

City Council  
Workshop Agenda

April 25, 2023

6:30 pm

**CALL TO ORDER (PLEASE MUTE YOUR PHONES)**  
**MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE**  
**ROLL CALL**

Councilperson Caldwell  
Councilperson A. Adams  
Councilperson Washington  
Councilperson Artim  
Mayor R. Scott Adams

**Consent Agenda: Motion needed to accept the consent agenda for April 25,**

**New Business:**

***1. Public Safety – Report by Mayor Scott Adams***

- a. Item #1 – Proclamation for Sergeant Patrick Vroman
- b. Item #2 – Sign Cooperative Agreement for the Allegheny County Vacant Property Program
- c. Item #3 – City Managers’ recruitment
- d. Item #4 – MOU with Duquesne City School District
- e. Item #5 – Agreement between City of Duquesne/Duquesne City School District/Carnegie Library of McKeesport
- f. Item #6 – Negotiations for Collective Bargaining Agreement for City of Duquesne Police Department beginning January 2, 2024

***2. Public Works – Report by Councilperson Elaine Washington***

- a. Item #1 – Filled two Laborers positions
- b. Item #2 – Filled two seasonal laborers at a rate of \$12.50/hour
- c. Item #3 – Possible Emergency Funding for three more demolitions

***3. Water Dept. – Report by Councilperson Aaron Adams***

- a. Item #1 – Report will be submitted for May 2 Council Meeting
- b. Item #2 – PA American Water H2O Program

- c. Item #3 – Status of Water Rate Study
- d. Item #4 - Begin process to bid out solid waste collection beginning January 2, 2024

**4. Community & Economic Development – Report by Councilperson Timothy Caldwell (Engineers also Report here)**

- a. Item #1 – Upgrade lighting in City Hall
- b. Item #2 – Use of Polish Hill Park on July 29 from 8am-5pm to host Children’s Business Fair by Acton Academy and How To HR LLC
- c. Item #3 – Block off N 5<sup>th</sup> Street between Grant and Hamilton from 8am-5pm on May 13 for a garage sale by New Evangelistic Ministries Hospitality Ministry
- d. Item #4 – Use of Ballfield on August 5 from 8am-7pm for Duquesne Community Day with hand washing stations, port-a-johns and electricity
- e. Item #5 – Block off S 4<sup>th</sup> between Kennedy and Grant on May 20 from 10am-2pm for a resource fair and kindergarten recruitment by the City of Duquesne School District

**5. Accounts & Finances. – Report by Councilperson Derek Artim**

- a. Item #1 – Report Submitted
- b. Item #2 – Financial Policies and Budget Process

**6. Treasurer Dept. – Report by Maureen Strahl**

**7. Solicitor – Report by Myron Sainovich**

**8. City Manager – Report by MaryLouise Bittner**

- a. Item #1 – Ongoing insurance renewal process—electrical inspection report due to insurance company
- b. Item #2 – Completion of State Ethics Forms
- c. Item #3 – Industrial Appraisals removing “certified values” and “Loss Protection Service” no longer in effect
- d. Item #4 – Sign annual contract for cleaning service at City Hall beginning April 1, 2023 at a cost of \$585/week (no increase)

e. Item #5 – Executive Session to discuss personnel matter

***9. Police Dept. – Report by Acting Chief William Shaw***

***10. Act 47 Coordinator – Report by George Dougherty***

***11. Fire Dept. – Report by Chief Frank Cobb***

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**Old Business:**

1. Public Safety (Mayor Adams)
  - a. Grant(s) updates
  
2. Public Works (Councilperson Elaine Washington)
  
3. Water Dept. (Councilperson Aaron Adams)
  - a. Garbage complaints
  
4. Community & Economic Development (Councilperson Timothy Caldwell)
  - a. Grants
  - b. Ongoing – vacant home acquisition program
  
5. Accounts & Finances (Councilperson Derek Artim)
  - a. Bonding – Employees covered by Employee Dishonestly Policy
  - b. Deposit Bag – Adding personnel to Night-Drop Agreement
  
6. Treasurer Dept. (Maureen Strahl)
  
7. Solicitor (Myron Sainovich)
  
8. City manager (MaryLouise Bittner-Interim)
  
9. Police Dept. (Chief W. Shaw)
  
10. Act 47 Coordinator (George Dougherty)
  - a. Act 47 Exit strategy
  
11. Fire Dept. (Chief Frank Cobb)

**Adjournment:**

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**Mayor R. Scott Adams**

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**MaryLouise Bittner – Interim City Manager**