS OF</u></b>
All Candidates and Committees Pre-Election	October 25 <sup>th</sup>	October 21 <sup>th</sup>
All Candidates and Committees Post-Election	December 5 <sup>th</sup>	November 25 <sup>th</sup>

Candidates for local Government Study Commissioner who do not intend to form a political committee or receive contributions or make expenditures (or incur debt) in excess of \$250.00, within a reporting period, may execute the Waiver of Expense Account Reporting Affidavit. In such case, no expense reports are required, unless the \$250.00 threshold is exceeded.

Candidates must retain copies of all records for a period of three years. Although no detailed campaign expense report is filed, a record of all other information is required to be reported.