



Fee Schedule and Consulting Terms

2015

Principal Consultant	\$ 165 / hour
Senior Consultant	\$ 140 / hour
Consultant	\$ 120 / hour
Principal Consultant - Legal Work	\$ 300 / hour
Senior Consultant - Legal Work	\$ 240 / hour
Technical Support Staff	\$ 100 / hour
Administrative Support Staff	\$ 75 / hour
Mileage	\$ 0.65 / mile
Government Contracts - IRS rate -	\$ 0.575 / mile
Per Diem Charges (meals & lodging)	\$ 200 / day
Sound Level Meter Charge	
<i>Simple Interval Logging (LDL 820)</i>	<i>\$ 75 / day / meter</i>
<i>Frequency Analysis, Audio Recording</i>	<i>\$115 / day/ meter</i>
<i>Field Equipment Rentals</i>	
<i>(To be outlined in Proposals)</i>	<i>Cost + 5%</i>

Insurance Coverage:

j.c. brennan & associates, Inc. maintains automobile, general, and professional liability insurance policies with one million dollars coverage each and two million dollars aggregate. We provide certificates of insurance to our clients at no charge.

Request for Retainers:

For new clients, j.c. brennan & associates, Inc. may require a retainer of up to 50% of the contract amount prior to beginning work on the project.

Invoicing and Terms of Payment:

j.c. brennan & associates, Inc. reserves the right to submit monthly invoices for services and expenses which have been incurred when project time-lines are expected to exceed 30 days. Payment for professional services is due within 30 days of the invoice date, and past due thereafter. Past due invoices will incur interest at the rate of 1.5% per month on the balance due. We will accept VISA and MasterCard as payment for an additional fee of 3.5% of the invoice total.

1/1/2015