

THE WOODLOCH TOWN COUNCIL HELD A SPECIAL AGENGA MEETING ON
MONDAY, NOVEMBER 18, 2019 AT 7:00 PM.

1. Call to Order by Mayor Leino
2. Opening prayer and Pledge of Allegiance to the flag of the United States lead by Mayor Ralph Leino.
3. Roll Call Present at the meeting were:
Mayor, R. Leino Jr. A. Rutherford, Gerald Mink, Belinda Hackleman, Mathew Greening Position 3:
Vacant.
4. Citizen Comments.
Diane Lincoln: Couple of things. Regarding black top thank you for filling the holes. I do not remember this on the agenda for approval. On another note, I noticed that the ashfall was poured while the streets were wet and some of the places the black top is already washing off. On another note, you sent out a letter about the ordinances, you said people had to come here or be charged for them. Those ordinances have been scanned to the system so I would suggest to upload those ordinances to the Town's website as they are already on PDF form and let people download them. Other municipalities have them on their website. Instead of making us pay for them. The other thing is when you were talking about the ordinance and fines, I do hope that you enforce these ordinances fairly and to everybody, not just the permits but all the ordinances. There are a lot of people here that are in violation of a lot of different ordinances. I hope that this is approved fairly. At the last meeting you mentioned "as we discussed" and at no time was there any discussion on fines in an open meeting.
5. Approval of all previous month's minutes
Motion to approve previous month's minutes made by Alderman, A. Rutherford seconded by Alderman M. Greeing. 4yes, 0 nays. Motion Passed.

6. Monthly Report:
 - A. Financial – Mayor Ralph Leino Jr. Financials were read by Major Leino. General fund, total expense of \$3,573.00 Utility Fund Income of 23,938.31 with total expenses of \$19,158.23
 - B. Ad Valorem Activity – Tax Assessor absent. 2018 taxes collected \$283.00 and for 2019 \$256.75 Total collection for the 10/01/19-10/31/19: \$599.18. Total Receivable at 10/31/19: \$42,242.54. Total collected for 10/01/18-09/30/19 \$22,037.56. Total for Sept 20, 2019 was \$1,176.67. .76% collected for 2019. Percentage for 2018 85.24%. Total Tax Valorem expenses \$325.20
 - C. Public Works – Operations.
Accountability report for September is up to 90%. Total Pumpage for the month of October was 1,150,200. No excursions for the month of September.

Engineering – Engineering – presented by Mike Mathena

 - **Texas Water Development Board Drinking Water State Revolving Fund Loan – Pressure Tank No.1 Replacement (2017 Loan with 100% Loan Forgiveness):** Have received final approval for the pressure tank replacement and have started the bidding process. The pre-bid meeting is scheduled for December 3rd at 10:00 AM at Town Hall. The Public bid opening will be December 10th at 10:00 AM at Town Hall.
 - **TWDB 2018 Hurricane Harvey Emergency Clean Water State Revolving Fund Intended Use Plan:** The TWDB Board of Directors approved the \$800,000 loan forgiveness on Friday, September 6th. The TWDB is looking to close the loan on, or about December 20, 2019. The TWDB will need a copy of the 2018 from the Town prior to closing. We are working with the TWDB and the City on the remaining items needed for closing.
 - **GLO Tax Day/Memorial Day Flood Relief (Wastewater Treatment Plant Phase I).**

Working with the Grant Administrator and the Town to get the Archeologist under contract.

- **WWTP Design/Construction.** Working with the package plant supplier for the design of the new treatment facility. The site design is 60% complete. Will begin the TWDB environmental report when we receive the GLO environmental report from the grant administrators.

7. Discuss and Approve Accounts Payable.

Motion to approve Accounts Payable made by Alderman M. Greening Seconded by Alderman G. Mink. 4 eyes, 0 nays. Motion passed

8. Consider, Discuss and Approve Holiday Schedule for 2020. Motion to approve holiday scheduled made by Alderman B. Hackleman seconded by Alderman A. Rutherford. 4 eyes, 0 nays. Motion passed

9. Closed Executive Session: (yes, a closed executive session occurred)

The City Council may convene into a Closed Executive Session in accordance with the Government Code, Section 551 (consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), 551.086 (Deliberations about competitive matters), and 551.087 (Deliberations about Economic Development Matters)

10. Consider, Discuss and Approve Escrow agreement for the \$800,000 loan from TWDB. Motion to approve made by Alderman B. Hackleman seconded by Alderman G. Mink. 4 eyes, 0 nays. Motion passed.

11. Consider, Discuss and Approve Mayor, Ralph Leino Jr as the designated representative of the Town of Woodloch to execute an agreement with the Texas Water Development Board for funding in the amount of \$800,000. (Adjustment made to remove Mike Mathena who was listed in error on the agenda and replaced by Mayor Ralph Leino.) Motion to approve made by Alderman B. Hackleman seconded by Alderman M. Greening. 4 eyes, 0 nays. Motion passed

12. Consider, Discuss and Approve bonding all council members, Mayor, and city Secretary. Motion to approve made by A. Rutherford and seconded by Alderman M. Greening. 4 eyes, 0 nays. Motion passed.

13. Other Business

- a. Notify council of audit liabilities and temporary resolution, until further reconciliation
- b. Update of archeological survey – under contract

14. Adjournment

Motion to adjourn made by Alderman A. Rutherford seconded by Alderman G. Mink. 4 eyes, 0 nays. Motion Passed. Meeting ended @ 8:00 pm

Respectfully Submitted,



Carmen Loor
City Secretary