

## **Code of Conduct**

*Support the mission, goals, and efforts of Quad Cities Greyhound Adoption with a positive, cooperative attitude.*

- *Bring your best skills and abilities to your volunteer work.*
- *Exercise caution and common sense when dealing with the greyhounds.*
- *Treat all greyhounds with kindness and respect.*
- *Treat others as you wish to be treated.*
- *Promote goodwill by handling contacts with volunteers and visitors, in a spirit of respect, courtesy and cooperation.*
- *Correct, when possible, misleading or inaccurate information and representations made by others concerning Quad Cities Greyhound Adoption.*
- *Maintain confidentiality of all information received while at the kennel, written or verbal, pertaining to greyhounds or people.*
- *Observe all safety and security rules in the performance of volunteer job duties.*
- *Avoid engaging in any conduct that could be perceived as a conflict of interest.*
- *Engaging in the following conduct could result in dismissal from Quad Cities Greyhound Adoption as a volunteer:*

- *Uncooperativeness with other volunteers or the Board of Directors.*
- *Theft of Quad Cities Greyhound Adoption property or funds.*
- *Negligent or intentional destruction of Quad Cities Greyhound Adoption property.*
- *Violation of any safety rules or endangering the health or safety of any person or greyhound.*
- *Participation as a volunteer while under the influence of alcoholic beverages or illegal drugs.*
- *Harassment, intimidation, discourtesy, abusive language or behavior to fellow volunteers or the public will not be tolerated under any circumstances.*

X \_\_\_\_\_  
Signature

X \_\_\_\_\_  
Printed name

X \_\_\_\_\_  
Date