

**CITY OF DUQUESNE**  
**MONDAY January 3, 2022**  
**6:30 PM**  
**REORGANIZATION & COUNCIL MEETING MINUTES**

**Judge Scott Schriker**

- 1. Sworn in Maureen Strahl, Treasurer**
- 2. Sworn in Aaron Adams, Councilperson**
- 3. Sworn in Elaine Washington, Councilperson**
- 4. Sworn in Richard Scott Adams, Mayor**

**CALL TO ORDER (PLEASE MUTE YOUR PHONES)**  
**MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE**  
**OPENING PRAYER – Moment of silence**  
**ROLL CALL**

Councilperson Caldwell - Present  
Councilperson Adams - Present  
Councilperson Washington - Present  
Councilperson Henderson - Present

**PUBLIC COMMENTS ON AGENDA ITEMS**

*At this time, citizens may address the Council of Duquesne on any issue appearing on today's agenda.*

No Public Comments

**MAYORAL APPOINTMENTS:**

- |                           |                                     |
|---------------------------|-------------------------------------|
| 1. Timothy Caldwell       | Vice President                      |
| 2. Kelly Robertson        | City Manager                        |
| 3. George Newsome         | Council Secretary                   |
| 4. Myron Sainovich        | Solicitor                           |
| 5. MBM                    | Delinquent Tax Collector            |
| 6. Glenn Engineering      | City Engineer                       |
| 7. Frank Cobb             | Fire Chief                          |
| 8. Mon Valley Independent | Paper                               |
| 9. Public Safety          | Mayor Adams                         |
| 10. Water                 | Councilperson Aaron Adams           |
| 11. Community Development | Councilperson Timothy Caldwell      |
| 12. Account & Finance     | Councilperson Terr Henderson-Murphy |
| 13. Public Works          | Councilperson Elaine Washington     |

## **CONSENT AGENDA**

1. Approval of Minutes/Consent Agenda – December 2021
2. Bill list ending December 2021

Councilperson Henderson-Murphy made a motion and was seconded by Councilperson Washington to approve the consent agenda and the bill list for December 2021 with any necessary corrections.

Motion passed 5/0

## **PUBLIC SAFETY**

1. In the process of hiring four (4) new officers
2. Testing/Evaluations to be completed in January and February 2022
3. County police will be assisting City of Duquesne police while short-handed.

## **PUBLIC WORKS**

1. Continuing to keep up with trash pick-up throughout the city
2. Preparing trucks and equipment for Winter months ahead
3. Suggested at next council meeting that all Councilpersons submit an annual goal report for their respective departments.

## **WATER DEPARTMENT**

1. Contacted Congressman Doyle, Representative Austin Davis and State Senator James Brewster in attempt to apply for portion of \$240 million EPA money for water improvements.
2. Continuing to work on current contract involving water improvements for the entire city.

## **COMMUNITY AND ECONOMIC DEVELOPMENT**

1. Meeting on January 22, 2022 concerning water pump replacement.
2. Pursuing Federal infrastructure monies to assist with the costs associated.

## **ACCOUNTS AND FINANCE**

1. Reviewed budget – plans to continue to possibly revise budget
2. Implementing new rules concerning buds and clarifications on purchases
3. Looking forward to meeting and working with new Councilpersons

## **TREASURER**

1. Working on reconciling and updating bank accounts

## **CONTROLLER**

1. No report

**SOLICITOR**

1. No report (Submitted request to be retained by City of Duquesne)

**CITY MANAGER**

1. Moving forward with completing end of year 2021 requirements
2. Working on updating new benefits for employees for upcoming year

**POLICE DEPARTMENT**

1. No Report

**ACT 47 COORDINATOR**

1. No Report

**FIRE DEPARTMENT**

1. Will provide annual report at next council meeting
2. Will hopefully have 1997 ladder truck back with improvements and updates in one month

**POLICE CITIZEN'S REVIEW BOARD**

1. Debra Chaffin (see attached report, if not attached was not provided)

\*\*\*Members of the Duquesne City Council will meet in Executive Session (if needed)

**PUBLIC COMMENT**

*At this time, citizens may address the Council on any issue.*

No Public Comment

**ADJOURNMENT**

**Motion was made by Councilperson Washington and seconded by Councilperson Adams to adjourn the meeting. (Motion passed 5/0)**



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**Mayor/Vice-President**

  
**City Manager**