



Uniting Earlowood Church Preschool¹



447 Homer Street,
Earlowood, 2206
Phone: (02) 9718 1185
Facsimile: (02) 9718 2296
Email: eucp@bigpond.net.au
Mobile: 0403 803509

WAIT LIST ENQUIRY

Waiting list applications can be received hard copy by visiting the preschool or you may receive it by email by contacting the Preschool on 9718 1185/ 0403 803 509 or email eucp@bigpond.net.au. You can email your completed form to us or visit the preschool and lodge it in person on a Monday or Thursday morning between 8.30am-10.30am. If you are unable to attend on these mornings, please make an appointment to come in.

You will be given a brief tour and told about what happens at preschool throughout the day. We do ask that you put your child's name down in at least another 2-3 preschools/childcare services.

Websites that may be of interest to you: www.startingblocks.gov.au; www.preschoolsnsw.gov.au; www.childcare.gov.au; www.kidsmatter.edu.au

We currently offer set days of attendance:

Monday, Tuesday, Wednesday	Wednesday, Thursday, Friday
Monday, Tuesday	Thursday, Friday

You may request either of the above days, take whatever is available at the time or request other days. We may be able to assist you.

Priority of Access due to the Department of Education and Communities Funding Grant:

- Children who are 4 years old or older by 31 July on the year prior to kindergarten entry
- Families who hold a current health / pension card (low income);
- Aboriginal or Torres Strait Islander.

We do take 3 year olds.

Please also refer to the Brief Overview of the Preschool attached.

Kind regards

Lynette Marshall
Director
Bachelor of Education (Early Childhood)



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Uniting Church Preschool¹**



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Office Use:

PRIORITY OF ACCESS

ENTRY NUMBER: _____

APPLICATION FOR WAIT LIST

Date: _____

Child's Given Name: _____ Child's Family Name: _____

Male/Female _____ DATE OF BIRTH _____

Address: _____ Post Code: _____

Home Telephone: _____

Parent 1: Given Name: _____ Family Name: _____

Home Telephone: _____ Mobile: _____ Male/Female: _____

Address: _____ Post Code: _____

Nationality: _____ Occupation: _____ Hours of Work: _____

Employer: _____ Work Telephone: _____

Email: _____

Parent 2: Given Name: _____ Family Name: _____

Home Telephone: _____ Mobile: _____ Male/Female: _____

Address: _____ Post Code: _____

Nationality: _____ Occupation: _____ Hours of Work: _____

Employer: _____ Work Telephone: _____

Email: _____

Language spoken in the home: _____ Is English the second language? _____

Are you in receipt of the Commonwealth Government Health Card Yes No

(if applicable) Card Number: _____

Preferred Days: Monday, Tuesday, Wednesday Monday, Tuesday
 Wednesday, Thursday, Friday Thursday, Friday

Does your child have any illness to be aware of: eg. Asthma, Coeliac, Anaphylaxis

Is there any other information you feel we should know?

Parent Name: (please print) _____

Signature: _____ Date: _____

I prefer to be contacted: Telephone Email

Office Use Only:

Attendance Types Required: 1st Choice _____ 2nd Choice _____

Year to start Big School: _____

Registration Fee paid Receipt Number _____

Parents asked for 5 words to best describe

Earlwood Uniting Church Preschool

These were the responses:

68 responses (90 mums) from Mummy and Me Night – May 2015

Puzzles	Impressed	Activities
Activities	Fabulous Environment	Amazing
Bubbly	Independent	Awesome
Playing	Brilliant	Basic building
Experienced	Homely	Beautiful and lovely
Stimulating	Happy environment	Clean
Communication	Welcoming	Competent
Dynamic	Hands on	Co-operative
Caring	Fun	Creative
Superior	Quality	Dedicated
Adventurous	Loving	Engaged
Excellence	So much for kids to do	Expert
Consistent	Comfortable and open	Flexible
Routine	Fabulous	Great play/toys
Family	Friendly	Great teachers
Attentive	Outstanding	Happy
Informative	Happy	Helpful
Inviting	Organised	Inclusive
Inspiring	Great	Learners
Fabulous Educators	Just Great	Learning centre
Discerning	Good authority	Memorable
Engaging	Happy Staff	Nurturing
Supportive	Aware	Observant
Stress free	Teachers	Open
Feel safe	Exciting	Passionate
Positive	Reliable	Playful
Professional	Passionate	Positive
Educational	Like a family	Relaxed
Results	Joy	Relieved
Superstar	Careful	Safe
On the mark	Friendly environment	Safe loving environment
Gentle	More than 5!	Smile
Enjoy	Run efficiently	Structured
Trusting	Interesting	The best
Highly recommend	Understanding	Thriving
Giving	Community	Thumbs up
Stability	Innovative	Trust
Knowledge	Lovely people (staff)	Trustworthy
Special	Committed	Varied
Good reputation	Warm	Variety Activities
Kind	Fantastic	Warming
Well organised		Wonderful



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PHILOSOPHY

Our aim is to nurture resilient and confident children, through inclusive education in sustainable services, in partnership with families and community.

At Earlwood Uniting Church Preschool we believe that children need to be valued as individuals within the context of their family and their community. Being members of a diverse society, we strive to establish and maintain a sense of belonging, this is reflected in our interactions with children, families and the community.

As families are children's first and for most influential teachers we encourage reciprocal relationships between staff and parents where we work together to provide the most appropriate care and education for each child. As educators we recognise the importance of treating each child and family equitably with dignity and respect.

We have high expectations for every child's capacity to succeed regardless of diverse circumstances and abilities. Children have the potential to be competent, capable and resourceful learners who actively contribute to their own learning. Children are encouraged to openly express their feelings and creative impulses. Play is an essential to a child's wellbeing and education. We celebrate learning and building a community of learners that enables children to develop not only readiness for transition for school but more importantly a readiness for life. Children learn most effectively with purposeful and authentic experiences which encourage them to be actively engaged. We support children by providing them with the opportunities to explore, discover and learn about their peers, community and the environment in an atmosphere that encourages meaningful and life enhancing relationships.

We create physical and social learning environments for all families, children and staff that promote independence, risk taking, decision making and resilience.

We value aesthetically pleasing environments that are reflective of the lives and interests of the children, families and staff. We endeavour to develop a connection and belonging to the natural environment respectfully acknowledging the traditional custodians of the land in which this service takes place. We feel this is critical for young children to develop lifelong, respectful positive attitudes through understanding, protecting and caring for our environment. We continue to be proactive in promoting the value of sustainable environments and living.

We embrace the experience, commitment and dedication of staff and view this as an integral part of our service. We acknowledge, value and respect the individuality and contributions of all staff. The critical reflection process guides us as educators to make informative decision making, which enriches all aspects of the service. We have a passion for ongoing learning and reflection. As advocates of our profession, we share and exchange our knowledge and experience with families and other services within the community. We strive to extend and challenge our professional knowledge and practices in a way which promotes positive outcomes for individuals, service and the community.

Philosophy - 2015



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BRIEF OVERVIEW EARLWOOD UNITING CHURCH PRESCHOOL

- Community Based, not-for profit preschool/ 67 years of operation
- Locally Managed Preschool of Uniting, Early Learning
- Volunteer Management Committee having representation from both Parents and Church
- In receipt of a grant from the NSW Department of Education and Communities
- Experienced, trained long term staff - Staff consists of 4 Early Childhood Teachers, 4 Diploma Teachers, 4 Certificate III, 2 Administrative Staff
- 11 staff have current first aid training and 10 staff have asthma/anaphylaxis training
- Staff undergo training throughout the year
- The preschool has over 50 policies in line with current Regulations for the safety of children
- We have 3 class rooms

We are regulated under the Education and Care Services National Law/Education and Care Services National Regulations

- ***Early Years Learning Framework followed***
- ***Regulations*** - 59 children maximum per day. One adult per 10 children (This service usually operates 1 adult to 7 children most of the week)
- ***Operating 4 school terms*** - like the public schools, 41 weeks a year
- ***Hours of operation 8.30am-4.00pm***

Enrolment - Wait List Enquiry form and application

Enrolment Options:

(Monday, Tuesday) or (Thursday, Friday)

(Monday, Tuesday, Wednesday) or (Wednesday, Thursday, Friday)

- Children must independently toilet and drink from a cup
- **Parents provide** a healthy morning tea and lunch (no peanuts, peanut butter/nutella)

FEES

- Fees are due 1 week in advance at all times as we are a not for profit community based preschool
- **NON REFUNDABLE** Enrolment Bond of 1 week's fees at time of acceptance of position. However, should your child continue with the service this enrolment bond becomes the last week of your child's fees for 2017
- Fees are paid for your child's position even when they are absent
- Fees are not paid when the preschool is closed (public holidays/school holidays)
- There are **no makeup days** if your child is away, due to our licensing
- Reduced fees (equity funding) for parents:
 - (a) holding a current Commonwealth Government Low Income Health Card
 - (b) holding a Pensioner Concession Card
 - (c) Children identified as Aboriginal or Torres Strait Islander

Should this apply to you, see the office for Equity forms and more information.

- "Child Care Benefit for Registered Care" from Family Assistance Office. Please make your own enquiries to see whether you are eligible - www.humanservices.gov.au/childcare or Phone: 136 150.
(Note well this is not the CCB co payment from the Commonwealth Government)

Lynette Marshall

Director

Bachelor of Education (Early Childhood)

April 2017