

THE WOODLOCH TOWN COUNCIL HELD A REGULAR AGENDA MEETING ON MONDAY, FEBRUARY 08, 2021. Meeting started at 7:08 pm

1. Call to Order by Mayor Leino
2. Opening prayer and Pledge of Allegiance to the flag of the United States of America was led by Mayor Leino
3. Roll Call Present at the meeting were:
Mayor, R. Leino Jr., Aldermen: G. Mink, A. Rutherford, Christopher Waddle, M. Greening, Quorum was established.
4. Citizen Comments – Not to Exceed 30 minutes (3 minutes per person)
D. Lincoln: I have a couple of things, three months ago there was an issue with vicious dogs. There was another issue where the dogs were chasing a little girl on the bicycle, we called the sheriff and animal control and this dog has been considered a dangerous dog. We have now at least three other dogs running around and it is now becoming very dangerous to the children waiting on the bus stop. I am hoping you follow through that letter you said you were going to mail out to the residents. We had another issue where another dog was out but it didn't chase us but it was off leash. I hope you can become pro-active and take care of this. The little girl was out at 8:00 am when this happened. Mayor advised Ms. Lincoln that he will have to talk to the lawyer to go through the ordinances are outdated and would like to update them before sending to customers.
5. Approval of all previous month's minutes.
Motion to approve last month's minutes made by Alderman M. Greening seconded by Alderman: G. Mink. 4 ayes, 0 nays. Motion passed.
6. Monthly Reports
 - A. **Financial** – Mayor Ralph Leino General Fund Total Income: \$4,384.24 Total Expense \$2,180.29 Utility Fund total income \$29,836.09 with Expenses of \$10,222.
 - B. **Ad Valorem Activity** – Tax Assessor presented by Guy Griscom. Total tax collection for the month of 10/01/20 to 12/31/2020 \$20,752.38. Total taxes collected in 2020 \$9,713.65. Taxes Collected 10/01/2020 to 01/31/2021: \$30,466.03. Delinquent taxes collected \$2,759.67. Total 2020 taxes collected Year to Date is \$25,837.76. Total taxes collected year to date \$28,597.43. Put us up to on the 2020 tax roll at 76.16% collected which shows things are moving forward. \$52.25 was the Tax collector bill for January 2021.
 - C. **Public Works** – Operations – Presented by Jason Sessum. We are happy to report that Well #1 is fully operational now. We They had sent us the wrong register (4 inch instead of a 3 inch) but we got it turned around quickly and replaced it right away and is fully functional. Accountability was around 95%. Next month is going to be off a bit because we had the lines cleaned. They used 26 loads of water about 54,000 gallons of water. Historical Pumpage was at 914,000 gallons, still low, we did have rain but still low. No excursions at the water plant. Once thing we need to consider after the project of the cleaning lines is that we are going to have sand and rags that will need to be cleaned out at the plant. Those pumps are not made to pump sand so we will keep a close eye on that. Mayor asked Mike if there was money to replace pumps in case they break. They are \$7,000 per pump. Mike mentioned that he will look into it.
 - D. **Engineering** – Presented by Mike Mathena
 1. **Texas Water Development Board – Drinking Water State Revolving Fund Loan Pressure Tank No 1 Replacement (2017 Loan with 100% Loan Forgiveness)** – The project is complete and has been placed the 1-year warranty period.

2. TWDB 2018 Hurricane Harvey Emergency Clean Water State Revolving Fund (WWTP Phase 2)/GLO Tax Day/Memorial Day Flood Relief (WWTP) Phase 1.

Attached are the Recommendation of Award of the Site Work and the Wastewater Treatment Plant. The bids came in at \$1,186,610 total, which is \$57,000 under budget with getting the site cleared by march 15th.

3. Hurricane Harvey Recovery – WWTP Generator, Lift Station and Bar Screen. The generator design is complete and the site plans getting the final revisions. We will submit to the GLO for approval next week. Once we have approval, we will be ready to move forward with advertising.

4. TxCDBG Grant – Sanitary Sewer and Manhole Rehab The pre-televising is complete, and the inspection reports have been submitted for reviews. The lines have significant cracking allowing for inflow and infiltration. We are recommending that the rehabilitation be cured in place pipe. This is a minimally invasive method. We will present a change order to adjust the proposal quantities to cured in place pipe. We anticipate only a minimal change in cost on the project.

5. Pressure Tank No 2 Recoating other half on item No. 1

We will have the TWDB approval for the recoating project this week. Once we have the approvals then we can start the bidding process.

6. Ground Storage Tank TCEQ Inspection

The TCEQ requires that Ground Storage Tanks exterior be inspected yearly, and the TCEQ requires that Ground Storage Tanks exterior be inspected yearly, and the interior inspected every 5 years. The interior inspection of the Ground Storage Tank was conducted last week, and the report is attached. The tank is in good shape with no issues.

7. Consider, Discuss and Approve Accounts Payable.

Motion to approve Accounts Payable made by Alderman Gerald Mink seconded by Alderman A. Rutherford. 4 ayes, 0 nays. Motion passed.

8. Consider, Discuss, and Approve to take action on Amendment No. 1 to Professional Engineering Services contract for TWDB Wastewater Treatment Plant.

Motion to approve made by Alderman M. Greening seconded by Alderman: G. Mink. 4 ayes, 0 nays. Motion passed.

9. Consider, Discuss, and Approve to take action on Recommendation of Award for Package Wastewater Treatment Plant.

Motion to approve made by Alderman A. Rutherford seconded by Alderman C. Waddle. 4 ayes, 0 nays. Motion Passed.

10. Consider, Discuss, and Approve to take action on Recommendation for Award to Wastewater Treatment Plant Site work.

Motion to approve made by Alderman C. Waddle seconded by Alderman G. Mink. 4 ayes, 0 nays. Motion passed.

11. Consider, Discuss and Approve Nominations from council for alderman position 4.

Motion to approve appointing Laura Kessner a resident of the Town since August 2020 made by Alderman A. Rutherford and seconded by M. Greening.

12. Closed Executive Session (no)

13. Other Business

- A. Update on future grants and applications: Mr. Nick Houston with Public Management has been great since coming onboard. He has provided four potential grant opportunities to apply for including Texas and Wild Life for the pool renovation. Will look into CDBG mitigation grants as well. One of these grants will include Well rehab and use remaining funds for possible roads, perhaps help with the curbs.

14. Adjournment

Motion to Adjourn made by Alderman: A. Rutherford seconded by Alderman: G. Mink. 4 ayes, 0 nays. Motion passed. 8:02 PM.

Respectfully Submitted,



Carmen Loor
City Secretary