

Clarke & Staples

Funeral Homes

VITAL STATISTICS & OBITUARY INFORMATION

(Please print or type)

Full Name: _____

Address: _____

City, State & Zip: _____

Date of Birth: _____

Place of Birth (City & State): _____

Father's Name: _____

Mother's Name (Maiden): _____

Marital Status: _____ Date Married: _____

Spouse's Name (Maiden if wife): _____

Social Security Number: _____

Primary Care Physician: _____

Occupation: _____

Type of Business or Industry: _____

Highest Level of Education: _____

Military Service: Yes No Branch: _____

Church Attended: _____

Cemetery: _____

Do you currently own grave spaces? : Yes No Lot # etc. _____

www.clarkefh.com

www.staplesfh.com

Clarke Chapel • P.O. Box 404, 110 E. Fifth Avenue • Kenbridge, VA 23944 • Phone (434) 676-8281 • Fax (434) 676-1425
Staples Chapel • P.O. Box 96, 2300 Nottoway Blvd. • Victoria, VA 23974 • Phone (434) 696-5502 • Fax (434) 696-8599

Locally Owned and Operated Since 1907

OBITUARY INFORMATION

(Please print or type)

Family Information

Spouse: _____

Children and their spouses: _____

Grandchildren and their spouses: _____

Great-Grandchildren: _____

Brothers and Sisters: _____

Predeceased Family: _____

Clubs, Organizations & Memberships: _____

In lieu of flowers please send donations to: _____

Service and other Information

Visitation to be held at: _____

Service to be held at: _____

Minister(s): _____

Organist: _____

Special Music: _____

Hairdresser: _____

Pall Bearers: _____

Preferred Florist: _____

Special Instructions: _____

Items to consider

How many death certificates will your family need?

Please note: *We notify the Social Security Administration and this will not require a death certificate.*

_____ *Trust Fund*

_____ *Attorney*

_____ *Banking/Savings Institutions*

_____ *Department of Motor Vehicles (one should be sufficient for multiple vehicles)*

_____ *Insurance Policies (one per insurance company)*

_____ *Stock Broker (one should be sufficient for each institution)*

_____ *Mortgage Companies (one should be sufficient for each institution)*

_____ *Extra Copies*

_____ *Total Number Needed*

Optional Memorial DVD:

We provide this service to our families at no additional cost. This is a great way to capture special events and people throughout your life along with some of your favorite songs. If you'd like to compile up to sixty-five photographs and bring them to one of our offices, we can scan and save the images for future use and return the photographs to you. If you'd like to have the photos in a specific order, please write the corresponding number on the back of each to indicate the order you would prefer. If you'd also like one of these photos to be included in your obit or on your memorial folder, please indicate that as well.

Casket, Vault or Urn Selection

If you'd like to simply view or select your choices for a casket, vault or urn you're more than welcome to stop by one of our locations. If the item you choose is not available at the time of death, we can recommend one that is similar or your family can make a different selection at that time. You can also view the choices available on our websites.

Monuments & Stones

If you'd like us to assist you in pricing, designing or ordering a monument, marker or stone we would be more than happy to help. We have one of the largest displays in Southside Virginia and a state of the art design software available for you. The options are endless and we handle everything from design to installation and we're proud to offer the best prices in the area.

Keep this is a safe place

We will keep a copy of this on file but it's advisable to also keep a copy in the same location as your will and other important information. We also advise to notify a family member or close friend as to the location of these documents should death occur. We will be more than happy to make as many additional copies for you as needed.

By signing below you agree that the above information is true and accurate to the best of your knowledge. This is not a legally binding contract and it does not obligate you to Clarke or Staples Funeral Home in any way. No payment is necessary unless you wish to fund your account through an irrevocable trust. The items and/or details may be changed at anytime at your discretion. We will not and do not distribute or sell your information to anyone and the above information is confidential and will be kept on file in our offices.

Your Name Here (Please Print)

Your Name Here (Signature)

Witness Name Here (Please Print)

Witness Name Here (Signature)

For Office Use Only Below This Line

Casket: _____

Vault: _____

Urn: _____

Memorial Folder: _____

Are photographs on file for memorial DVD? Yes No