

THE WOODLOCH TOWN COUNCIL HELD A REGULAR AGENDA MEETING ON MONDAY, MARCH 8, 2021. Meeting started at 7:03 pm

1. Call to Order by Mayor Leino
2. Opening prayer and Pledge of Allegiance to the flag of the United States of America was led by Mayor Leino
3. Roll Call Present at the meeting were:
Mayor, R. Leino Jr., Aldermen: G. Mink, A. Rutherford, Christopher Waddle. Absent: M. Greening, Quorum was established.
4. Citizen Comments – Not to Exceed 30 minutes (3 minutes per person)
Mr. Donald Nichols: Question about water running water at the back of S Woodloch at the end of the streets. Mayor Leino explained that the town was built on top of clay base fill material so when it rains it causes to slowly seep out of the streets and then slowly into the natural drainage.
D. Lincoln: Communication suggestions: I know that one of things I spoke about on Facebook communication, not everyone around here have computers or internet. One of the things you had talked about on bill notification was that you were going to send out in the mail regarding helping people affected by covid and that never occurred. The Mayor responded that it was notified in Facebook. Mrs. Lincoln reminded Mayor Leino that again, not everyone has a computer. Mayor responded that the City secretary has been notifying Mayor as case by case occurs and have been dealing with it. Mrs. Lincoln reminded the Mayor that he also said back in November after the Oct 30th dog attack, that he would send letters regarding dog attacks and ordinances and that has not happened. One of the other things that should have been sent out was a notice about the Covid outbreak in the office. She is thankful nothing more serious happened and it should have been the Mayor's responsibility to notify anyone that came in contact with the office. Mrs. Lincoln also let the Mayor know that she didn't appreciate coming to individual's homes uninvited. She feels that the Mayor's position does not give the right to show up and get into an argument with an elderly man.
5. Approval of all previous month's minutes.
Motion to approve last month's minutes made by Alderman G. Mink seconded by Alderman: A. Rutherford.
3 ayes, 0 nays. Motion passed
6. Appoint, take oath-of-office, and swear in Laura Kessner to Alderman Position 4.
Laura Kessner was sworn in by the Mayor making Laura Kessner the new Alderman Position 4.
7. Consider, Discuss and Approve receipt of certification for an unopposed election for May 1, 2021.
Motion to approve receipt of certification for an unopposed election for May 1, 2021 made by Alderman G. Mink seconded by Alderman: C. Waddle. 4 ayes, 0 nays. Motion passed
8. Consider, Discuss and Approve to Cancel the May 1, 2021 Elections due to an unopposed election
Motion to approve cancelling the May 1, 2021 elections made by Alderman A. Rutherford seconded by Alderman: G. Mink. 4 ayes, 0 nays. Motion passed
9. Monthly Reports
 - A. **Financial** – Mayor Ralph Leino General Fund Total Income: \$8,260.47 Total Expense \$2,207.75. Utility Fund total income \$20,817.38 with Expenses of \$15,675.85.
 - B. **Ad Valorem Activity** – Tax Assessor presented by Guy Griscom. No collections for the month of February. 2020 taxes became delinquent Feb 1st 2021. 76.16% of the taxes were paid current. We have a little over \$8,000 remaining and delinquent Statements will go out this week. A resolution is needed to be adopted by council setting the 2021 exemptions that are optional that the town can set for over 65 years of age and disability. Those are amounts are the same amounts that have been in

place for years but they still require the council to adopt a resolution before they put it on the tax roll by the appraisal district.

Motion to approve resolution to set the 65 years of age and disability 10,000 exemptions for over 65 and disability made by Alderman A. Rutherford and seconded by C. Waddle. 4 ayes 0 nays. Motion passed.

Mr. Griscom provided information regarding The Central appraisal district put out information for applying for the Freeze disaster this year for any homeowner who wish to apply for an exemption to be eligible at least 15% of damage of the value of the property based on 2020 value. The deadline is May 28 2021. You can go online to the appraisal district office or go in person to get application. This exception is new in tax code.

- C. **Public Works** – Operations – Jason Sessum absent. Presented by Mike Mathena. 99% accountability. Waste water flows 28,000 per day, this number will stabilize as the new sewage lines are repaired. No excursion. Historical Pumpage 1,575,000. Still having a meter issue at the well and trying to figure out what the issue is. The meter was changed out. Currently trying to figure it out.

- D. **Engineering** – Presented by Mike Mathena

1. **Texas Water Development Board – Drinking Water State Revolving Fund Loan Pressure Tank No 1 Replacement (2017 Loan with 100% Loan Forgiveness)** – The project is complete and has been placed the 1-year warranty period.

2. **TWDB 2018 Hurricane Harvey Emergency Clean Water State Revolving Fund (WWTP Phase 2)/GLO Tax Day/Memorial Day Flood Relief (WWTP) Phase 1.**

- a) **Site Clearing** – The Pre-Construction meeting took place on Thursday, February 25th and the Notice to Proceed was issued at the meeting. The contractor is mobilizing this Monday to begin the clearing of the site as per the TWDB mandate of March 15th.
- b) **WWTP**- We have the contracts ready to sign by the City, and will be submitting those, along with some additional information, to the TWDB for review. We will schedule a pre-Construction meeting for the plant itself early next week.

3. **Hurricane Harvey Recovery – WWTP Generator, Lift Station and Bar Screen.** The design of the generator and site work improvements has been submitted to the State for reviews.

4. **TxCDBG Grant – Sanitary Sewer and Manhole Rehab.** The rehabilitation of South Woodloch is taking place this week. If customers are having issues with the rehabilitation work, they need to contact the number on the attached notice that was placed on each door.

5. **Pressure Tank No 2 Recoating other half on item No. 1**

We solicited three bids but have received only one bid for this project. We are confirming with the TWDB that if we need to solicit additional bids.

10. Consider, Discuss and Approve Accounts Payable.

Motion to approve Accounts Payable made by Alderman A. Rutherford and seconded by Alderman Gerald Mink. 4 ayes, 0 nays. Motion passed.

11. Consider, Discuss, and Approve budget review.

The Mayor asked for volunteers to review the 2020 budget and C. Waddle volunteered for consideration and approval for the April council meeting.

12. Consider, Discuss and Appoint an Engineer for the 2021/22 CDBG TDA Funded grant project.

Motion to approve appointing Light Point Engineers as the engineer for the 2021/22 CDBG TDA made by Alderman C. Waddle and seconded A. Rutherford.

13. Closed Executive Session (Yes)

14. Other Business

- a) Consider, Discuss, and Approve a course of action regarding resident's negligence and failure to comply with Ord.#95-1
Mayor recommending to take into consideration that the fines that already have been given to dog owners by the state stand and will send a letter to owner to obtain an appointment to inspect home to obtain correct count of all dogs in premises. We are doing this because this household have a history of bad behaving dogs.
- b) Notification to council of ordinance violations
We are going to try to keep streets clean. Any vehicles that are parked over 24 hours will be given a warning.
- c) Other business recommended by city attorney and council needing action
No one had any recommendations.

15. Adjournment

Motion to Adjourn made by Alderman: A. Rutherford seconded by Alderman: G. Mink. 4 ayes, 0 nays. Motion passed. 8:30 PM.

Respectfully Submitted,



Carmen Loor
City Secretary