

Application For Employment

Grace Temple Child Development Center

The Company is an equal opportunity employer. Applicants are considered for employment without regard to race, color, creed, religion, age, sex, national origin, marital, military status or any other basis prohibited by law, unless such basis constitutes a bona fide occupational qualification.

PERSONAL INFORMATION

Date: _____ Daytime Phone: _____

(Full Legal) Name: _____

Nickname: _____ Social Security #: _____ - _____ - _____

Current Address: _____

City: _____ State: _____ Zip: _____

Position Applying For: _____

Expected Compensation: _____

Please list Hours you *cannot* work: _____

Age Group Preference: _____

Are you over 18 years old? _____ Are you over 21 Years old? _____

Education (High School Diploma) Date _____ (College) Date _____

Hourly Rate/Salary Required _____

Are you available to work Full Time Part-Time Temporary

If seeking part-time employment, what hours and days of the week would you be able to work?

Monday	Tuesday	Wednesday	Thursday	Friday

Will you work overtime if requested? Yes No

On what date would you be available for work? _____

Have you filed an application with the Company before? Yes No

If yes, give date _____

Have you ever been employed by the Company before? Yes No

If yes, give date and reason for leaving _____

Are you a U.S. Citizen or an alien legally entitled to work in the position(s) for which you have applied? Yes No

Have you been convicted of a felony or misdemeanor (other than a minor traffic violation)? Yes No (Conviction will not necessarily disqualify applicant from employment)

If Yes, please explain _____

Have you ever been discharged from any position? Yes No

If Yes, please explain _____

Person who should be notified in case of emergency (Name, Relationship, Address)?

_____ **Emergency Phone No** _____

PERSONAL REFERENCES

List the name, address, and telephone number of three references who are not related to you and are not previous employers.

Name: _____ Phone _____

Address: _____

Name: _____ Phone _____

Address: _____

Name: _____ Phone _____

Address: _____