

TOWN OF WOODLOCH
BUILDING PERMIT

Owner/Lessee name [] Phone []
Address [] WOODLOCH ST. CONROE, TX 77385
Legal Description WHISPERING OAKS DIVISION SECTION 1 BLOCK [] LOT []
Closest Major Road IH 45 TO SH 242 EAST TO NEEDHAM ROAD NORTH TO NORTH
Survey Name MATILDA WILBUR SURVEY, ABSTRACT 597
Contractor []
Contract Manager []

PERMIT NO. **2020**
DATE ISSUED []
TYPE REMODELING / FLOOD REPAIRS /
PERMIT OFFICIAL RALPH LEINO Jr, MAYOR
TOWN OF WOODLOCH
936-321-3700

NOTICE: In accordance with ORD. 2014-002 adopted August 12, 2014, by the Town of Woodloch, Article V, Section B. requires the following specific standards:

“Residential Construction. New construction and substantial improvements of any residential structure shall have the lowest floor (including basement), elevated to two foot above the Base Flood Elevation. A registered professional engineer, architect, or land surveyor shall submit a certification to the floodplain administrator that the standard of this subsection as proposed in Article 4, Section 13-4-3(a)(1), is satisfied.”

And

“Nonresidential Construction. New construction and substantial improvements of any commercial, industrial or other nonresidential structure shall either have the lowest floor (including basement) elevated to two feet above the base flood level or together with attendant utility and sanitary facilities, be designed so that below the base flood level the structure is water tight with walls substantially impermeable to the passage of water and with structural components having the capability of resisting hydrostatic and hydrodynamic loads and effects of buoyancy...”

Issuance of this permit assumes applicant will comply with all Building Codes and the Flood Plain Ordinance, including stipulations set forth by the Federal Emergency Management Agency [FEMA].

This permit shall be posted in a visible area and shall be presented to any city designated inspector upon request.

**TOWN OF WOODLOCH
PERMIT APPLICATION FORM**

SECTION I. General Provisions (APPLICANT to read and sign)

1. No work of any kind may start until a permit is issued.
2. The permit may be revoked if any false statements are made herein.
3. If revoked, all work must cease until permit is re-issued.
4. Development shall not be used or occupied until a Certificate of Compliance is issued.
5. The permit will expire if no work is commenced within six months of issuance.
6. Applicant is hereby informed that other permits may be required to fulfill local, state, and federal regulatory requirements.
7. Applicant hereby gives consent to the Local Administrator or his/her representative to make reasonable inspections required to verify compliance.
8. AS APPLICANT, I CERTIFY THAT ALL STATEMENTS HEREIN AND IN ATTACHMENTS TO THIS APPLICATION ARE, TO THE BEST OF MY KNOWLEDGE, TRUE AND ACCURATE.
9. APPLICANTS'S SIGNATURE _____ DATE _____

SECTION II. Proposed Development (To be Completed by APPLICANT)

NAME

ADDRESS

TELEPHONE

APPLICANT

BUILDER

ENGINEER

PROJECT LOCATION:

To avoid delay in processing the application, please provide enough information to easily identify the project location. Provide the street address, lot number or legal description (attach). A sketch attached to this application showing the project location would be helpful.

DESCRIPTION OF WORK (Check all applicable boxes):

A. STRUCTURAL DEVELOPMENT

ACTIVITY

- New Structure
- Addition
- Alteration
- Relocation
- Demolition
- Replacement
- Flood Damage Repairs

STRUCTURE TYPE

- Residential
- Non-residential (Floodproofing? 'Yes' 'No')

ESTIMATED COST OF PROJECT \$ _____

B. OTHER DEVELOPMENT ACTIVITIES

- Clearing Fill Grading
- Excavation (except for Structural Development Checked Above)
- Watercourse Alteration (Including Dredging and Channel Modifications)
- Drainage Improvements (Including Culvert Work)
- Other (Please specify) _____

After completing SECTION II, APPLICANT should submit form to the Local Administrator for review.

SECTION III. FLOODPLAIN DETERMINATION (To be completed by the Administrator)

The proposed development is located on FIRM Panel No. 535G of 750 , Dated August 18, 2014

The proposed development:

Is **NOT** located in a Special Flood Hazard Area (Notify the applicant that the application review is complete and NO FLOOD PLAIN DEVELOPMENT PERMIT IS REQUIRED).

Is partially located in the SFHA, but building/development is not.

Is located in a Special Flood Hazard Area:

FIRM zone designation is AE.

"100 Year" flood elevation at the site is: _____ ft. NGVD (MSL)

Slab elevation at site is _____

Is located in the floodway.

FBFM Panel No. _____, Dated _____

(If different from the FIRM panel and date)

See Section IV. For additional instructions.

SIGNED _____ DATE _____

Permit Official / Local Flood Plain Administrator

SECTION IV. ADDITIONAL INFORMATION REQUIRED (To be completed by Local Administrator)

The applicant must submit the documents checked below before the application can be processed:

- A site plan showing the location of all existing structures, water bodies, adjacent roads, lot dimensions, and proposed development.
- Development plans, drawn to scale, and specifications, including where applicable: details for anchoring structures, proposed elevation of lowest floor (including basement), types of water-resistant materials used below the first floor, details of flood proofing of utilities located below the first floor, and details of enclosures below the first floor.

Also, _____

- Subdivision or other development plans. (If the subdivision or other development exceeds 50 lots or 5 acres, whichever is the lesser, the applicant must provide "100-year" flood elevations if they are not otherwise available).
- Plans showing the extent of watercourse relocation and/or land form alterations.
- Change in water elevation (in feet) _____
- Meets ordinance limits on elevation increases Yes No
- Top of new compacted fill elevation _____ ft. NGVD (MSL).
- Flood proofing protection level (non-residential only) _____ ft. NGVD (MSL). For flood proofed structures, applicant must attach certification from registered engineer or architect.
- Certification from a registered engineer that the proposed activity in a regulatory flood way will not result in any increase in the height of the "100-year" flood. A copy of all data and hydraulic/hydrologic calculations supporting this finding must also be submitted.

X Other: ALL APPLICANTS MUST SUBMIT PROPERTY PRE-FLOOD APPRAISAL OR MAY USE MCAD APPRAISAL VALUE. ALL APPLICANTS MUST SUBMIT ONE (1) OF THE FOLLOWING: (1) INSURANCE, (2) FEMA, OR (3) VALID CONTRACTOR ESTIMATE OF DAMAGES OR REPAIRS.

SECTION V. PERMIT DETERMINATION (To be completed by Local Administrator)

I have determined that the proposed activity": **A:** IS **B:** IS NOT in conformance with provision of Ordinance 98=001 (Building Code) AND Ordinance 2014-002 (Flood Damage Prevention) . The permit is issued subject to the conditions attached to and made part of this permit.

SIGNED _____
Permit Official / Local Flood Plain Administrator

DATE _____

If Box A is checked, the Local Administrator may issue a Development Permit upon payment of designated fee.

If Box B is checked, the Local Administrator will provide a written summary of deficiencies. Applicant may revise and resubmit an application to the Local Administrator or may request hearing from the Board of Appeals.

APPEALS

Appealed to Board of Appeals Yes No

Hearing date: _____

Board of Appeals Decision Approved Denied

Reasons/Conditions: _____

SECTION VI. AS BUILT ELEVATIONS (To be submitted by APPLICANT before Certification of Compliance is issued)

The following information must be provided for structures that are part of this application. This section must be completed by a registered professional engineer or a licensed land surveyor (or attach a certification to this application). Complete 1 and 2 below.

1. Actual (As-Built) elevation of the top of the lowest floor, including basement is: _____ ft. NGVD (MSL).
2. Actual (As-Built) elevation of flood proofing protection is _____ ft. NGVD (MSL).

SECTION VII. FEES (To be completed by Local Administrator)

Base Fee \$ _____

Administration Fee \$ _____

Engineering Fee \$ _____

Plan Checking \$ _____

Total Fees with Submission \$ _____

Check # _____ Money Order # _____ Certified Check # _____

SECTION VIII. COMPLIANCE ACTION (To be completed by Local Administrator/Contract Inspector)

The Local Administrator will complete this section as applicable based on inspection of the project to ensure compliance with the community's local law for flood damage prevention.

INSPECTIONS	DATE _____	BY _____	DEFICIENCIES? ' Yes ' No
	DATE _____	BY _____	DEFICIENCIES? ' Yes ' No
	DATE _____	BY _____	DEFICIENCIES? ' Yes ' No

SECTION VIII. CERTIFICATE OF COMPLIANCE (To be completed by Local Administrator)

Certificate of Compliance issued: DATE _____ BY _____

SECTION IX. PLAN REVIEW CALCULATOR (Rev. 2013)

Please refer to next page for permitting fee amounts.