



CAIRNS SAINTS FOOTBALL AND NETBALL CLUB PLAYGROUND EQUIPMENT AND FACILITIES MAINTENANCE

Purpose

The purpose of this policy is to ensure our children's playgrounds and associated equipment is well maintained, providing a safe and healthy environment for everyone at the club.

Objectives

The club will ensure:

1. The safety and wellbeing of all persons involved in utilising and visiting our playground and associated equipment.
2. To responsibly manage our playground equipment.
3. To comply with regulatory/licensing requirements regarding the playground equipment.

Principles

The club is committed to ensuring the regular maintenance of our playground equipment to ensure the health and safety of all our patrons.

This requires a commitment to the following:

1. The club will provide a rapid and efficient response to repairs with immediate priority given to matters likely to impact on the safety of children, families, staff and the public.
2. Planned programs will be developed to maintain the facility according to legislative requirements.
3. Programs will also be developed to upgrade the playground equipment to meet changes in legislative standards. These programs will include applications for grant funding and community fund-raising events to meet any financial commitments.
4. In conjunction with these plans, budgets will be developed and effectively co-ordinated to ensure the capacity to fund maintenance, repair and improvement programs annually.
5. We will undertake formal reviews of our processes and systems on a regular basis to monitor our effectiveness and develop specific improvement plans to address issues where required.

Responsibilities

All Club members, employees, players and volunteers are responsible for ensuring the safety of the playground equipment. It is vital that if any patron associated with the club identifies any issues with the playground equipment that may result in it being unsafe to use, actively report this issue to a member of the Management Committee.

The Management Committee will be responsible for ensuring the regular quality assurance checks and maintenance of the playground equipment. The Management Committee will appoint one member each year to conduct a regular maintenance check of the playground equipment as per the Playground Equipment Checklist.

Playground Maintenance Checklist

The Playground Maintenance Checklist is a guide to ensure the safety of the playground equipment and to identify any areas that may require maintenance. It is vital to ensure the maintenance of the playground equipment at the club is completed on a regular basis. For the purposes of this policy, this checklist should be completed twice a year.

Administration

- | | |
|---|--------|
| 1. Have all previously reported defects been rectified? | YES/NO |
| 2. Have incident reports and the risk register been reviewed to identify risks? | YES/NO |

Comments/actions:**Site**

- | | |
|--|--------|
| 3. Is the site clear of litter and dangerous objects? | YES/NO |
| 4. Are the trees free from potential falling branches and other hazards (eg; sharp points at eye level)? | YES/NO |
| 5. Is access to the site in good condition and clear of obstruction? | YES/NO |

Comments/actions:**Slides**

- | | |
|--|--------|
| 6. Is the main frame safe and secure? | YES/NO |
| 7. Is the sliding surface clear of obstructions? | YES/NO |
| 8. Is the sliding surface secure and free of gaps from side rails? | YES/NO |
| 9. Are the surfaces free from rust and splintering? | YES/NO |

Comments/actions:**Structures (including portable structures)**

- | | |
|--|--------|
| | YES/NO |
| 10. Is the main frame safe and secure? | YES/NO |
| 11. Are timber posts sound and free of large structural cracks and splinters? | YES/NO |
| 12. Are timber floors and palings stable and free of large cracks and splinters? | YES/NO |
| 13. Are all nail heads flush with timber? | YES/NO |
| 14. Are all bolts in place and secure? | YES/NO |
| 15. Are all joints and connections firm (not loose)? | YES/NO |
| 16. Are chains and ropes secure and in good condition? | YES/NO |
| 17. Are all components in place? | YES/NO |
| 18. Are frames maintaining shape? | YES/NO |

19. Are surfaces free from rust?

YES/NO

Comments/actions:

Sand

20. Is the sand regularly raked, weeded and checked for dangerous objects?

YES/NO

21. Is the sand replaced and replenished when necessary?

YES/NO

Comments/actions:

Other potential risks

22. Are any other areas free of spiders or other dangerous insects/animals?

YES/NO

Comments/actions:

Any further comments/actions:

Checked by: _____

Date: _____

Checked by: _____

Date: _____

Next review date: _____



Cairns Saints Australian Football Club Inc