

PLANNING BOARD MINUTES
REGULAR MEETING
NOVEMBER 21, 2016

1. The Planning Board Meeting of November 21, 2016 was called to order by Chairman Joseph Brower at 8:00p.m.
2. Pursuant to section 5, Chapter 231, PL1975, this is to state for the record that notice of this meeting has been provided to the public by the posting of the notice of meetings of this body in full view in Borough Hall, and by the mailing of same to the progress and Star Ledger and Filing of said notice in the office of the Borough Clerk.
3. Pledge of Allegiance
4. Roll Call:

NAME	PRESENT	ABSENT
Chairman Joseph Brower	X	
Vice Chairman James Campbell		X
Mayor Joseph Alessi		X
Councilman Art Rees	X	
Member Dr. Carl Spinelli	X	
Member Scott Fishbone	X	
Member Mel Levine	X	
1 st Alt. Member Joseph Barba	X	
2 nd Alt. Member Sandra Nathans	X	
Borough Engineer Frank Zichelli	X	
Attorney John Dusinberre		X

5. Chairman Joseph Brower explained to the Planning Board that we only had one (1) item on the agenda this evening and that is to consider the need to commission the Master Plan Re-examination.

Prior to the Planning Board meeting, Mel Levine, Planning Board Secretary circulated to every Board member a memo from Frank Zichelli, P.E. setting forth the statutory requirements for re-examination and a brief history of our re-examination and Master Plan actions.

The town Council has requested the Planning Board to review planning consultants and decide on a firm to perform the re-examination.

Member Dr. Carl Spinelli made a motion to hire Joe Burgis, principal of Burgis Associates, Inc. Burgis Associates, Inc. has been intimately involved in our Affordable Housing decisions, litigation, and is familiar with the Borough.

Moved by:	Member Dr. Carl Spinelli
Second by:	Member Sandra Nathans

MEMBER	YES	NO	ABSTAIN	ABSENT
Joseph Brower, Chairman	X			
Mayor Joseph Alessi				X
Vice Chairman James Campbell				X
Councilman Art Rees	X			
Member Scott Fishbone	X			
Member Mel Levine	X			
Member Dr. Carl Spinelli	X			
Member Joseph Barba, 1 st Alt.	X			
Member Sandra Nathans, 2 nd Alt.	X			

Approved: November 21, 2016
 Memorialized: November 21, 2016

A RESOLUTION APPROVING A PROFESSIONAL SERVICES CONTRACT BY AND BETWEEN THE BOROUGH OF NORTH CALDWELL PLANNING BOARD AND BURGIS ASSOCIATES, INC.

WHEREAS, the Borough of North Caldwell Planning Board has a need to acquire the following professional services:

Professional Planning Advice and Master Plan Re-examination

WHEREAS, the Planning Board of the Borough of North Caldwell is required by N.J.S.A. 40:55D-89 of the Municipal Land Use Law to re-examine the Master Plan of the Borough every ten (10) years, and is obligated to now undertake said review; and,

WHEREAS, Joseph H. Burgis, PP & AICP, a principal of the firm of Burgis Associates, Inc. has submitted a proposal dated April 7, 2016, detailing services to be provided in the preparation of a Master Plan Re-Examination Report (the "Contract") (copy annexed) in accordance with N.J.S.A. 40:55D-89 of the Municipal Land Use Law; and,

WHEREAS, pursuant to N.J.S.A. 40:55D-89, the Mayor and Council of the Borough of North Caldwell have provided funding for the services to be provided; and,

NOW, THEREFORE, BE IT RESOLVED BY THE PLANNING BOARD OF THE BOROUGH OF NORTH CALDWELL, COUNTY OF ESSEX, STATE OF NEW JERSEY, AS FOLLOWS:

1. The appropriate officials of the Borough of North Caldwell Planning Board be and are hereby authorized to enter into the within Professional Services Agreement with Joseph H. Burgis, PP & AICP and Burgis Associates, Inc. in the form annexed hereto.
2. The subject Contract is awarded by the Planning Board to fulfill the requirements of N.J.S.A. 40:55D-89.
3. Notice of the award of the within Contract shall be published in accordance with law.
4. The within Resolution and subject Contract shall be on file and available for public inspection in the office of the Borough Clerk.
5. This Resolution shall take effect immediately upon passage and publication in accordance with law.

Member:	On the Motion				On the Memorialization			
Moved by:	Member Dr. Carl Spinelli				Member Dr. Carl Spinelli			
Second by:	Member Sandra Nathans				Member Sandra Nathans			
	Yes	No	Abstain	Absent	Yes	No	Abstain	Absent
Joseph Brower, Chairman	X				X			
James Campbell, V. Chair.				X				X
Mayor Joseph Alessi				X				X
Councilman Arthur Rees	X				X			
Member Dr. Carl Spinelli	X				X			
Member Scott Fishbone	X				X			
Member Mel Levine	X				X			
Joseph Barba, 1 st Alt.	X				X			
Sandra Nathans, 2 nd Alt.	X				X			

The undersigned does hereby certify that the foregoing is a true copy of the action taken by the Planning Board at its regular meeting on November 21, 2016.



MEL LEVINE
Planning Board Secretary

6. Chairman Brower asked for citizens to be heard, no citizens were present.

7. A motion was made to adjourn the Planning Board Regular Meeting

Moved by:	Member Scott Fishbone
Second by:	Member Sandra Nathans

MEMBER	YES	NO	ABSTAIN	ABSENT
Joseph Brower, Chairman	X			
Mayor Joseph Alessi	X			
Vice Chairman James Campbell				X
Councilman Art Rees				X
Member Scott Fishbone	X			
Member Mel Levine	X			
Member Dr. Carl Spinelli	X			
Member Joseph Barba, 1 st Alt.	X			
Member Sandra Nathans, 2 nd Alt.	X			

Respectfully submitted,



Mel Levine
 Planning Board Secretary

ML