

THE WOODLOCH TOWN COUNCIL HELD A SPECIAL AGENGA MEETING ON
MONDAY OCTOBER 21, 2019 AT 7:07 PM.

1. Call to Order by Mayor Leino
2. Opening prayer and Pledge of Allegiance to the flag of the United States lead by Mayor Ralph Leino.
3. Roll Call Present at the meeting were:
Mayor, R. Leino Jr. A. Rutherford, Gerald Mink, Belinda Hackleman. Absent: Mathew Greening
Position 3: Vacant.
4. Citizen Comments.
Diane Lincoln: You mentioned last meeting regarding the budget, you mentioned that you were going to wait for all the insurance claims to clear the budget. I was wondering if you were going to use those payments to help with operations like it has been done before or are you going to help pay for things like the tractor? How often does the Cultural Education Facility Corporation meet? Those are my questions.
5. Approval of all previous month's minutes
Motion to approve previous month's minutes made by Alderman, G. Mink seconded by Alderman B. Hackleman.
3yes, 0 nays. Motion Passed.
6. Monthly Report:
 - A. Financial – Mayor Ralph Leino Jr. Financials were read by Major Leino. General fund, total expense of \$2,963.54 Utility Fund Income of 25,415.48 with total expenses of \$16,670.66
 - B. Ad Valorem Activity – Tax Assessor absent. Total collection for the 2018 \$954.65. Total collected from 10/01/18 to 08/31/19: \$20,860.89. Total collected for 10/01/18-09/30/19 \$22,037.56. Total for Sept 20, 2019 was \$1,176.67. 84.1% collected for 2018.
 - C. Public Works – Operations Jason Absent. Mayor presented report.
Accountability report for September is up to 91%. Total Pumpage was 1,112,400. No excursions for the month of September.

Engineering – Engineering – presented by Darrin Fentress

 - **Texas Water Development Board Drinking Water State Revolving Fund Loan – Pressure Tank No.1 Replacement (2017 Loan with 100% Loan Forgiveness):** The TWDB requested additional information on September 12th and we responded on September 18th. The final-revised plans and specifications were submitted to the Texas Water Development Board on September 27th and we are awaiting final approval.
 - **TWDB 2018 Hurricane Harvey Emergency Clean Water State Revolving Fund Intended Use Plan:** The TWDB Board of Directors approved the \$800,000 loan forgiveness on Friday, September 6th. We understand the Town of Woodloch will close on the loan in November 2019.
The TWDB needs the current year Audit prior to closing.
 - **GLO Tax Day/Memorial Day Flood Relief (Wastewater Treatment Plant)** The Historical Commission authorized a "Shovel Study" of the proposed WWTP site. The grant administrator is working with the City Secretary and Mayor to solicit professional services proposals for the archeological study.
 - **WWTP Design/Construction.** Working with the package plant supplier for the design of the new treatment facility. The site design is 50% complete. Will begin the TWDB environmental report when we receive the GLO environmental report from the grant administrators.

7. Discuss and Approve Accounts Payable

Motion to approve Accounts Payable made by Alderman A. Rutherford and Seconded by Alderman G. Mink. 3 eyes, 0 nays. Motion passed

8. Closed Executive Session: (yes, a closed executive session occurred)

The City Council may convene into a Closed Executive Session in accordance with the Government Code, Section 551 (consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), 551.086 (Deliberations about competitive matters), and 551.087 (Deliberations about Economic Development Matters)

9. Consider, Discuss and Approve paying off current water meter loan with Spirit of Texas bank early- After October payment there will be a balance of \$2,634.07 to go ahead and get an approval for a loan to purchase a tractor. Motion to approve made by A. Rutherford and seconded by Alderman B. Hackleman. 3 eyes, 0 nays. Motion passed.

10. Consider, Discuss and Approve allowing the Cultural Education Facilities Finance Corporation to pay the down payment for purchasing a tractor, for the Town of Woodloch. Motion to approve made by B. Hackleman and seconded by Alderman G. Mink. 3 eyes, 0 nays. Motion passed.

11. Consider, Discuss and Approve to inquire, and acquire, a loan from the Spirit of Texas bank, for a tractor. Motion to approve made by A. Rutherford and seconded by Alderman G. Mink. 3 eyes, 0 nays. Motion passed.

12. Consider, Discuss, and Approve adding Mayor Pro Tem as a secondary signatory on all of the Town of Woodloch's Woodforest bank accounts. Motion to approve made by Alderman B. Hackleman and seconded by Alderman A. Rutherford. 3 eyes, 0 nays. Motion passed.

13. Consider, Discuss and Approve sending notifications to inform all Woodloch residents, of Ordinances. Motion to approve made by Alderman B. Hackleman and seconded by Alderman A. Rutherford. 3 eyes, 0 nays. Motion passed.

14. Consider, Discuss and Approve sending enforcement letters to individuals who are currently in violation of the Town's Ordinances, with continuing letters and fines for each violation not rectified within specified time frame. 10 days-notices with 30-day appeal process. Motion to approve made by Alderman A. Rutherford seconded by Alderman B. Hackleman. 3 eyes, 0 nays. Motion passed.

15. Other Business

- a. William Scott Temporary Office Trailer Settlement
- b. Inform Council of notice from NFIP to enforce building permits and need to inspect homes that still have not complied with rebuilding
- c. Notify resident of the need for final inspections from building permits

16. Adjournment

Motion to adjourn made by Alderman A. Rutherford seconded by Alderman B. Hackleman. 3 eyes, 0 nays. Motion Passed. Meeting ended @ 8:12 pm

Respectfully Submitted,

Carmen Loor
City Secretary