



CORNERSTONE
CHRISTIAN ♦ ACADEMY

MIDDLE SCHOOL PRINCIPAL



LEADING STUDENTS

as they grow in knowledge, faith,
integrity, service, and character.

cornerstonecougars.org



MIDDLE SCHOOL PRINCIPAL

Position Summary

The MS Principal must have a heart for helping students understand Christ's teachings and how that knowledge affects their daily lives. This understanding will undergird the continuing development of the best possible student experience in the middle school. Toward that end, the MS Principal works closely with the Headmaster to develop and refine a vision for the school experience in those grades, including setting priorities for areas of improvement. The MS Principal needs to be highly relational, both with students and parents, in order to maximize the sense of inclusiveness within the Cornerstone community.

Administrative Expectations

- Support the school and its leadership, and constantly uphold our mission statement.
- Be a raving fan publicly and an honest critic privately.
- Oversee and lead the daily operation of the Middle School.

Student Life Expectations

- Encourage and develop students to pursue biblical truth.
- Build and maintain a high degree of morale in students.
- Collaborate with Scheduler & Registrar to prepare a master school class schedule and maintain complete academic records on all students.
- Oversee all academic programs (i.e. awards ceremony, graduation).
- Serve on the admissions committee by administering appropriate testing, interviewing and evaluating of middle school applicants for enrollment.
- Maintain middle school student discipline and follow-through with correspondence record keeping relating to discipline. Oversee coordination of detention duty.
- Educate MS staff to ensure enforcement of procedures and policies listed in the family handbook.
- Keep the Headmaster fully informed on middle school student issues and other relevant matters pertaining to middle school life.
- Be an active presence at athletic events and attend all special middle school activities.
- Coordinate all high school placement activities (i.e. tours, HS fair, interview prep).

Teacher Life Expectations

- Lead teachers in pursuit of a deeper understanding of Christ's ministry and how that affects their pedagogy.
- Build and maintain a high morale in teachers.
- Communicate clear direction, guidelines and teacher expectations
- Encourage innovative technology within the classroom; monitor all appropriate software (i.e. Schoology, ixl, etc.)
- Evaluate middle school teachers formally biannually and make recommendations to the Headmaster regarding the hiring and retention, and the assignment of faculty.

- Be a visible presence in all areas of the school; to work toward a resolution of all challenges – both routine and unique – as they arise; to keep the Headmaster informed of the general programs, activities, and challenges of the school.
- Serve as a consultant to teachers in matters of classroom management, teaching methods, and general school procedures.
- Never be satisfied with the status quo; maintain a strong desire to use best practices and always aid others in improving pedagogy.

Parent Expectations

- Embrace the partnership aspect of our mission with the parents.
- Ensure proper communication through all channels.
- Be open and available to meet with parents after the parents have followed the Matthew 18 principle.
- Meet with prospective middle school parents and assist in admissions tours when needed.

Spiritual Expectations

- A demonstrated acceptance without reservation of the Cornerstone statement of faith.
- A strong, clear Christian testimony.
- A mature, godly spirit.
- A person of faith and prayer.
- A broad acceptance of and by the evangelical Christian community.
- A strong knowledge and understanding of Scripture.
- A servant leader.

Teaching Expectations

- Teach one class depending on need and time allowances.

Professional Qualifications

- MA degree required; Education or Counseling preferred.
- Experienced educator.

Personal Qualities

- Strong interpersonal, communication and leadership skills.
- Demonstrates a willingness to accept responsibility.
- Visionary disposition.
- Strong desire to build effective, exciting and impactful programs.
- Cooperative with all levels of school employees.
- Collaborative & positive attitude.

Candidates:

Please send a resume and cover letter indicating interest to the email below:

Mr. Colin Creel
Headmaster
 Cornerstone Christian Academy
 ccreel@cornerstonecougars.net



CORNERSTONE

CHRISTIAN • ACADEMY



RECORD ENROLLMENT
FIRST DAY OF SCHOOL 2022:

462

FIRST DAY OF SCHOOL 2011: 181



ANNUAL FUND
100%
PLEDGED PARENT PARTICIPATION
11 YEARS IN A ROW



2020 NATIONAL
BLUE RIBBON
SCHOOL AWARD RECIPIENT



ATHLETICS
BEST OVERALL NAHL ATHLETIC PROGRAM
10 YEARS IN A ROW

#1 RANKED
SMALL COMPANY

TOP WORK PLACES
2021


The Atlanta Journal-Constitution | CoxNext

TOP 5 HIGH SCHOOLS
OUR GRADUATES ATTEND

1. NORCROSS - 112
2. DUNWOODY - 56
3. WESLEYAN - 52
4. GACS - 31
5. PROVIDENCE - 21

56% OF OUR
6TH/7TH/8TH GRADE
STUDENTS SCORED IN THE
95 PERCENTILE
ON ONE OR MORE SUBSETS WITHIN THE CTP5

HOUSE SYSTEM



ARARAT CARMEL SINAI ZION

Unites 5th-8th grade in community, mentorship, and competition



GA GOAL SCHOLARSHIP
\$456k
redirected by our families