

TERRACE HOMEOWNERS ASSOCIATION – B
Design Review Board Application Form

APPLICATION DATE: _____

TYPE OF: Exterior Exterior Additional Misc.
REVIEW Modification Remodel Parking Request

1. Please note that all DCC requests are subject to approval by the DCC Board.
 2. This form and all supporting documents must be uploaded to the Association’s web portal at www.theterrace.org. (Click on “Homeowner Login” enter your credentials, click on “Association Business”, then click on “Architectural Control”. If you have not created your owner account please email management.
 3. DCC Meetings are held when needed for major projects. Most requests can be approved online.
 4. By submitting this application the owner is giving permission to the Terrace to verify, in person, all information on site; measurements, plat mats, setbacks etc.
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A. NAME OF APPLICANT/HOMEOWNER: _____

LOT NO: _____ PROPERTY ADDRESS: _____

EMAIL ADDRESS: _____

B. TYPE OF PROJECT: _____

PROJECT DESCRIPTION: _____

LOCATION OF IMPROVEMENT ON SITE _____

*Attach drawings and photos of property, all angles

*Attach materials and colors, if applicable

ADJACENT HOMEOWNER(S) TO PROJECT (per DRB Section 2.2.2 “Adjacent property owners are those lots contiguous with the applicant’s lot plus those separated by a street within 60’ of the applicant’s lot. It is the applicant’s responsibility to provide proof of notice by obtaining initials of adjacent lot owners on the application.”)

NAME: _____ INITIALS: _____

PROPERTY ADDRESS: _____

NAME: _____ INITIALS: _____

PROPERTY ADDRESS: _____

NAME: _____ INITIALS: _____

PROPERTY ADDRESS: _____

NAME: _____ INITIALS: _____

PROPERTY ADDRESS: _____

NAME: _____ INITIALS: _____

PROPERTY ADDRESS: _____

SIGNATURE OF HOMEOWNER/APPLICANT _____

DATE _____