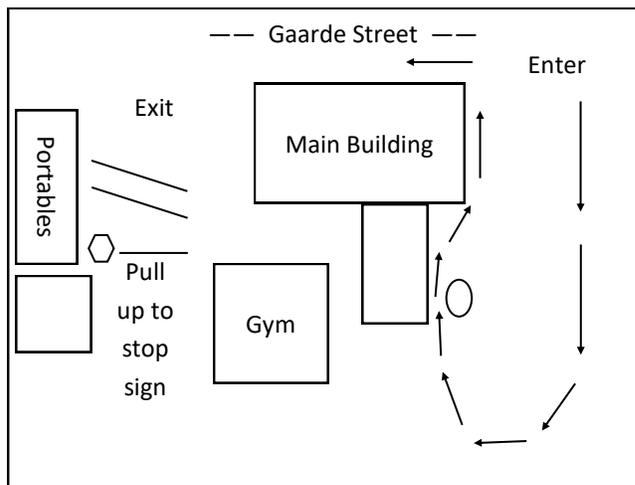


Mng. & Elem/MS Carline



Preschool Pick-up

GCS Car Line—A Great Way to Go!

Car line is quick and efficient.

Note: All students must use the car line system unless the student is escorted by the parent/guardian into the main building.

Drop Off:

AM (all grades)	8:10a-8:25a
PM Students must be walked in	12:30-12:45p

Pick-Up:

AM Preschool (11:30a pick-up)	11:30a-11:45a
AM Preschool (11:45a pick-up)	11:45a-12:00p
Half Day K (12:30p pick-up in office)	12:30p-12:45p
All Day K-8 th (3:00p pick-up)	3:00p-3:15p
PM Preschool (3:30p pick-up)	3:30p-3:45p

AM Drop Off: All vehicles must enter the campus via the upper driveway marked “ENTER.” Follow the arrows around, staying to the back of the parking lot, pulling forward to the stop sign. A student/staff member will open the door to unload your student from the car. All vehicles must exit from the premises from the lower driveway marked “EXIT.”

All Class Pick-Up Requirements: A Gaarde provided placard must be prominently displayed in your front passenger-side window. Your student’s teacher should always be notified if another individual will be picking up your student. Any individual other than the parent of the student must be listed on the student’s enrollment form, otherwise, the student *will not* be released. Any student not picked up at the end of the designated car line time will be escorted to the front office, and parents will be called.

Preschool classes (11:30a/11:45a/3:30p): A Gaarde provided placard must be prominently displayed in your front driver-side window. All vehicles must enter the campus via the upper driveway marked “ENTER.” Pass the circle island (on the right), go around the island (stays to the right) and a staff member will open the vehicle door to load your student.

Half Day Kindergarten (12:30p): No PM car line is available for half day kindergarten students. Parents must park and pick up their students from the front office.

PM Preschool Classes Drop Off: No car line is available for preschool classes beginning at 12:45p. Parents must park and walk their student into class.

Safety Precautions:

- For the student’s safety, the speed limit on campus is 5 MPH.
- Be sure to pull forward to the stop sign.
- Cars need to stay close together to avoid congestion on Gaarde Street.
- No student (except a middle school student) is to get out of the vehicle until a staff member opens the door.
- Parents are to remain in the car during car line.
- Please refrain from cell phone use during car line.
- No one is to pull their vehicle out of the car line to pass other cars. If this does occur, the administration will contact the individual and readdress this safety issue.
- Opting out of car line? Parents are to walk students through the *front of the building*. This procedure is required by any and all individuals dropping off/picking up students.