

Conference Meeting November 10, 2015

The Conference Meeting of the Mayor and Council of the Borough of North Caldwell was held on Tuesday, November 10, 2015 at the Borough Hall, Gould Avenue and began at 7:34pm.

Roll Call indicated the following present:

Mayor Alessi

Council Members: Council President Cynthia Santomauro, Councilman Astorino, Councilman Chiaia, Councilman Robert Kessler, Councilman Joshua Raymond, Councilman Rees

Also, present were David M. Paris, Borough Attorney, Frank Zichelli, Borough Engineer, Mel Levine, Borough Administrator, Police Chief Mark Deuer and Nancy Bretzger, Borough Clerk

Mayor Alessi called the meeting to order announcing that notice was provided in accordance with the requirements of Chapter, 231, P.L. 1975.

Mayor Alessi asked Council President Santomauro to lead those present in the salute to the American flag.

Citizens to Be Heard

Mayor Alessi opened the floor to the public.

Victor Domine, The Church of Jesus Christ of Latter-day Saints, 209 Mountain Ave. –Mr. Domine explained that he is the Assistant Director of Public Affairs. He stated that he wanted to let the Council know that the church would like to get involved within the community. There are about 500 families that make up the congregation from all over Essex County and Montville. The church has a regional family history center that is opened to anyone that would like to use it. There was an emergency center set up at the church during Hurricane Irene. They are interested in working with the North Caldwell Community. They would like to figure out how to work with the community. He invited the Mayor and Council to a luncheon on January 5, 2016 at the church with the other churches in the area.

He stated that if there is anything that they can do, to help with the community to please call him.

Items for Discussion

Draft Ordinance – No Parking Signs During School Hours on Northwest Section of Gould Avenue – David M. Paris, Esq. explained that he spoke with the Chief and they decided to add to the schedule of limited no parking areas this area for the times when the children would be going to school and after school.

It was suggested that it be extended to 4:00pm instead of 3:30pm. The Chief stated that the resident has been cooperating and not parking in the street.

There will be an introduction of this ordinance at the next meeting on November 24, 2015.

Inter-Municipal Equipment Purchase Request – Frank Zichelli, Borough Engineer explained that we have a 2007 dump truck that needs a lot of work to get it back on the road. The plan was to sell it as surplus. Mr. Zichelli explained that it would cost around \$6,000 - \$7,000 to repair the truck. We

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to get it back on the road. The plan was to sell it as surplus. Mr. Zichelli explained that it would cost around \$6,000 - \$7,000 to repair the truck. We have a very good relationship with Lincoln Park and they would like to purchase it from us for a nominal sum.

They would like to get this truck as soon as possible. We can do a resolution at the next meeting to give this truck to Lincoln Park for \$1.00. The Council discussed this and is willing to have Lincoln Park purchase the truck from the Borough for a \$1.00. There will be a resolution at the next meeting on November 24, 2015.

Municipal Service Agreement with Four Seasons Homeowners Association – Frank Zichelli, Borough Engineer explained that he attended a meeting with the association last week. He feels that they have come to an agreement. He stated that there were 2 concerns the association had for the charges for the plowing of snow; 1 – calculation for the salaries should include benefits as regular time and to use the regular time salaries in the calculation and not overtime salaries, and 2 – that the calculation include depreciation of the trucks.

The Council discussed this and a revised agreement will be sent to the association with these changes. Agreements with other associations may have to be modified for consistency.

Stormwater Training for Elected Officials – Frank Zichelli, Borough Engineer explained that state regulations require that there be an educational component for the elected officials that they read. He reviewed the training material with the Governing Body. He explained the material and stated that if any of them have any additional questions, they can call him.

Request from Nick Tanelli Children Soccer Foundation to hold 5K Race in North Caldwell on April 24, 2016 – Chief Deuer stated that he met with Beth Tanelli regarding a 5K run for her fundraiser. He went over the course that has been used before in North Caldwell, she will be getting the course certified before the race. She is hoping to have at least 500 runners at this event. The Council all agreed to this.

Request from North Caldwell Partnership for Education to hold Food Truck Fundraiser on Gould Avenue on May 7, 2016 – Councilman Raymond explained that the NC Partnership for Education has approached him and asked if the Mayor & Council would approve this. They would like to have a food truck festival on Gould Avenue. Chief Deuer stated that if the fire department could move their trucks to another area in case they would be needed during that time, the police department would work around it also. He did not see a problem with closing Gould Avenue from Mountain Ave. to Park Ave. and have parking in the municipal parking lot. This event will affect about 9 residents that the Partnership for Education would have to notify in advance that this is being done. Councilman Raymond stated that recreation will be sure that all games played that day are done earlier in the morning or on Mountain Field or Magnussen Field.

Councilman Raymond also asked if the food license fee can be waived for all of the food trucks. The food trucks pay a fee to the Partnership for Education. The people attending the festival will pay a cover charge of \$5.00 to the Partnership and receive a wrist band. The food trucks would only sell to the people that have a wristband. The Council stated that they do not have a problem with this, but there is still a lot of logistics that need to be worked out.

Recreation – Establish Petty Cash for Recreation Department – Councilman Raymond stated that he received a request for a Petty Cash account for the Recreation Department. Bill Maranz, the Recreation Director, explained to Councilman Raymond that they have to put out their own money for some purchases. The Council discussed this and decided that the amount of the petty cash would be \$200.00. The resolution will be done at the January re-org meeting along with the other petty cash accounts.

Recreation – Financial Hardship Waiver – Councilman Raymond explained that this situation comes up from time to time. The Recreation Department has come across a few incidences that families cannot afford the program fees. Since the Borough would like to see all the children in the Borough be able to participate. There was discussion amongst the Council and it was decided that this would be a good idea as long as it was not abused. There will be a resolution for the Council Recreation Committee to review to approve or disapprove waiver applications.

Recreation – Resurfacing Tennis Courts – Frank Zichelli, Borough Engineer explained that he has put a bid out for December 15, 2015 for all 6 courts. This way they can be redone before the spring. He also stated that there he is rebidding the ground space lease for the detention basis on Mountain Ave.

Recreation – Pool Concession Stand Bid for 2016 – Councilman Raymond explained that Mel, Jamie and Bill will be meeting on Thursday morning to go over the contract for the pool concession stand so that a bid can go out shortly for this.

Recreation – Online Billing – Councilman Raymond explained that there was a meeting last week with Detective Credico, David M. Paris, Esq., Mel Levine and the recreation department. He stated Detective Credico has researched the online billing companies. There would not be a cost to the municipality. There will be a service agreement with whatever company we go with, we are trying to move forward. The problem with the companies is that they do not all work with all of the financial software programs that we have in the Borough. There was discussion as to migrating all the software programs to one application that handles everything.

Request to Designate TAP as the official Electronic Newspaper for the Borough - Nancy Bretzger, Borough Clerk explained that she received a request from the TAP to be included as an official newspaper for the Borough. There was discussion amongst the council and decided that the Borough would add them on the resolution as an Official Electronic Newspaper at the re-org meeting in January.

Passaic Valley Sewerage Commission Representative Designee – David M. Paris, Esq. explained that his firm represents Passaic Valley Sewerage Commission and he would need to recuse himself from this discussion. David M. Paris, Esq. left the meeting at 8:25pm. Frank Zichelli, Borough Engineer explained the letter that was received from Passaic Valley Sewerage Commission asking for a representative from the Borough. It was decided that Frank Zichelli would be the representative.

David M. Paris, Esq. returned to the meeting at 8:33pm

Grant Writer – The Mayor stated that someone approached him and that they would be willing to look into finding grant money for the Borough. There would not be any charge to the Borough for this. The Council

discussed this and stated that it was a good idea if they were able to get us some monies.

Councilman Chiaia stated that we should look at the sign ordinance for Estate sales. There was discussion as to what type of signs are allowed to be posted on the properties. Councilman Chiaia asked that possibly the sign ordinance could be revised to allow Estate sales to post signs as to where they are located.

Councilman Raymond publicly thank the police department and the fire department for their efforts for coming when there was an odor in the basement of his home.

Action to Be Taken

Resolution R-169-15 – Resolution Approval to Pay Bills in the amount of \$2,422,137.60 was read. Motion was made by Councilman Astorino, seconded by Council President Santomauro. Said motion was carried unanimously.

Resolution R-170-15 – Appointment of Volunteer Fire Department Member – Matthew J. Rubino was read. Motion was made by Councilman Chiaia, seconded by Councilman Kessler. Said motion was carried unanimously.

Raffle Application by Parent’s Association of Montclair Kimberley Academy for Tricky Tray at Greenbrook Country Club on April 9, 2016 – A motion was made by Council President Santomauro to grant the raffle application to the Parent’s Association of Montclair Kimberley Academy for a Tricky Tray at Greenbrook Country Club on April 9, 2016, seconded by Councilman Chiaia. Said motion was carried unanimously.

Raffle Application by Parent’s Association of Montclair Kimberley Academy for Tuition Raffle at Greenbrook Country Club on April 9, 2016 – A motion was made by Council President Santomauro to grant the raffle application to the Parent’s Association of Montclair Kimberley Academy for a Tuition Raffle at Greenbrook Country Club on April 9, 2016, seconded by Councilman Chiaia. Said motion was carried unanimously.

Executive Session

Resolution R-171-15 - Authorization for Executive Session for Certain Specified Purposes: A. Contract Negotiations (1) Acquisition of Walker’s Pond Property (2) Caldwell Sewer Utility (3) Traffic Signal Cost Sharing Agreement between North Caldwell and the WE BOE B. Litigation – (1) COAH Declaratory Judgment Status Issues. Motion was made by Council President Santomauro, seconded by Councilman Astorino. Said motion was carried unanimously.

Re-opened to Public Meeting at 9:22pm

There being no other matters to be addressed by the Governing Body at this time, a motion was made by Council President Santomauro, seconded by Councilman Chiaia that this meeting be adjourned at 9:24pm. This motion was carried unanimously.

Respectfully submitted,


Nancy A. Bretzger, Borough Clerk