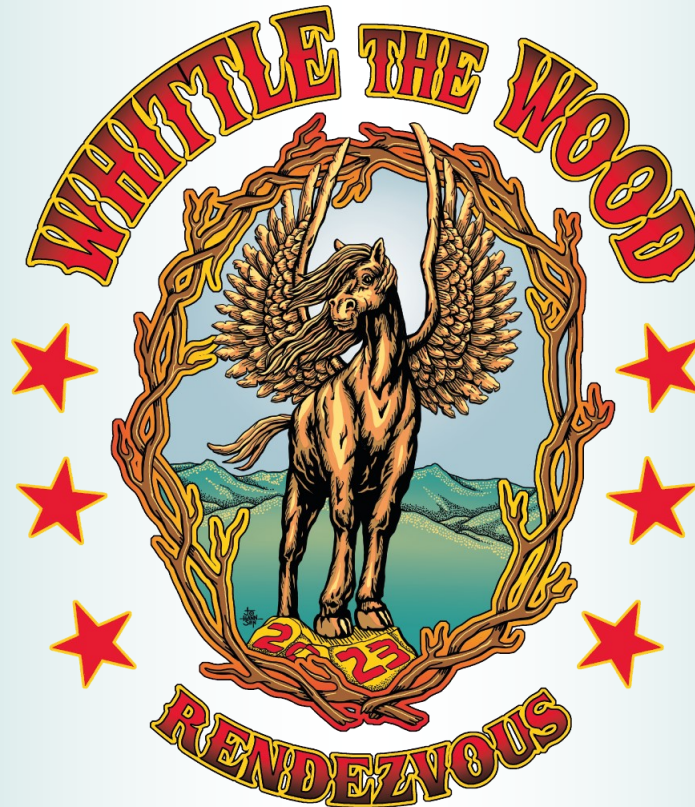




**CITY OF CRAIG PARKS AND RECREATION &
RHEMA MUSIC & CLOTHING Co. PRESENTS**

23RD ANNUAL



**WOOD CARVING COMPETITION
ARTS & CRAFTS, FOOD, MUSIC & BEER GARDEN**

**JUNE 22 - 24, 2023
LOUDY-SIMPSON PARK
CRAIG, COLORADO**

ARTS & CRAFTS/NON-PROFIT VENDOR BROCHURE

ABOUT

Welcome to the 23rd Annual Whittle the Wood Rendezvous! This 3-day woodcarving event will be held at Loudy-Simpson Park located at 600 S. Ranney Street. The park includes a frisbee golf course, a playground, fishing pond, easy access to the Yampa River and is close to an 18-hole golf course. We typically have 40 arts/crafts vendors with around 8-10 food vendors. The entire event, combined with woodcarving, music, entertainment, food, and vendor booths along with an aggressive advertising campaign draws a large crowd year after year. We hope you will join us this year!

SET-UP HOURS - NEW

All arts and crafts vendors must strictly adhere to the designated set-up times listed below.

Thursday, June 22 from 8am-5pm

Friday, June 23 from 8am-5pm

Saturday, June 24 from 8am-Noon

ARTS & CRAFTS BOOTH GUIDELINES AND INFORMATION - NEW

All art & crafts booths are 15-feet by 15-feet in size and no trailers are allowed. Booth spaces are laid out in advance and each one will be numbered (see attached map). Your booth space will be assigned a number when your application is approved. In your vendor packet you will receive notification of booth space number. For verification purposes, you are required to display your number in/on your booth. Vendors are not allowed to switch booth spaces with other vendors. Unloading directly from vehicles will be determined upon arrival to the park pending field conditions and time of arrival to set-up. If permitted to drive to your booth, unloading needs to happen in a timely fashion and vehicles must be moved IMMEDIATELY following unloading and before set-up begins. ***Vehicles are not allowed to remain on the grass.*** Booth spaces will be located in the northeast corner of the park (see attached map). Each vendor must provide their own display equipment and are responsible for set-up and then clean-up of their booth space at the end of the event. Vendors should be prepared to put up their own sunshade, wind & rain protection and should be prepared for possible adverse weather conditions. Only tape, string weights and proper tent stakes may be used. No other types of stakes or nails may be driven into the ground for booth display. All materials used to secure the tent must be within your allotted booth space area. Event security will monitor the park each night. You must collect and pay your own State and County sales tax of 4.9% however, you do not need to collect City sales tax since the venue is outside City limits. Event staff does not dictate your hours of operation for the sale of merchandise. You decide when to open, when to close and when to leave the event. Typically, you'll see the most traffic to your booth Friday afternoon/evening and all day on Saturday. A schedule of events will be posted to our website at a later date.

ELECTRICITY IS NOT AVAILABLE FOR ARTS & CRAFT VENDORS.

EACH ARTS AND CRAFTS BOOTH WILL RECEIVE TWO FREE GENERAL ADMISSION WRISTBANDS FOR SATURDAY. ADDITIONAL WORKERS WILL BE REQUIRED TO PURCHASE GENERAL ADMISSION WRISTBANDS AT \$10 EACH. WRISTBANDS CAN BE PURCHASED AT THE GATE.

NON-PROFIT BOOTH GUIDELINES

Craig Parks and Recreation is happy to accommodate booth spaces for local non-profit organizations, but space is limited and is first come first served. Acceptance of non-profit booths is at the sole discretion of the Craig Parks and Recreation Department. *All other guidelines set forth for arts & crafts booths apply to non-profit booths.*

SELECTION

Craig Parks and Recreation strives to pick vendors equally and without duplication. For example, we do not want two booths selling the same variety of candles. Applicants not selected for any reason will be notified immediately.

DEADLINE

All vendor applications are due by [May 5, 2023](#). Late applications are placed on a waiting list with no guarantee of acceptance. You will be notified if a space becomes available.

LIABILITY

You the vendor do hereby agree and consent that the City of Craig, its Parks and Recreation Department and the officers, employees, volunteers, sponsors, and all representatives of the program(s) shall be released and forever acquitted from all or any claim or demand of disability or damages as a result of any injuries sustained by myself or my/our minor child while enrolled in the event sponsored by said program or department. Participants may be photographed while utilizing any facilities, services or participating in a program of the Craig Parks and Recreation Department, and said photographs, or likeness of me, may be used to publicize activities as the department deems appropriate.

FEE

ARTS & CRAFTS BOOTH - \$75

NON-PROFIT - \$40 (*must be approved by Craig Parks and Recreation*)

PAYMENT IS NOT REQUIRED AT TIME OF APPLICATION SUBMITTAL.

Once application is received you will be notified of acceptance/denial to the event. If accepted, payment in full is required by [May 26, 2023](#).

PLEASE RETURN APPLICATION TO: Craig Parks and Recreation Dept.
Attn: Alicia Baker
300 W. 4th Street
Craig, CO 81625

For questions or more information contact: Alicia Baker (970)826-2029 abaker@ci.craig.co.us

Please visit our website: www.whittlethewood.com



Loudy Simpson Park

2023 APPLICATION FOR ARTS & CRAFTS / NON-PROFIT VENDORS

Name _____ Company Name _____

Mailing Address _____ City _____ State _____ Zip _____

Cell Phone _____ Alternate Phone _____

E-mail _____ *(required)*

Booth Requested: *(check one)*

- ☐ ARTS & CRAFTS BOOTH \$75
- ☐ NON-PROFIT BOOTH \$40 *(must be approved by Craig Parks & Recreation)*

Provide description of merchandise for sale: _____

Estimated day and time of arrival for set-up: _____

You the vendor do hereby agree and consent that the City of Craig, its Parks and Recreation Department and the officers, employees, volunteers, sponsors, and all representatives of the program(s) shall be released and forever acquitted from all or any claim or demand of disability or damages as a result of any injuries sustained by myself or my/our minor child while enrolled in the event sponsored by said program or department. Participants may be photographed while utilizing any facilities, services or participating in a program of the Craig Parks and Recreation Department, and said photographs, or likeness of me, may be used to publicize activities as the department deems appropriate.

I have read, understood, and agree to the terms herein set forth.

Signature: _____

Date: _____

Office Use Only

Date Received: _____ Vendor Accepted/Denied: _____

Date Payment Received: _____

Date Wristbands & Booth Space Number Mailed: _____