

THE WOODLOCH TOWN COUNCIL HELD A REGULAR MEETING ON FRIDAY, May 15, 2020 AT 7:00PM.

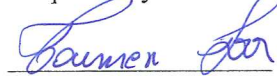
1. Call to Order by Mayor Leino
2. Opening prayer and Pledge of Allegiance to the flag of the United States of America was led by Mayor Leino
3. Roll Call Present at the meeting were:  
Mayor, R. Leino Jr., Aldermen: Belinda Hackleman, G. Mink, A. Rutherford, M. Greening, Quorum was established.
4. Citizen Comments – Not to Exceed 30 minutes (3 minutes per person)  
D. Lincoln: I wanted to talk to you about is about your order to cease and desist before you do a lot more as I know you have taken a lot of roles because we are limited. You have taken three roles positions on this order, the code enforcement officer, the city's lawyer and judge. The code enforcement officer goes and investigates the violations and report them, the city lawyers reviews it and then the judge gives fines. I have tried to get a hearing, you put me on the Agenda but then it got cut short, so I did not get a chance to process. I wanted to remind you that we have a real ordinance that created the Town of Woodloch a court. For all this positions, the law requires certifications and licenses by the state of Texas. Keep that in mind when adding firearms because firearms are not permitted in court. This is a legal document. Mayor asked D. Lincoln to make an appointment regarding the Cease and Desist order and make an appointment regarding the Cease and Desist order. The Mayor also wanted to address with Mrs. D Lincoln that she has him listed as a peeping tom on the Ring network app because he went to her house to see if she was having work done without a permit. I will not respond or take any comments from you if this continues to come from you. If this continues, I will stop responding. I do not have time for this, the town doesn't have time for this. If you want to schedule time to talk, I would love it.
5. Approval of all previous month's minutes.  
Motion to Adjourn made by Alderman A. Rutherford seconded by Alderman: B. Hackleman. 4 ayes, 0 nays. Motion passed.
6. Monthly Reports
  - A. **Financial** – Mayor Ralph Leino (presented by Mayor Leino) General Fund \$4,036.42 Total Expense \$3,141.32. Utility Fund total income \$23,859.89 with Expenses of \$16,115.57.
  - B. **Ad Valorem Activity** – Tax Assessor presented by Mayor Leino. Total tax collection 10/01/19 to 03/31/20 \$25,426.87. Total tax collection 10/01/19-04/30/20 \$26,786.69
  - C. **Public Works** – Operations – Presented by M. Leino. We are still hanging tight at 93% accountability. 93% for last month as well. March total gallons 1,056,000 and April 1,499,000. Water pumpage for March 1,295.200 and April 1,252.500.
  - D. **Engineering** – Presented my Mayor Leino:
    1. **Texas Water Development Board – Drinking Water State Revolving Fund Loan Pressure Tank No 1 Replacement (2017 Loan with 100% Loan Forgiveness)** – The Pre-Construction meeting was held on Monday, May 4<sup>th</sup> at which the Notice to Proceed was issued. The completion date for the project is January 19, 2021. The Contractor has provided a schedule, and shop drawing for the tank itself. In addition, a specification was inadvertently added to the contract document. The TWDB has requested that we prepare Change Order No.1 to remove the specification. This change order has no change in contract price but needs to be executed by the Town.
    2. **TWDB 2018 Hurricane Harvey Emergency Clean Water State Revolving Fund (WWTP Phase 2)/GLO Tax Day/Memorial Day Flood Relief (WWTP) Phase 1).** The Construction plans were submitted to the Texas Commission on Environmental Quality for reviews in early April. We anticipate having comments back any day now. The engineering Feasibility Report has been submitted to the TWDB and approved. We have been having issues getting the US Army Corp of Engineers to respond to our request, on behalf of the TWDB, to confirm that there are no wetlands on the property. The Corp recommended that we hire an Environmental Consultant to review the site and determine if wetlands exists. After discussion with the TWDB, it was decided

that we would hire SMC Environmental to make a preliminary wetlands determination. Once the wetlands determination was made, the TWDB decided to use the report in lieu of a formal letter from the Corp. With the TWDB accepting the SMC report, over the Corp letter, that puts the project in the 30-day Federal Objection Period. Once the period ends, and we have TCEQ approval, then we can move forward with bidding.

3. **Hurricane Harvey Recovery** – WWTP Generator, Lift Station and Bar Screen. The electrical engineer has completed the preliminary design of the electrical components for the WWTP. With the complete, they are moving forward with designing the generator for the WWTP. Once that design is complete, we can then move on to approvals.
4. **TxCDBG Grant** – Sanitary Sewer and Lift Station Rehab. The Texas Historical Commission was requesting an additional archeological survey for the one line that flows from North Woodloch to the WWTP. In an effort to save money, we have removed this line from the project, which caused Historical Commission to drop their request. We are moving forward with creating the drawings for the sanitary rehabilitation project.

7. Consider, Discuss and Approve Accounts Payable. Expenses for 3/20 Expenses: 32,933.69 04/20 \$33,534.11 (includes Grant's invoices to Grantworks and LightPoint Engineers)  
Motion to approve Accounts Payable made by Alderman A. Rutherford seconded by Alderman M. Greening.  
4 ayes, 0 nays. Motion passed.
8. Consider, Discuss and Approve opening two project bank accounts with Texas First Bank for the \$350,000 CD Grant contract 721
9. 9470 and the \$249,958.00 CDBG-DR Harvey Project #20-065-040-C121.  
Motion to approve made by Alderman M. Greening seconded by Alderman A. Rutherford.
10. Consider, Discuss and Appoint a biannual committee for budget review. Mayor Leino, Mike Mathena, Andrew Rutherford, City Secretary.  
Motion to appoint a biannual budget review committee made by Alderman:
11. Closed Executive Session: (yes)
12. Other Business:
  - A. Update on Server: Due to COVID-19 Pandemic the installation of the server was delayed. In progress will be completed in about two weeks or so.  
In conjunction with the bank changes and installation of server, the town will be able to pay on-line.
13. Adjournment  
Motion to Adjourn made by Alderman: A. Rutherford seconded by Alderman: G. Mink. 4 ayes, 0 nays. Motion passed. No date stamp provided approximate estimated meeting ended at 8:00 PM

Respectfully Submitted,



Carmen Loor  
City Secretary